



AGENDA

REGULAR MEETING

* * *

CLAYTON CITY COUNCIL

* * *

TUESDAY, February 3, 2015

5:00 P.M.

and

7:00 P.M.

*Hoyer Hall, Clayton Community Library
6125 Clayton Road, Clayton, CA 94517*

Mayor: David T. Shuey
Vice Mayor: Howard Geller

Council Members

Jim Diaz
Keith Haydon
Julie K. Pierce

- A complete packet of information containing staff reports and exhibits related to each public item is available for public review in City Hall located at 6000 Heritage Trail and on the City's Website at least 72 hours prior to the Council meeting.
- Agendas are posted at: 1) City Hall, 6000 Heritage Trail; 2) Library, 6125 Clayton Road; 3) Ohm's Bulletin Board, 1028 Diablo Street, Clayton; and 4) City Website at www.ci.clayton.ca.us
- Any writings or documents provided to a majority of the City Council after distribution of the Agenda Packet and regarding any public item on this Agenda will be made available for public inspection in the City Clerk's office located at 6000 Heritage Trail during normal business hours.
- If you have a physical impairment that requires special accommodations to participate, please call the City Clerk's office at least 72 hours in advance of the meeting at (925) 673-7304.

*** CITY COUNCIL ***

February 3, 2015

5:00 P.M.

1. **CALL TO ORDER THE CITY COUNCIL** – Mayor Shuey.

2. **COUNCIL INTERVIEW OF PLANNING COMMISSION APPLICANTS**

Six (6) candidates to be interviewed for one vacant term of appointed office expiring on June 30, 2015. ([View Here](#))

- Short Recess -

* * * * *

7:00 P.M.

REGULAR PUBLIC MEETING

3. **RECALL TO ORDER THE CITY COUNCIL** – Mayor Shuey

4. **PLEDGE OF ALLEGIANCE** – led by Mayor Shuey.

5. **CONSENT CALENDAR**

Consent Calendar items are typically routine in nature and are considered for approval by the City Council with one single motion. Members of the Council, Audience, or Staff wishing an item removed from the Consent Calendar for purpose of public comment, question or input may request so through the Mayor.

(a) Approve the minutes of the regular meeting of January 20, 2015. ([View Here](#))

(b) Approve Financial Demands and Obligations of the City. ([View Here](#))

(c) Accept the City's Investment Portfolio Report for the Second Quarter of FY 2014-15 ending December 31, 2014. ([View Here](#))

6. **RECOGNITIONS AND PRESENTATIONS** – None.

7. **REPORTS**

(a) Planning Commission – Commissioner Gregg Manning.

(b) Trails and Landscaping Committee – No meeting held.

(c) City Manager/Staff

(d) City Council - Reports from Council liaisons to Regional Committees, Commissions and Boards.

(e) Other

8. PUBLIC COMMENT ON NON - AGENDA ITEMS

Members of the public may address the City Council on items within the Council's jurisdiction, (which are not on the agenda) at this time. To facilitate the recordation of comments, it is requested each speaker complete a speaker card available on the Lobby table and submit it in advance to the City Clerk. To assure an orderly meeting and an equal opportunity for everyone, each speaker is limited to 3 minutes, enforced at the Mayor's discretion. When one's name is called or you are recognized by the Mayor as wishing to speak, the speaker shall approach the public podium and adhere to the time limit. In accordance with State Law, no action may take place on any item not appearing on the posted agenda. The Council may respond to statements made or questions asked, or may at its discretion request Staff to report back at a future meeting concerning the matter.

Public comment and input on Public Hearing, Action Items and other Agenda Items will be allowed when each item is considered by the City Council.

9. PUBLIC HEARINGS - None.

10. ACTION ITEMS

- (a) City Council discussion and determination of a citizen appointment to the one vacated term of office on the City Planning Commission (term expires June 30, 2015). ([View Here](#))
(Mayor Shuey)

Staff recommendation: That Council determine the respective citizen appointment and then adopt the Resolution appointing the selected individual to the Clayton Planning Commission for the term expiring June 30, 2015.

- (b) Consider a Resolution regarding the Council Interview Sub-Committee's recommendations of incumbents Robert Steiner and Clayton Smith and/or Christopher Garcia for appointment to the Trails and Landscaping Committee for terms of office to expire on December 31, 2016. ([View Here](#))
(Mayor Shuey and Vice Mayor Geller)

Staff recommendation: That Council determine the respective citizen appointments and then adopt the Resolution naming and appointing the selected individual(s) to the Trails and Landscaping Committee for a 2-year term.

11. COUNCIL ITEMS – limited to requests and directives for future meetings.

12. CLOSED SESSION – None.

13. ADJOURNMENT– the next regularly scheduled City Council meeting is February 17, 2015.

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Planning Commission Interview Schedule

5:10 p.m. – Peter Hellman

5:30 p.m. – Marc Ventura

5:50 p.m. – Eric Rehn

6:10 p.m. – Scott DeVenney

6:30 p.m. – Bruce Albert

6:50 p.m. – Peter Cloven

MINUTES
OF THE
REGULAR MEETING
CLAYTON CITY COUNCIL

TUESDAY, January 20, 2015

1. **CALL TO ORDER & ROLL CALL** – The meeting was called to order at 7:00 p.m. by Mayor Shuey in Hoyer Hall, Clayton Community Library, 6125 Clayton Road, Clayton, CA. Councilmembers present: Mayor Shuey, Vice Mayor Geller and Councilmembers Diaz, Haydon and Pierce. Councilmembers absent: None. Staff present: City Manager Gary Napper, City Attorney Mala Subramanian, City Engineer Rick Angrisani, Maintenance Supervisor John Johnston and City Clerk Janet Brown.

2. **PLEDGE OF ALLEGIANCE** – led by Mayor Shuey.

3. **CONSENT CALENDAR**

It was moved by Councilmember Diaz, seconded by Councilmember Pierce, to approve the Consent Calendar as submitted. (Passed; 5-0 vote).

 - (a) Approved the minutes of the regular meeting of January 6, 2015.
 - (b) Approved Financial Demands and Obligations of the City.

4. **RECOGNITIONS AND PRESENTATIONS**
 - (a) Certificates of Recognition to “Do The Right Thing” public school students selected for exemplifying the character trait of “Kindness” during the months of November and December 2014.

Mayor Shuey and Mt. Diablo Elementary School Teachers Mrs. Reyes and Mrs. Cloverdale recognized students Stella Tomlinson and Brett Simpkins.

Mayor Shuey and Diablo View Middle School Principal Patti Banister and Teacher Mrs. Ploetz recognized Skye Aven and Brendan O’Reilly.

Mayor Shuey and Clayton Valley Charter High School Dean of Students Greg Fister recognized Destiny Sudo, Roxana Benavidez and Elisse Martinez.

