

5. RECOGNITIONS AND PRESENTATIONS

- (a) Recognition of Chief of Police Chris Thorsen in appreciation for his professional law enforcement leadership and service to the Clayton community from December 2012 through July 2015.

Mayor Shuey announced this is an item of City sadness but one of personal happiness for Police Chief Chris Thorsen, who is in attendance this evening. Chief Thorsen has been with the City since December 2012 and is leaving Clayton employment for professional opportunity in Oakley. Mayor Shuey presented Chief Thorsen with a plaque for his valued and dedicated service to the Clayton community.

Mr. Thorsen thanked the City Council for providing him the opportunity to serve the Clayton community yet noted the opportunity came up to start a stand-alone police department in the City of Oakley, as they are in the process of terminating their contract with the Contra Costa County Sheriff's Office. Chief Thorsen noted the Clayton Police Department has dedicated professionals on staff ready to serve and protect the Clayton community.

6. REPORTS

- (a) Planning Commission – No meeting held.
- (b) Trails and Landscaping Committee – No meeting held.
- (c) City Manager/Staff

The City Manager reported the City of Clayton recently received independent recognition as being the 3rd safest city in California by ValuePenquin, which calculation was based on the 2014 FBI indexes and methodology of the 417 California cities it ranked. The number one safest city in California was Hillsborough followed by Imperial City. Mr. Napper congratulated our residents of the community, our Police Department and City organization working together to keep the community safe.

Mr. Napper also thanked Clayton Police Chief Thorsen noting he was a great addition to our City, a good man to have around with a big heart, and had a general nature to be actively involved in the Clayton community.

Mr. Napper concluded his report by introducing new Community Development Director Mindy Gentry, former Senior Planner for approximately 10 years with the City of Antioch. He commented by the end of her first week with the City she already started working on a technology modernization plan for City Hall as she could not fathom the amount of paper document files the City has. She also happens to be a Clayton resident.

- (d) City Council - Reports from Council liaisons to Regional Committees, Commissions and Boards.

Councilmember Diaz attended a County Connection Board Meeting, a Travis Credit Union summer mixer, a Clayton Business and Community Association General Meeting, attended the Rotary Club Pancake Breakfast prior to Clayton's

Rockin' on the 4th Parade, followed by Saturday Concert in The Grove featuring home town band "Plan B", and he attended a Clayton Community Emergency Response Team (CERT) meeting.

Councilmember Haydon attended the Clayton Business and Community Association General Business Meeting, the Rotary Club Pancake Breakfast prior to Clayton's 4th of July Parade, and the Saturday Concert in The Grove featuring "Plan B".

Councilmember Pierce attended Clayton's Rockin' on the 4th Parade followed by the Saturday Concert in The Grove, a meeting of Associated Bay Area Government, Regional Prosperity Committee, a California Association of Councils of Government meeting, a Metropolitan Transportation Committee, and a Bay Area Rapid Transit meeting with one of its directors.

Mayor Shuey attended the 4th of July Parade. He announced the upcoming Contra Costa Mayors' Conference hosted by Clayton on July 9th at Oakhurst Country Club. Mayor Shuey also announced that Clayton Valley Charter High School hired a new Principal, Jeff Eben. Former Principal Dave Linzey will now devote 100% of his time as Executive Director of Clayton Valley Charter High School.

(e) Other – None.

7. **PUBLIC COMMENT ON NON - AGENDA ITEMS** – None.

8. **PUBLIC HEARINGS** – None.

9. **ACTION ITEMS**

(a) City Council discussion and determination of a citizen appointments to two (2) vacancies on the City Planning Commission for two 2-year terms of appointed office from July 1, 2015 through June 30, 2017.

Mayor Shuey announced one of the three applicants withdrew earlier this day, leaving 2 candidates for the 2 openings on the City Planning Commission. Mayor Shuey indicated that leaves Mr. Dan Richardson and Ms. Tuija Catalano available for appointment to the Planning Commission.

Councilmember Pierce advised she spoke with incumbent Commissioner Peter Hellmann earlier today; he expressed his business has picked up and is unable make the time commitment required to be on the Planning Commission. Mr. Hellmann expressed his enjoyment serving on the Planning Commission since February 2015.

Ms. Catalano indicated she is excited to be back in Clayton after 3 years abroad obtaining her doctorate, and thanked the City Council for her pending re-appointment to the Planning Commission.

