

MINUTES
OF THE
REGULAR MEETING
CLAYTON CITY COUNCIL

TUESDAY, October 20, 2015

1. **CALL TO ORDER & ROLL CALL** – The meeting was called to order at 7:00 p.m. by Vice Mayor Geller in Hoyer Hall, Clayton Community Library, 6125 Clayton Road, Clayton, CA. Councilmembers present: Vice Mayor Geller and Councilmembers Diaz, Haydon and Pierce. Councilmembers absent: Mayor Shuey. Staff present: City Manager Gary Napper, City Attorney Maia Subramanian, and City Clerk/HR Manager Janet Brown.

2. **PLEDGE OF ALLEGIANCE** – led by Vice Mayor Geller.

3. **CONSENT CALENDAR**

It was moved by Councilmember Haydon, seconded by Councilmember Pierce, to approve the Consent Calendar as submitted. (Passed; 4-0 vote).

(a) Approved the minutes of the regular meeting of October 6, 2015.

(b) Approved Financial Demands and Obligations of the City.

(c) Adopted Resolution No. 41-2015 establishing and approving a new Job Classification title and position of Police Administrative Clerk for the City of Clayton, and setting its associated salary range, employment benefits and representation unit.

(d) Approved the proposed schedule for the ten (10) Saturday “Concerts in The Grove” series in The Grove Park in 2016.

4. **RECOGNITIONS AND PRESENTATIONS**

(a) Recognition of Wendy Roden, former Police Office Coordinator, for her 5+ years of valued service with the Clayton Police Department.

Vice Mayor Geller presented Ms. Roden with a plaque of appreciation for her dedicated service as Police Office Coordinator with the City of Clayton from February 2010 to October 2015. He wished her luck in her new position with the City of Pittsburg.

Councilmember Pierce also thanked Wendy for her service to the Clayton Community and advised that she will be missed.

5. REPORTS

- (a) Planning Commission – No meeting held.
- (b) Trails and Landscaping Committee – No meeting held.
- (c) City Manager/Staff

City Manager Napper advised advertising has begun for the Police Administrative Clerk position; applications are currently being accepted until November 6, 2015 at 5:00 p.m. He noted this is an entry level position for the City, which is a rare employment opportunity. Those interested should visit the City's website for an employment brochure and City application.

Mr. Napper also announced the City's new Chief of Police is Chris Wenzel. Mr. Wenzel will start on November 2nd; he has extensive experience within the Contra Costa County Sheriff's Office and held the Chief of Police position with the Town of Danville for over 7 years.

- (d) City Council - Reports from Council liaisons to Regional Committees, Commissions and Boards.

Councilmember Diaz attended the Contra Costa County Mayors' Conference hosted by the City of Walnut Creek and he also attended a Celebration of Life memorial service in honor of Joan Culver.

Councilmember Haydon also attended the celebration of life in honor of Joan Culver, a Clayton Community Library Foundation Used Book Sale, and a guided tour of the Clayton Ranch development site outside the City. He advised the Contra Costa County Habitat Conservancy meeting that was to be held in the City of Clayton next week has been rescheduled to December 14th, 2015.

Councilmember Pierce attended meetings of Associated Bay Area Governments, Central County TRANSPAC, Real Estate Round Table regarding growth, Contra Costa Transportation Authority, Contra Costa County Mayors' Conference, Metropolitan Transportation Commission, signed the bond issuance on behalf of the Contra Costa Transportation Authority, Stakeholder Transportation Authority, Save Mount Diablo Clayton Ranch hike. She noted she will be meeting with Community Development Director Mindy Gentry regarding some advance planning information. Councilmember Pierce offered condolences to the Shinn Family due to the sudden loss of former Concord Council Member Bill Shinn to Parkinson's disease.

Vice Mayor Geller attended the Contra Costa County Mayors' Conference hosted by the City of Walnut Creek, the Clayton Community Library Foundation Used Book Sale, and a Celebration of Life memorial service in honor of Joan Culver.

Councilmember Haydon advised that Councilmember Julie Pierce was recently elected to serve a second consecutive term as President of the Association of Bay Area Governments (ABAG), a rare regional leadership occurrence.

- (e) Other – None.

6. **PUBLIC COMMENT ON NON - AGENDA ITEMS** – None.

7. **PUBLIC HEARINGS** – None.

8. **ACTION ITEMS**

- (a) City Council discussion to determine the preferred date of its annual joint special meeting with the Board of Trustees of the Mt. Diablo Unified School District from among the offered Monday dates, and preliminary identification of potential City-initiated topics.

City Manager Napper advised this item is a discussion amongst City Council members to determine which dates the City Council would be available to host a joint meeting with the Mount Diablo Unified School District Board. A telephone call was placed to the MDUSD Superintendent's office today to confirm all suggested dates were still available as indicated in its letter of October 5, 2015. Prior to this evening's meeting, contact was made with Mayor Shuey who prefers a joint meeting date in late January or early February 2016.

Vice Mayor Geller opened the matter to receive public comments; no public comments were offered.

Councilmember Haydon suggested meeting on Monday, February 29th and would like to discuss the joint trail enhancements recently made at Mt. Diablo Elementary School with monitoring reports on the success of the playground/hillside storm drainage repairs.

Councilmember Pierce advised she is not available to meet on February 1st and also suggested Monday, February 29th.

Councilmember Diaz advised he is available to meet on any of the dates provided by the Mount Diablo Unified School District.

Mr. Napper advised a motion is not required on this item at this time as it will be brought back to City Council closer to the agreed upon date to determine agenda topics of mutual discussion and to formally call the joint special meeting.

Vice Mayor Geller would also like to monitor the recent drainage improvements at Mt. Diablo Elementary and the bordering trail system as a discussion topic.

Councilmember Pierce indicated she wishes to discuss a neighborhood mutual respect item to receive advance notifications from Mt. Diablo Elementary School of noise-generating events occurring on the school property outside of regular school hours; a recent example was an Outdoor Movie Night by the PFC.

Mr. Napper advised he made a follow-up contact to Principal Irene Keenan about this issue, who then contacted the Parent Faculty Club President; they agreed that notification to the surrounding neighbors is a great idea for after-school hours' noise-generating events.

He also reminded the City Council that no action is necessary on this item at this time and City staff will notify MDUSD of the preferred date of February 29, 2016 for the annual joint meeting.

No action was taken on this item.

9. **COUNCIL ITEMS** – None.

10. **CLOSED SESSIONS** – None.

11. **ADJOURNMENT**– on call by Vice Mayor Geller, the City Council adjourned its meeting at 7:23 p.m.

The next regularly scheduled meeting of the City Council will be November 3, 2015.

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Respectfully submitted,



Janet Brown, City Clerk

APPROVED BY CLAYTON CITY COUNCIL



David T. Shuey, Mayor

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