5. **REPORTS**
 - (a) Planning Commission – No meeting held.
 - (b) Trails and Landscaping Committee – No meeting held.
 - (c) City Manager/Staff – No Report.

- (d) City Council - Reports from Council liaisons to Regional Committees, Commissions and Boards.

Councilmember Haydon continued orientation training with City staff and provided a brief summary on a draft report provided by the East Contra Costa Habitat Conservancy.

Councilmember Pierce attended meetings of the Contra Costa County Mayors' Conference, Contra Costa Transportation Authority, Association of Bay Area Governments and Metropolitan Transportation Committee.

Councilmember Diaz attended meetings of the Council's Fire Services ad-hoc Committee, an Economic Prosperity Strategy, the County Connection Board, and the League of California Cities' Public Safety Policy Committee. He also assisted the Clayton Business and Community Association with Christmas decorations take-down task in the Downtown. Councilmember Diaz attended the Contra Costa Fire Protection District's Fire Academy Graduation ceremony and its re-opening of Clayton Station 11 on January 16th.

Vice Mayor Geller attended the Contra Costa County Mayors' Conference and the Clayton Valley Charter High School Board Meeting. He also assisted the Clayton Business and Community Association with Christmas decoration take down event.

Mayor Shuey attended the Contra Costa County Mayors' Conference.

- (e) Other – None.

6. **PUBLIC COMMENT ON NON - AGENDA ITEMS** – None.

7. **PUBLIC HEARINGS** – None.

8. **ACTION ITEMS**

- (a) Report and discussion of the condition of the trail rimming the Mt. Diablo Elementary School and Council Member's suggestion for landscaping/irrigation of the adjacent City hillside abutting Clayton Road and the Oak Street exit.

Maintenance Supervisor John Johnston presented the staff report along with a slideshow of recent photos illustrating existing conditions of the area. Mr. Johnston provided historic information noting the area was landscaped in 1992 as part of the Oakhurst Assessment District Development, Phases 1B and 1C. He also advised due to a limited and antiquated irrigation system installed on a portion of the hillside, City Maintenance has not watered the landscaped portion and has treated the hillside and trail more as "natural open space".

Vice Mayor Geller asked if there is a water source on the hillside? Mr. Johnston advised there is a limited inefficient irrigation system approximately 400 feet in length starting at Mt. Zion Drive.

Councilmember Haydon asked if the existing sprinkler system is still capable of distributing water to the existing landscape? Mr. Johnston advised in order for that watering system to be efficient, an upgrade is necessary to the mainline and a new irrigation clock to handle the various zones.

Vice Mayor Geller inquired if the existing water system could tap into the City's groundwater well within close proximity to the hillside? Mr. Johnston noted the nearby Clayton Road medians do currently use well water for irrigation, as does the Library grounds; however, connecting this area to that groundwater well would necessitate additional studies as to capacity and volume of new systems.

City Manager Gary Napper noted the small pedestrian bridge off Oak Street in the slideshow is actually owned by the Mt. Diablo Unified School District and is located on District property; the public trail itself meanders over both City and School District properties.

Mr. Johnston continued his presentation noting natural wildlife (ground squirrels) continue to cause problems to the drainage berms and asphalt pathway by tunneling. The City currently performs some ground squirrel control along the trail, but without similar or substantial rodent control on the elementary school property, most of the City's effort in this regard is ineffective.

Councilmember Haydon inquired if the City has contacted School District Maintenance staff to address the ground squirrel problems? Mr. Johnston advised to date no City contact has been made with School District Maintenance personnel regarding ground squirrel control.

Vice Mayor Geller clarified to resolve the existing problems of this hillside and trail, collaboration between the City and the School District should occur to solve these drainage issues and share the financial costs to make the necessary repairs. Mr. Johnson noted public safety is always the first priority.

Councilmember Haydon asked where does the storm water flow to? Mr. Johnston advised the storm water is generally diverted to the City's v-ditch at the bottom of the hill but added the drainage system is limited and does not capture or divert all of the flow. Much of the water just flows over the trail and onto the hillside.

Mayor Shuey confirmed from his perspective, due to the current condition of the hill, it is not advisable to landscape and irrigate the hillside at this time.

City Manager Gary Napper referenced the upcoming joint meeting between the City of Clayton and Mt. Diablo Unified School District Board of Trustees whereat general support could be obtained for each public agency's Maintenance Departments to work together on a proposed storm water drainage solution for the hillside and minor trail repairs. Without Redevelopment Agency funds, the City's financial resources are fairly limited but Landscape Maintenance District monies would be one source for City funds.

Mayor Shuey opened the item to receive public comments; no public comments were offered and Mayor Shuey then closed the public comment period.

The City Council took no action on this matter.

- (b) City Council discussion to determine the date (February 9, 2015) and topics for its annual joint special meeting with Mount Diablo Unified School District Board of Trustees.

City Manager Gary Napper opened the discussion by suggesting possible talking points between the City Council and the Mt. Diablo Unified School District Board of Trustees. Staff recommends discussion of the trail rimming the Mt. Diablo Elementary School site and collaboration of a solution to the drainage and rodent problem. Mr. Napper requested the City Council by motion include the purpose, date, time and location of the proposed special joint meeting with the Mt. Diablo School Board of Trustees.

Councilmember Haydon asked about a possible expansion to the parking lot at the elementary school and a status report on the recent Mount Diablo Elementary School drop off and pick up route changes.

Councilmember Pierce commented the changes that were recently implemented have not made the traffic situations at Mount Diablo Elementary School any better or worse during drop off and pick up times. She has noticed the Parent Faculty Club assisting as crossing guards before and after school. Councilmember Pierce indicated there is still a safety hazard when the vehicle line backs up into the residential streets and the queue can back up to Clayton Road on Mitchell Canyon Road; some drivers even move into the opposite lane to pass the long line of vehicles trying to access the school.

Councilmember Geller encourages parents to start carpooling and walking kids to school in large groups to help reduce traffic congestion around the Mount Diablo Elementary School.

Councilmember Pierce advised there is a "School Pool", however a limited amount of students are participating. She suggested weather permitting, traffic congestion could be reduced if more students were able to ride their bikes or walk in groups to and from school. Councilmember Pierce indicated it is difficult to come up with a solution with the limited roadway space available.

Mayor Shuey would like to discuss the Clayton City Council's support of the Clayton Valley Charter High School with the Mt. Diablo Unified School District Board of Trustees concerning the various issues that occurred last year.

Vice Mayor Geller would like to generally review all of the public schools in Clayton in the discussions with the Mt. Diablo Unified School District Board of Trustees.

Mayor Shuey suggested we inform them again that All Out Sports League is willing to collaborate with Diablo View Middle School to offer afterschool clubs/programs on that campus to students.

Mayor Shuey opened the agenda item to receive public comments; no public comments were offered and Mayor Shuey then closed the public comment period.