It was moved by Councilmember Pierce, seconded by Councilmember Haydon, to approve Resolution No. 27-2015 appointing Mr. Dan Richardson and Ms., Tuija Catalano to two 2-year terms of appointed office on the Clayton Planning Commission, with a term of office from July 1, 2015 June 30, 2017. (Passed; 4-0 vote).

- (b) Consider the Introduction and First Reading of City-initiated Ordinance No. 459 amending Chapter 15.64 Permits – Expiration, Revocation and Application Processing of the *Clayton Municipal Code* regarding new solar permitting processes for small residential rooftop solar systems, per new state law (AB 2188).

Community Development Director Mindy Gentry presented the staff report noting adoption of this Ordinance will comply with new state law AB 2188 to locally streamline the small residential rooftop solar systems permitting process. It is required of all public jurisdictions by September 30, 2015. If this Ordinance is passed, the City will then have complied with state law.

The follow-up component needed is a checklist in substantial conformance with the most current version of the California Solar Permitting Guidebook, published by the Governor's Office of Planning and Research. The checklist will outline all requirements to be reviewed under the expedited and streamlined process for residential rooftop solar systems. It necessitates permitting documentation to be published on a publically-accessible website and must allow for electronic submittal of the permit application and associated documentation. City staff is currently working with the Contra Costa County Building Department to set-up the electronic submittal, which must occur via email, internet or fax. The City contracts with the County to handle its building permit process and issuances, and is coordinating with the County on internal procedures.

Councilmember Pierce noted the streamlined process will make residential rooftop solar panel permit process considerably more user-friendly and informal for Clayton residents.

Councilmember Haydon added it is in the best interest to streamline the residential rooftop solar permits for Clayton residents.

It was moved by Councilmember Pierce, seconded by Councilmember Haydon, to have the City Clerk read Ordinance No. 459 by title and number only and waive further reading. (Passed; 4-0 vote).

The City Clerk read Ordinance No. 459 by title and number only.

It was moved by Councilmember Pierce, seconded by Councilmember Haydon, to approve Ordinance No. 459 for Introduction with findings the action does not constitute a project under CEQA. (Passed; 4-0 vote).

- (c) Consider a proposed contract with Pacific Gas & Electric Company for its turnkey services in the performance of a 2015 LED Street Light Maintenance and Retrofit Project on ninety-five (95) City-owned arterial street light poles.
(Maintenance Supervisor Johnston)

Maintenance Supervisor John Johnston presented the staff report advising the City completed a PG&E LED Street Light Conversion Project in 2010 which retrofitted many 150 watt and 200 watt High Pressure Sodium street lights to energy efficient LEDs. The City's arterial street lamps along portions of Clayton Road, Marsh Creek Road and Oakhurst Drive were successfully replaced using American Recovery and Reinvestment Act funds, saving the City approximately \$6,000.00 in energy costs the first year. Since that project staff has made several attempts to secure additional grant fund to retrofit the remaining City-owned cobra head street lights throughout out the City. Unfortunately, no further free or grant monies are being available now or the near-term future.

PG&E will shortly be retrofitting 145 cobra head street lights it owns throughout town and the opportunity arises for the City to contract with PG&E to concurrently retrofit the remainder of City-owned cobra head street lamps while it is mobilized here. Some benefits of participating in this program are reduced energy costs, lowered maintenance, improved lighting quality, reduced light trespass, enhanced controllability and reduced emissions. The goal of the program is to implement energy saving projects at all facilities and use the money saved from reduced energy consumption and operational maintenance costs to repay the City cost incurred for the retrofit. The project is divided into four stages of implementation: feasibility discussion, energy assessment, financing and implementation. Currently the City is in the Financing Stage. PG&E's quote to perform this LED street lights retrofit and maintenance project on City-owned street poles is \$41,732 covering the replacement of 95 street lights. Some of these cobra head street lights are located in Dana Hills and in Regency Meadows residential subdivisions in addition to City arterial streets.

Councilmember Pierce thanked Mr. Johnston and Maintenance Staff for investigating other cost options prior to presentation to the City Council, adding the PG&E contract alternative is less expensive than through private contract. Mr. Johnston advised when Maintenance staff researched this project back in 2010, PG&E came in at approximately \$66,000 while other private contractor bids were in excess of \$80,000.00. In addition, PG&E will monitor and report the actual energy savings, change the tariff rates, and relieve City staff of many administrative responsibilities normally associated with this type of energy retrofit.