It was moved by Councilmember Pierce, and seconded by Councilmember Diaz, to approve a City Council special joint meeting with the Mt. Diablo Unified School District Board of Trustees on February 9, 2015 at 6:30 pm in Hoyer Hall located at 6125 Clayton Road, Clayton, CA to include the five City agenda items outlined below:

- a. Mt. Diablo Elementary School storm drainage and hillside/trail impacts;
- b. Mt. Diablo Elementary School “walking school buses” with PFC;
- c. Mt. Diablo Elementary School traffic and student drop off/pick up circulation;
- d. AOSL afterschool programming potential at Diablo View Middle School; and
- e. Clayton Valley Charter High School relationship update and discussion.
(Passed; 5-0 vote).

- 9. **COUNCIL ITEMS** – limited to requests and directives for future meetings.

- 10. **CLOSED SESSION** – None.

- 11. **ADJOURNMENT**– on call by Mayor Shuey, the City Council meeting adjourned at 8:29 p.m.

The next regularly scheduled City Council meeting is February 3, 2015.

#

Respectfully submitted,

Janet Brown, City Clerk

APPROVED BY CLAYTON CITY COUNCIL

David T. Shuey, Mayor

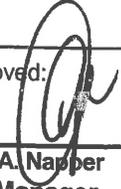
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Agenda Date 2/3/2015

Agenda Item: 5b

STAFF REPORT

Approved: 
Gary A. Napper
City Manager

TO: HONORABLE MAYOR AND COUNCILMEMBERS
FROM: Kevin Mizuno, FINANCE MANAGER
DATE: 2/3/2015
SUBJECT: FINANCIAL OBLIGATIONS

RECOMMENDATION:

Approve the following Invoices:

1/30/15	Obligations, Cash Requirements	\$ 187,886.94
1/30/15	ADP Payroll PPE 1/18/15	\$ 82,189.02
	Total	\$ 270,075.96

Attachments:

Cash Requirements Report dated 1/30/2015 (4 pages)
ADP Report Week 04, PPE 01/18/15 (1 page)

City of Clayton Cash Requirements Report

Vendor Name	Due Date	Invoice Date	Invoice Number	Invoice Description	Invoice Balance	Potential Discount	Discount Expires On	Net Amount Due
American Fidelity Assurance Company								
American Fidelity Assurance Company	2/3/2015	1/26/2015	1183547A	FSA for January 2015	\$530.00	\$0.00		\$530.00
American Fidelity Assurance Company	2/3/2015	1/26/2015	B259363	Supplemental Insurance for February 2015	\$257.54	\$0.00		\$257.54
<i>Totals for American Fidelity Assurance Company:</i>					<u>\$787.54</u>	<u>\$0.00</u>		<u>\$787.54</u>
AT&T/ CalNet 2								
AT&T/ CalNet 2	2/3/2015	1/30/2015	000000617717	Invoice 12/22/14-1/21/15	\$1,575.87	\$0.00		\$1,575.87
<i>Totals for AT&T/ CalNet 2:</i>					<u>\$1,575.87</u>	<u>\$0.00</u>		<u>\$1,575.87</u>
Blackbaud								
Blackbaud	2/3/2015	1/26/2015	90822769	Training for 2/5/15-2/4/16	\$2,187.50	\$0.00		\$2,187.50
<i>Totals for Blackbaud:</i>					<u>\$2,187.50</u>	<u>\$0.00</u>		<u>\$2,187.50</u>
CA Soc of Muni Finance Officers								
CA Soc of Muni Finance Officers	2/3/2015	1/26/2015	54697	2015 CSMFO Membership Renewal	\$110.00	\$0.00		\$110.00
<i>Totals for CA Soc of Muni Finance Officers:</i>					<u>\$110.00</u>	<u>\$0.00</u>		<u>\$110.00</u>
CalPERS Health								
CalPERS Health	2/3/2015	1/26/2015	1654	Medical Benefits for February 2015	\$34,077.14	\$0.00		\$34,077.14
<i>Totals for CalPERS Health:</i>					<u>\$34,077.14</u>	<u>\$0.00</u>		<u>\$34,077.14</u>
CalPERS Retirement								
CalPERS Retirement	2/3/2015	1/26/2015	PPE 1/18/15	Retirement PPE 1/18/15	\$20,984.72	\$0.00		\$20,984.72
CalPERS Retirement	2/3/2015	1/26/2015	100000014452908	1959 Survivor Benefits for FY 14/15 - 4th le	\$180.00	\$0.00		\$180.00
CalPERS Retirement	2/3/2015	1/26/2015	100000014451828	1959 Survivor Benefits FY 14/15 4th level	\$420.00	\$0.00		\$420.00
CalPERS Retirement	2/3/2015	1/30/2015	ending 1/24/15	City Council ending 1/24/15	\$286.29	\$0.00		\$286.29
CalPERS Retirement	2/3/2015	1/30/2015	12/24/14	City Council retirement ending 12/24/14	\$286.29	\$0.00		\$286.29
<i>Totals for CalPERS Retirement:</i>					<u>\$22,157.30</u>	<u>\$0.00</u>		<u>\$22,157.30</u>
Caltronics Business Systems, Inc								
Caltronics Business Systems, Inc	2/3/2015	1/26/2015	1700161	contract for 12/17/14-1/16/15	\$159.65	\$0.00		\$159.65
<i>Totals for Caltronics Business Systems, Inc:</i>					<u>\$159.65</u>	<u>\$0.00</u>		<u>\$159.65</u>
CCWD								
CCWD	2/3/2015	1/26/2015	G Series Invoices	service 11/5/14-1/5/15	\$55,873.79	\$0.00		\$55,873.79
<i>Totals for CCWD:</i>					<u>\$55,873.79</u>	<u>\$0.00</u>		<u>\$55,873.79</u>
City National Bank								
City National Bank	2/3/2015	1/26/2015	CFD NO 19990-2	refunding for Comm Fac Dist # 1990-2	\$3,569.50	\$0.00		\$3,569.50
<i>Totals for City National Bank:</i>					<u>\$3,569.50</u>	<u>\$0.00</u>		<u>\$3,569.50</u>
City of Concord								
City of Concord	2/3/2015	1/26/2015	43291	live scan - seasonal workers	\$146.00	\$0.00		\$146.00
<i>Totals for City of Concord:</i>					<u>\$146.00</u>	<u>\$0.00</u>		<u>\$146.00</u>
Contra Costa County Public Works Dept								
Contra Costa County Public Works Dept	2/3/2015	1/30/2015	700110	traffic signal maintenance for November 2014	\$334.14	\$0.00		\$334.14

City of Clayton Cash Requirements Report

Vendor Name	Due Date	Invoice Date	Invoice Number	Invoice Description	Invoice Balance	Potential Discount	Discount Expires On	Net Amount Due
<i>Totals for Contra Costa County Public Works Dept:</i>					<u>\$334.14</u>	<u>\$0.00</u>		<u>\$334.14</u>
Diablo Lawnscape								
Diablo Lawnscape	2/3/2015	1/26/2015	7230	Irrigation Installation Grove Park	\$1,500.00	\$0.00		\$1,500.00
<i>Totals for Diablo Lawnscape:</i>					<u>\$1,500.00</u>	<u>\$0.00</u>		<u>\$1,500.00</u>
Geoconsultants, Inc.								
Geoconsultants, Inc.	2/3/2015	1/30/2015	18717	January well monitoring	\$1,546.50	\$0.00		\$1,546.50
<i>Totals for Geoconsultants, Inc.:</i>					<u>\$1,546.50</u>	<u>\$0.00</u>		<u>\$1,546.50</u>
Hammons Supply Company								
Hammons Supply Company	2/3/2015	1/26/2015	86820	Cleaning Supplies	\$594.88	\$0.00		\$594.88
Hammons Supply Company	2/3/2015	1/26/2015	87014	Library Supplies	\$267.72	\$0.00		\$267.72
<i>Totals for Hammons Supply Company:</i>					<u>\$862.60</u>	<u>\$0.00</u>		<u>\$862.60</u>
ICMA Retirement Corporation								
ICMA Retirement Corporation	2/3/2015	1/26/2015	14904	Annual Plan Fee for 1/1/15-3/31/15	\$125.00	\$0.00		\$125.00
<i>Totals for ICMA Retirement Corporation:</i>					<u>\$125.00</u>	<u>\$0.00</u>		<u>\$125.00</u>
Innovative Impressions								
Innovative Impressions	2/3/2015	1/26/2015	814	Banners for Fire Station Re-opening	\$337.93	\$0.00		\$337.93
<i>Totals for Innovative Impressions:</i>					<u>\$337.93</u>	<u>\$0.00</u>		<u>\$337.93</u>
John Deere Landscapes Inc								
John Deere Landscapes Inc	2/3/2015	1/26/2015	70580539	Order # 77625347	\$240.33	\$0.00		\$240.33
<i>Totals for John Deere Landscapes Inc:</i>					<u>\$240.33</u>	<u>\$0.00</u>		<u>\$240.33</u>
Arlene Kikkawa-Nielsen								
Arlene Kikkawa-Nielsen	2/3/2015	1/30/2015	January 2015	January 2015 Library Volunteer Coordinator	\$900.00	\$0.00		\$900.00
Arlene Kikkawa-Nielsen	2/3/2015	1/30/2015	February 2015	February 2015 Volunteer Coordinator Hours	\$900.00	\$0.00		\$900.00
<i>Totals for Arlene Kikkawa-Nielsen:</i>					<u>\$1,800.00</u>	<u>\$0.00</u>		<u>\$1,800.00</u>
Georgia Lang								
Georgia Lang	2/3/2015	1/26/2015	CAP0133	Deposit refund - 250 El Pueblo Place, wall	\$500.00	\$0.00		\$500.00
<i>Totals for Georgia Lang:</i>					<u>\$500.00</u>	<u>\$0.00</u>		<u>\$500.00</u>
LarryLogic Productions								
LarryLogic Productions	2/3/2015	1/26/2015	1476	City Council Meeting 1/20/15	\$325.00	\$0.00		\$325.00
<i>Totals for LarryLogic Productions:</i>					<u>\$325.00</u>	<u>\$0.00</u>		<u>\$325.00</u>
Local Government Consultants								
Local Government Consultants	2/3/2015	1/26/2015	202	SB90: 2nd Payment for FY 14/15	\$1,050.00	\$0.00		\$1,050.00
<i>Totals for Local Government Consultants:</i>					<u>\$1,050.00</u>	<u>\$0.00</u>		<u>\$1,050.00</u>
Marken Mechanical Services Inc								
Marken Mechanical Services Inc	2/3/2015	1/26/2015	414-1146-11	Library Maintenance November 2014	\$502.17	\$0.00		\$502.17
Marken Mechanical Services Inc	2/3/2015	1/26/2015	115-19883	City Hall repairs 1/14/15	\$1,348.92	\$0.00		\$1,348.92

City of Clayton Cash Requirements Report

Vendor Name	Due Date	Invoice Date	Invoice Number	Invoice Description	Invoice Balance	Potential Discount	Discount Expires On	Net Amount Due
Marken Mechanical Services Inc	2/3/2015	1/26/2015	414-1148-11	City Hall Maintenance November 2014	\$332.50	\$0.00		\$332.50
Totals for Marken Mechanical Services Inc:					\$2,183.59	\$0.00		\$2,183.59
Martell Water Systems, Inc.								
Martell Water Systems, Inc.	2/3/2015	1/26/2015	21571	Replace pressure tank, switch, PRV	\$1,167.55	\$0.00		\$1,167.55
Totals for Martell Water Systems, Inc.:					\$1,167.55	\$0.00		\$1,167.55
Pacific Telemanagement Svc								
Pacific Telemanagement Svc	2/3/2015	1/26/2015	719738	courtyard payphone February 2015	\$73.00	\$0.00		\$73.00
Totals for Pacific Telemanagement Svc:					\$73.00	\$0.00		\$73.00
PERMCO, Inc.								
PERMCO, Inc.	2/3/2015	1/26/2015	10306	service 1/10/15-1/23/15	\$3,307.00	\$0.00		\$3,307.00
PERMCO, Inc.	2/3/2015	1/26/2015	10307	CAP Inspection 1/23/15	\$20.75	\$0.00		\$20.75
PERMCO, Inc.	2/3/2015	1/26/2015	10308	GHAD - Kelok Way Monitoring Rept. 1/1	\$175.13	\$0.00		\$175.13
Totals for PERMCO, Inc.:					\$3,502.88	\$0.00		\$3,502.88
PG&E								
PG&E	2/3/2015	1/26/2015	1/23/15	service 12/23/14-1/22/15	\$2,906.83	\$0.00		\$2,906.83
PG&E	2/3/2015	1/26/2015	1/15/15	service 12/16/14-1/14/15	\$17,477.38	\$0.00		\$17,477.38
Totals for PG&E:					\$20,384.21	\$0.00		\$20,384.21
Raney Planning & Management, Inc.								
Raney Planning & Management, Inc.	2/3/2015	1/26/2015	1322E-11	Labor for December 2014	\$2,996.25	\$0.00		\$2,996.25
Totals for Raney Planning & Management, Inc.:					\$2,996.25	\$0.00		\$2,996.25
Rex Lock & Safe, Inc.								
Rex Lock & Safe, Inc.	2/3/2015	1/26/2015	107929	PD Door repair 1/13/15	\$782.50	\$0.00		\$782.50
Totals for Rex Lock & Safe, Inc.:					\$782.50	\$0.00		\$782.50
Sprint Comm (PW & ADM)								
Sprint Comm (PW & ADM)	2/3/2015	1/26/2015	531409315-152	service 11/26/14-12/25/14	\$278.72	\$0.00		\$278.72
Totals for Sprint Comm (PW & ADM):					\$278.72	\$0.00		\$278.72
Staples Advantage								
Staples Advantage	2/3/2015	1/26/2015	8032722104	Supplies for December 2014	\$175.79	\$0.00		\$175.79
Totals for Staples Advantage:					\$175.79	\$0.00		\$175.79
US Bank Corp Pymt System (Cal Card)								
US Bank Corp Pymt System (Cal Card)	2/3/2015	1/26/2015	Stmt Date 12/22/14	Statement Date 12/22/14	\$14,748.47	\$0.00		\$14,748.47
Totals for US Bank Corp Pymt System (Cal Card):					\$14,748.47	\$0.00		\$14,748.47
Waraner Brothers Tree Service								
Waraner Brothers Tree Service	2/3/2015	1/26/2015	11735	tree work on Regency Drive	\$5,250.00	\$0.00		\$5,250.00
Waraner Brothers Tree Service	2/3/2015	1/26/2015	11738	tree work CCP	\$150.00	\$0.00		\$150.00
Waraner Brothers Tree Service	2/3/2015	1/26/2015	11737	tree work, Southbrook trail	\$1,400.00	\$0.00		\$1,400.00
Waraner Brothers Tree Service	2/3/2015	1/26/2015	11736	tree work, Marsh Creek/Diablo Parkway	\$200.00	\$0.00		\$200.00