Mayor Shuey added this project will help the environment and cannot see a reason why the City should not take advantage of this opportunity.

It was moved by Councilmember Haydon, seconded by Councilmember Pierce, to approve a contract with Pacific Gas & Electric Company for its turnkey services in the performance of a 2015 LED Street Light Maintenance and Retrofit Project on ninety-five (95) City owned arterial street light poles, approve the allocation of \$41,732 in undesignated CIP Budget monies to this project, and authorize the City Manager to execute the contract on behalf of the City. (Passed; 4-0 vote).

- (d) Consider the Introduction and First Reading of City-initiated Ordinance No. 460 adding chapter 1.28 to the *Clayton Municipal Code* regarding the use of the City seal and City logo.

City Attorney Mala Subramanian presented the staff report advising the City currently does not have any regulations on the use of the Clayton City Seal or Clayton City logo. A situation recently arose in town with the publication of the City's logo on a private advertisement. If this Ordinance is passed, and a business uses the Clayton City Seal or Clayton Logo without prior permission of the City, the violation is a misdemeanor.

Councilmember Pierce requested clarification of the Clayton Mountain lined logo or the shaded logo. Ms. Pierce advised the shaded logo was created back in 1995 with over 40 hours of computer time by a private individual. The original logo was created in 1964 when the Clayton City Council had a contest to create a City of Clayton logo. A Clayton Valley High School student came up with the logo on tracing paper using pencil/chalk. The original drawing can be found in the Clayton Historical Society Museum. Ms. Pierce inquired what is covered by this Ordinance as she knows some local businesses and organizations use portions of the City logo; would prior use of the Clayton logo be subject to Municipal Code violation on a retroactive basis?

Ms. Subramanian advised use of the City's logo would not be a retroactive violation, and the new law will take effect 30 days after its adoption. A violation would occur if the image of the mountain is used with Clayton wording.

Councilmember Pierce advised she has seen the image of the mountain with the word "Clayton" used on t-shirts in town.

It was moved by Councilmember Pierce, seconded by Councilmember Haydon, to have the City Clerk read Ordinance No. 460 by title and number only and waive further reading. (Passed; 4-0 vote).

The City Clerk read Ordinance No. 460 by title and number only.

It was moved by Councilmember Pierce, seconded by Councilmember Haydon, to approve Ordinance No. 460 for Introduction with findings the action does not constitute a project under CEQA. (Passed; 4-0 vote).

- (e) Consider the designation of a City Council Voting Delegate and Alternate Delegate for the League of California Cities 2015 Annual Conference to be held September 30th – October 2nd in San Jose.

City Clerk Janet Brown presented the staff report and noted the registration fee for this year's annual League Conference is \$500.00, which does not include additional expenses of transportation or lodging accommodations. Last year, the City covered the registration expense for a council member to attend by absorbing the cost in the existing City Budget. No monies are actually budgeted for conference attendance by Council or staff.

Councilmember Pierce indicated after reviewing on-line the potential topics to be held at the Conference, she did not see a pressing reason to have Clayton representation at the upcoming League of California Cities Annual Conference.

Councilmember Haydon shared similar thoughts and could not come up with a justifiable reason why Clayton would need to be there.

Mayor Shuey asked if this topic could come back to the Clayton City Council in August for re-consideration since the actual business resolutions are not yet available to determine if any significant issue at the Conference warrants City presence. City Manager Napper advised this item could return at the August 18th City Council meeting since the deadline for registration of a Conference voting delegate is September 18th and before that time the League of CA Cities should have issued its business resolutions for consideration.

Councilmember Pierce added that Councilmember Diaz currently serves on the League's Public Safety Policy Committee and she serves on another League Policy Committee. Conference meetings of the Policy Committees often exercise more influence over proposed business resolutions than the actual Business Meeting floor vote which voting delegates attend.

Mayor Shuey opened the floor to receive public comments; no public comments were offered.

By general Council consensus, this item was continued to the regular meeting of the City Council to be held August 18th.

10. **COUNCIL ITEMS** – limited to requests and directives for future meetings.
11. **CLOSED SESSION** – None.
12. **ADJOURNMENT**– on call by Mayor Shuey, the City Council meeting adjourned at 7:51 p.m.

The next regularly scheduled City Council meeting is July 21, 2015.

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Respectfully submitted,



Janet Brown, City Clerk

APPROVED BY CLAYTON CITY COUNCIL



David T. Shuey, Mayor

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