City of Clayton Cash Requirements Report

<u>Vendor Name</u>	<u>Due Date</u>	<u>Invoice Date</u>	<u>Invoice Number</u>	<u>Invoice Description</u>	<u>Invoice Balance</u>	<u>Potential Discount</u>	<u>Discount Expires On</u>	<u>Net Amount Due</u>
<i>Totals for Warner Brothers Tree Service:</i>					\$7,000.00	\$0.00		\$7,000.00
Wells Fargo Bank, N.A.								
Wells Fargo Bank, N.A.	2/3/2015	1/26/2015	1155887	Interest Payment - Lydia Lane Sewer	\$5,199.75	\$0.00		\$5,199.75
<i>Totals for Wells Fargo Bank, N.A.:</i>					\$5,199.75	\$0.00		\$5,199.75
YP (Advertising)								
YP (Advertising)	2/3/2015	1/26/2015	1/19/15	Annual advertising fee	\$128.44	\$0.00		\$128.44
<i>Totals for YP (Advertising):</i>					\$128.44	\$0.00		\$128.44
GRAND TOTALS:					\$187,886.94	\$0.00		\$187,886.94

Earnings Statement

0 Employees With Overflow Statement
0 Overflow Statement 1 Total Statement
Tot Cks/Vchrs:00000000032 Tot Docs in all:000000000035
First No. Last No. Total
Checks: ADPCHECK ADPCHECK 00000000006
Vouchers: 00000040001 00000040026 00000000026

Z7L TOTAL DOCUMENT
CITY OF CLAYTON
LOCATION 0001

CHECK STUFFING, RECONCILIATION

82189.02 GROSS
59536.45 NET PAY (INCLUDING ALL DEPOSITS)
9763.29 FEDERAL TAX
232.19 SOCIAL SECURITY
1137.52 MEDICARE
.00 MEDICARE SURTAX
.00 SUI TAX
3087.12 STATE TAX
.00 LOCAL TAX
64903.15 DEDUCTIONS
3065.75 NET CHECK

COMPANY CODE Z7L
CITY OF CLAYTON
TOTAL DOCUMENT
LOCATION 0001



VERIFY DOCUMENT AUTHENTICITY - COLORED AREA MUST CHANGE IN TONE GRADUALLY AND EVENLY FROM DARK AT TOP TO LIGHTER AT BOTTOM

VOID VOID VOID VOID VOID
VOID VOID VOID VOID VOID

NON-NEGOTIABLE - VOID - NON-NEGOTIABLE
NON-NEGOTIABLE - VOID - NON-NEGOTIABLE



Agenda Date: 2-3-2015

Agenda Item: 5c

STAFF REPORT

Approved: 
Gary A. Napper
City Manager

TO: HONORABLE MAYOR AND COUNCILMEMBERS
FROM: KEVIN MIZUNO, FINANCE MANAGER AND CPA
DATE: February 2, 2015

SUBJECT: INVESTMENT PORTFOLIO REPORT – SECOND QUARTER FY 2014-15

RECOMMENDATION:

Accept the City Investment Portfolio Report for the Second Quarter of Fiscal Year 2014-15 ending December 31, 2014.

BACKGROUND

With adoption of the revised Investment Policy on August 3, 2010, the Finance Manager is required to submit a quarterly investment report to the City Council. The Second Quarter 2014-15 Fiscal Year report is provided herein.

FISCAL IMPACT

With the second quarter of the fiscal year completed, annual interest earnings for the General Fund is at \$18,711, or 24.7% of estimated General Fund interest revenues per the 2014-15 adopted budget of \$37,600. City-wide investment earnings solely attributable to pooled investments (i.e. not related to cash with fiscal agents such as bond proceeds) through the second quarter of fiscal year 2014-15 totaled \$71,113. Approximately 41.8% of the current City Investment Pool (the Pool) is invested in Local Agency Investment Funds (LAIF), which is a decrease of 2.0% since the last quarter ended September 30, 2014. The LAIF quarterly apportionment rate for this quarter was approximately 0.25%, which is a slight increase (0.01%) from a rate of 0.24% in the preceding quarter. In comparison, one year ago on December 31, 2013, the LAIF apportionment rate was approximately 0.26%. Even more astounding is that six years ago on December 31, 2008 the LAIF apportionment rate was 2.54%, or 10.16 times higher than the current apportionment rate.

Certificates of Deposit comprised approximately 49.2% of the City investment portfolio as of the quarter ended December 31, 2014. Approximately 9.0% of the pool is made

up of cash deposits and low (0.01%) interest bearing money market funds.

The market value of the total investment portfolio as of December 31, 2014 was approximately \$16,441,639, which is only \$1,630 (or 0.01%) greater than total carrying value as of December 31, 2014. This demonstrates how the conservative nature of the City's investment strategy mitigates the risk of the City incurring large unrealized losses in market declines. At the same time, given less risk being incurred, more predictable and modest investment returns will be realized following this same strategy.

Relatively low interest earnings are largely attributable to older high yielding investments continuing to mature and the City placing those matured proceeds into our LAIF account or liquid money market funds for easy access. Easy access to invested funds is pertinent given upcoming RDA dissolution expected payments to Contra Costa County arising from the conclusion of our Due Diligence Review (DDR) agreed-upon-procedures pursuant to AB 1484. The majority of funding necessary to make anticipated DDR demands, although part of the investment pool, is restricted and reported separately within a private purpose trust fund (fiduciary fund) in the City's financial statements.

The payment expected to be made to the County resulting from the DDRs makes up a massive 26.9% of the carrying value of the City's cash and investment pool as of December 31, 2014. Given this foreboding scenario, management has been diligent to diversify the City Investment Portfolio with assets immediately available in LAIF, money market funds and cash accounts. Currently, sufficient liquid funds are available to make a "worst case scenario" payment to the State. The absence of former RDA reserves for future projects has resulted in the transformation of the City's investment portfolio from one that was previously heavily invested in time deposits to one that requires more readily available assets.

CONCLUSION

For the second quarter ended December 31, 2014, the City of Clayton Investment Portfolio is being managed in accordance with the City's investment policy adopted on August 3, 2010. The City's cash management program provides sufficient liquidity to meet the next six month's expenditures. As such, staff respectfully requests the City Council's acceptance of this staff report and the attached Investment Holdings Summary.

Respectively submitted,



Kevin Mizuno, CPA
Finance Manager

Attachments: City of Clayton Investment Holdings Summary – Second Quarter of Fiscal Year 2014-15
(October 1, 2014 – December 31, 2014)

City of Clayton
Investment Holdings Summary
Quarter Ending
December 31, 2014

Investment Account	Investment Type	Institution	CUSIP	Carrying Value	Rate	Current Yield	Settlement Date	Maturity Date	Market Value
Local Agency Investment Fund (LAIF)	Local Agency Pool	LAIF		6,864,242.86	0.25%	0.25%	n/a	n/a	6,864,108.18
Financial Northeastern Companies	Cash	Financial Northeastern Companies		99,310.14	0.00%	0.00%	n/a	n/a	99,310.14
	Certificate of Deposit	Discover Bank Greenwood, DE	5L20025	97,000.00	1.65%	1.65%	1/5/11	1/5/15	97,000.00
	Certificate of Deposit	Onwest Bank, FSB, Covina, CA	5L20862	49,000.00	1.00%	0.99%	9/21/12	9/21/16	49,401.00
	Total Financial Northeastern Companies			245,310.14					245,711.14
UBS Financial Services Inc.	Cash	BS Bank Sa Deposit Account		5,428.76	0.00%	0.00%	n/a	n/a	5,428.76
	Money Market Fund	RMA Government Portfolio		302,870.40	0.01%	0.01%	n/a	n/a	302,870.40
	Certificate of Deposit	Jackson County Bank (Seymour, IN)	466718AF0	100,000.00	1.55%	1.55%	1/12/11	1/12/15	100,025.00
	Certificate of Deposit	Horry County State Bank (S. Carolina)	440677CH3	99,000.00	2.50%	2.50%	5/28/10	1/28/15	99,134.64
	Certificate of Deposit	Merrick Bk South Jordan Utah	59012YR41	98,000.00	0.65%	0.65%	4/27/12	4/27/15	98,059.78
	Certificate of Deposit	Citizen Deposit Bank, Arlington, Kentucky	17453FAW2	99,000.00	1.60%	1.59%	6/20/11	6/22/15	99,688.05
	Certificate of Deposit	Pyramax Bank FSB (Greenfield, WI)	747133BK1	99,000.00	1.40%	1.39%	9/14/11	8/17/15	99,539.55
	Certificate of Deposit	Bank of the West, SF, CA	065680EE6	100,000.00	1.45%	1.44%	9/14/11	9/14/15	100,975.00
	Certificate of Deposit	BMW Bank of NA, SLC, UT	05568PZQ3	50,000.00	2.00%	1.97%	11/12/10	11/12/15	50,697.50
	Certificate of Deposit	GE Money Bank (SLC, UT)	36159SVP3	50,000.00	2.00%	1.98%	11/12/10	11/12/15	50,591.00
	Certificate of Deposit	Republic Bank (Bountiful, UT)	760310TA0	146,000.00	2.00%	1.97%	3/30/11	1/29/16	148,404.62
	Certificate of Deposit	Israel Discount Bank of New York	465076HC4	196,000.00	2.10%	2.07%	2/9/11	2/9/16	198,973.32
	Certificate of Deposit	Cenlar FSB (Trenton, NJ)	15131XEM5	99,000.00	2.30%	2.26%	2/28/11	2/29/16	100,543.41
	Certificate of Deposit	Rockland TR Co (MASS)	773709AM2	250,000.00	2.05%	2.01%	3/28/11	3/28/16	254,677.50
	Certificate of Deposit	Investors Savings Bank	46176PAK1	99,000.00	2.20%	2.16%	5/5/11	5/5/16	100,926.54
	Certificate of Deposit	GE Capital Financial, Inc. (SLC, UT) FDIC #33778	36160X7D3	100,000.00	1.05%	1.05%	7/12/13	7/12/16	100,198.00
	Certificate of Deposit	Bank of the West, SF, CA	065680EU0	49,000.00	1.75%	1.72%	9/28/11	9/28/16	49,971.18
	Certificate of Deposit	Goldman Sachs Bank (Salt Lake)	3814266E0	50,000.00	2.00%	1.97%	9/28/11	9/28/16	50,832.50
	Certificate of Deposit	Capital One Bank (USA) National Association, VA	140420QP8	99,000.00	1.00%	1.00%	11/5/14	11/7/16	98,638.65
	Certificate of Deposit	Doral Bank, San Juan, PR	25811LSU4	150,000.00	1.05%	1.05%	12/6/13	12/6/16	150,085.50
	Certificate of Deposit	Firstbank PR Santurce	33764UQ57	198,000.00	1.00%	1.00%	12/20/13	12/20/16	198,027.72
	Certificate of Deposit	Marlin Business Bk, Salt Lake UT	57116AGM4	50,000.00	1.00%	1.00%	7/17/13	1/17/17	50,081.00
	Certificate of Deposit	BMW Bank of NA, SLC, UT	05568PV95	198,000.00	1.75%	1.73%	4/13/12	4/13/17	200,366.10
	Certificate of Deposit	Wells Fargo Bk, NA Sioux Falls	94986TKB2	99,000.00	1.25%	1.25%	4/18/12	4/19/17	99,042.57
	Certificate of Deposit	Comenity CAP Bk, Utah	20033ABN5	245,000.00	1.20%	1.21%	7/5/13	7/5/17	243,765.20
	Certificate of Deposit	Midwest Bank of Western Illinois, Monmouth IL	59828PBT6	245,000.00	1.15%	1.15%	7/15/13	7/17/17	245,294.00
	Certificate of Deposit	First Bank of Highland Park, IL	319141CG0	247,000.00	1.10%	1.11%	8/21/14	8/28/17	244,386.74
	Certificate of Deposit	Capital One Bank (USA) National Association, VA	140420PP9	99,000.00	1.35%	1.37%	10/1/14	10/2/17	97,901.10
	Certificate of Deposit	Dollar Bank, Federal Savings Bank, PA	25665QAM7	198,000.00	1.20%	1.21%	11/17/14	11/17/17	195,958.62
	Certificate of Deposit	American Express Centurion, SLC, UT	02587DPT9	100,000.00	1.70%	1.73%	7/5/13	7/5/18	98,444.00
	Certificate of Deposit	Compass Bank, Birmingham, Ala	20451PAU0	150,000.00	1.55%	1.56%	7/10/13	7/10/18	149,430.00
	Certificate of Deposit	JP Morgan Chase Bank (New York, NY)	38147UHW5	100,000.00	1.75%	1.75%	7/10/13	7/10/18	99,783.00
	Certificate of Deposit	CIT Bank, Salt Lake City, UT	48124UL97	248,000.00	1.50%	1.52%	7/10/13	7/10/18	244,957.04
	Certificate of Deposit	Bank of Baroda, NY	17284CHW7	146,000.00	1.80%	1.81%	7/17/13	7/17/18	145,347.38
	Certificate of Deposit	Sallie Mae Bank, Murray, UT	0606245Q2	247,000.00	2.05%	2.05%	10/18/13	10/18/18	246,562.81
	Certificate of Deposit	First St. Bank Dequeen, AR	795450QS7	147,000.00	2.05%	2.05%	10/23/13	10/23/18	146,989.13
	Certificate of Deposit	American Express Centurion, SLC, UT	336460BS8	197,000.00	1.25%	1.27%	11/14/14	11/14/18	194,253.82
	Certificate of Deposit	Sallie Mae Bank, Murray, UT	02587DWJ3	100,000.00	2.00%	2.03%	11/28/14	11/28/18	98,651.00
	Certificate of Deposit	BMO Harris Bank, IL	795450RT4	100,000.00	2.00%	2.01%	12/11/13	12/11/18	99,727.00
	Certificate of Deposit	Discover Bank, DE	05573UVR2	250,000.00	1.25%	1.25%	1/21/14	1/30/19	249,670.00
	Certificate of Deposit	GE Capital Retail Bank (Synchrony Bank), UT	2.55E+15	100,000.00	2.00%	2.02%	7/9/14	7/9/19	98,976.00
	Certificate of Deposit	The Park National Bank, OH	87164XBQ8	100,000.00	2.05%	2.07%	7/11/14	7/11/19	98,970.00
	Certificate of Deposit	The Park National Bank, OH	700654AT3	240,000.00	2.15%	2.18%	9/12/14	9/12/19	237,086.40
	Total UBS Financial Services Inc.			6,045,299.16					6,043,911.53

City of Clayton
Investment Holdings Summary
Quarter Ending
December 31, 2014

Investment Account	Investment Type	Institution	CUSIP	Carrying Value	Rate	Current Yield	Settlement Date	Maturity Date	Market Value
Morgan Stanley	Money Market Fund	Morgan Stanley		302,033.54	0.01%	0.01%	n/a	n/a	302,033.54
	Certificate of Deposit	Synovus Bank, Columbus, GA	87164DDH0	100,000.00	1.00%	0.24%	7/10/13	1/12/15	100,001.00
	Certificate of Deposit	Safra National Bank of NY	786580YA2	98,000.00	1.00%	0.00%	1/31/12	1/30/15	98,035.28
	Certificate of Deposit	State Bk India Chicago, IL	856284YQ1	98,000.00	2.00%	0.99%	3/24/11	3/24/15	98,311.64
	Certificate of Deposit	World Financial Network Bank, Wilmington, DE	982999B14	100,000.00	1.15%	0.47%	5/31/12	5/29/15	100,178.00
	Certificate of Deposit	GE Capital Retail Bank, Draper, UT	36159USX5	98,000.00	2.30%	2.27%	8/13/10	8/13/15	99,057.42
	Certificate of Deposit	BMW Bank of NA, SLC, UT	05568P3A3	100,000.00	0.65%	0.64%	4/12/13	10/13/15	100,189.00
	Certificate of Deposit	Ally Bank, Midvale Utah	02005QV34	100,000.00	0.65%	0.65%	4/10/13	4/11/16	99,938.00
	Certificate of Deposit	Ally Bank, Midvale Utah	02005QX99	148,000.00	0.70%	0.69%	6/12/13	6/13/16	148,029.60
	Certificate of Deposit	Aquesta Bank, Cornelius, NC	03841LAJ9	97,000.00	2.10%	2.05%	6/22/11	6/22/16	98,982.68
	Certificate of Deposit	Medallion Bank, Salt Lake City, UT	58403BF27	200,000.00	1.00%	0.99%	8/19/13	8/19/16	200,544.00
	Certificate of Deposit	Goldman Sachs Bank (Salt Lake)	3814264E2	99,000.00	1.85%	1.82%	8/24/11	8/24/16	100,401.84
	Certificate of Deposit	CIT Salt Lake City, UT	17284CBL7	48,000.00	0.90%	0.90%	4/10/13	4/10/17	47,882.40
	Certificate of Deposit	Citizens National, Putnam, CT	176252AQ7	100,000.00	1.20%	1.19%	7/18/13	7/13/17	100,109.00
	Certificate of Deposit	Mercantile Bank of Grand Rapids, MI	58740XYT1	147,000.00	1.65%	1.64%	8/14/13	8/14/18	147,205.80
	Certificate of Deposit	Barclays Bank, DE	06740KHK6	149,000.00	2.10%	2.12%	7/23/14	7/23/19	147,404.21
	Certificate of Deposit	American Express Bank FSB, UT	02587CAJ9	247,000.00	2.00%	2.02%	7/24/14	7/24/19	244,339.81
	Certificate of Deposit	Comenity Bank, DE	20099A7A9	100,000.00	2.10%	2.04%	8/27/14	8/27/19	102,914.00
	Certificate of Deposit	Capital One Bank Glen Allen, VA	140420QF0	130,000.00	2.15%	2.17%	10/16/14	10/16/19	128,784.50
	Certificate of Deposit	State Bk India, NY	8562842P8	50,000.00	2.25%	2.27%	8/27/14	10/17/19	49,443.00
	Total Morgan Stanley			2,511,033.54					2,513,784.72
Bank of America (book balance)	Cash (checking account)	Bank of America		774,123.72	0.00%	0.00%	n/a	n/a	774,123.72

Broker / Institution	Carrying Value	Percentage of Portfolio	Weighted Average Yield to Maturity	Weighted Average Maturity (yrs)	Market Value
Local Agency Investment Fund (LAIF)	6,864,243	41.8%	0.25%	0.64	6,864,108
Financial Northeastern Companies	245,310	1.5%	0.85%	0.35	245,711
UBS Financial Services Inc.	6,045,299	36.8%	1.51%	2.43	6,043,912
Morgan Stanley	2,511,034	15.3%	1.34%	2.08	2,513,785
Bank of America (book balance)	774,124	4.7%	0.00%	0.00	774,124
Total Investment Portfolio	16,440,009	100.0%			16,441,639
2014-15 Budgeted Interest - General Fund	\$		37,600		
2014-15 Actual Interest Revenue to date (7/1/14 - 12/31/14)			18,711		
Percent of General Fund Budget Realized			49.76%		
2014-15 Weighted Average Annual Yield*			0.88%		
2014-15 Total Pooled Investment Income To Date (7/1/14 - 12/31/14)	\$		71,113		

*This calculation excludes the City's non-interest bearing pooled checking account with Bank of America

I verify that this investment portfolio is in conformity with State laws and the City of Clayton's investment policy. The City's cash management program provides sufficient liquidity to meet the next six month's expenditures.

 1/20/15

Kevin Mizuno, Finance Manager Date

 1/28/15

Merle Hufford, City Treasurer Date



Agenda Date: 2-3-2015

Agenda Item: 10a

STAFF REPORT

Approved: 
Gary A. Napper
City Manager

TO: HONORABLE MAYOR AND COUNCILMEMBERS
FROM: Janet Brown, City Clerk
DATE: February 3, 2015
SUBJECT: Consider applicants for appointment to the Planning Commission.

BACKGROUND

The term of office for one (1) existing Planning Commissioner expiring on June 30, 2015 is vacant created by a Commissioner elected to the City Council in November 2014.

Staff advertised the Planning Commission vacancy in the Clayton Pioneer, on the City's website, and at the City's three (3) posting areas. Applications were due on January 30, 2015 and six (6) applications were received by the filing date.

Earlier in this meeting the full City Council separately interviewed each of the six candidates. Official appointments to the Planning Commission require full City Council vote.

RECOMMENDATION

Adopt the attached Resolution appointing one (1) individual to the Planning Commission vacant term of office expiring June 30, 2015.

FISCAL IMPACT

None.

Attachments: Resolution – 1 page
Applications (6) - 10 pages (in alphabetical order)

RESOLUTION NO. - 2015

**A RESOLUTION APPOINTING ONE CITIZEN
TO APPOINTED VACANT OFFICE ON THE
CLAYTON PLANNING COMMISSION**

**THE CITY COUNCIL
City of Clayton, California**

WHEREAS, in 1964 the City Council of Clayton adopted Ordinance No. 20 establishing the City of Clayton Planning Commission; and

WHEREAS, the Planning Commission is comprised of five (5) official offices appointed by and serving at the pleasure of the Clayton City Council, each consisting of two (2) year overlapping terms of office; and

WHEREAS, the term of office for one Planning Commissioner was vacated by its incumbent in December 2014 due to that individual's election to the Clayton City Council, thereby creating an unexpired vacant term of office to end on June 30, 2015; and

WHEREAS, as instructed by the City Council at its regular public meeting held on January 6, 2015, staff duly advertised the one position vacancy on the Planning Commission and set a deadline of January 30, 2015 for interested citizens to submit an application to serve; and

WHEREAS, six interested citizens submitted timely applications expressing willingness to serve in the appointed capacity; and

WHEREAS, the full City Council did interview the six applicants during its open public meeting held on February 3, 2015.

NOW, THEREFORE, BE IT RESOLVED that the City Council of Clayton, California, does hereby appoint _____ to the Planning Commission of the City of Clayton for the remainder of a vacated term of appointed office expiring on June 30, 2015.

PASSED, APPROVED AND ADOPTED by the City Council of Clayton, California at a regular public meeting thereof held the 3rd day of February 2015 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

THE CITY COUNCIL OF CLAYTON, CA

David T. Shuey, Mayor

ATTEST:

Janet Brown, City Clerk

PLANNING COMMISSION APPLICATION

City of Clayton

All information contained on this application is public record. This includes home address and all phone numbers. This position is required by state law to complete and file an annual Financial Statement of Economic Interest.

Name: Bruce Albert

Date: 1/21/15

Home address: 102 Salazar Ct Contact phone: 925-524-9388

Length of residence in Clayton: 15 years

Email address: balbert@ueonline.com

Present employer: United Electric

Occupation: Regional Manager

Education and special training: BA Economics, UCSB
Coursework included land-use, development, urban planning, permitting, etc.

Experience and activities, which particularly qualify you for an appointment to the Clayton Planning Commission. I've been relatively involved in local land-use policies and local government for years. I've participated in local groups over land-use issues. I've been a fairly active resident, contributing as a volunteer to Oktoberfest, coaching in CVLL, working with DVMS PFC to institute the Academic Boosters program, as well as utilizing the trail system, dog park and other resources the City has to offer.

How do you perceive the role of a Planning Commissioner? To act diligently, honestly and openly in an advisory role to the City Council.

Other interests and hobbies: Raising two outstanding kids and a crazy Labrador

List three references with phone numbers:

Bob Kendall, former Planning Commission and City Council member 925-798-8950

Martin Harband, Planning Commission member, Hillsborough, 650-416-4447

Chris Nimr, resident of Clayton, 510-908-0533

A handwritten signature in black ink, appearing to be "B. Kendall", written over a horizontal line.

Signature

JAN 30 2015

PLANNING COMMISSION APPLICATION

City of Clayton

All information contained on this application is public record. This includes home address and all phone numbers. This position is required by state law to complete and file an annual Financial Statement of Economic Interest.

Name: Peter K. Cloven

Date: January 30, 2015

Home address: 739 Black Point Place, Clayton Contact phone: 925/348-0884

Length of residence in Clayton: 9 years

Email address: gobears86@gmail.com

Present employer: Pinnacle Environmental, Inc.

Occupation: Environmental Consultant

Education and special training:

B.A., Biochemistry, U.C. Berkeley
 Registered Environmental Assessor, #7347 California (2000-2013)
 Certified Environmental Manager #1313, Nevada (1995-Present)

Experience and activities, which particularly qualify you for an appointment to the Clayton Planning Commission.

I am a business owner since 2003 and have been in the environmental consulting industry since 1987 specializing in soil and groundwater concerns and hazardous materials. My clients include developers, land owners, lenders, municipalities, state and Federal government entities. I am personally involved with environmental aspects of commercial and residential development on numerous projects. Understanding regulation and the dynamics of dissenting entities (e.g., buyer/seller, regulator/developer) are a key component of my consulting practice. This experience and training allows a unique perspective to review future development

How do you perceive the role of a Planning Commissioner?

A Planning Commissioner is responsible for providing an objective review of proposed development and long term planning within the city of Clayton. Based upon that review, he/she assists in making decisions for projects brought before the Planning Commission. Factors involved in the decision process include 1) assessing the proposed development documentation relative to its adherence to City's policies (e.g., zoning, planning, etc) , and 2) careful listening to public comment for insight, as appropriate.

Other interests and hobbies:

Parent, Clayton Bocce League (Bacchus Bowlers), Soccer Coach (AYSO), Swim Volunteer (Dana Hills Otters), Church Elder (Clayton Valley Presbyterian), Alumni Association President (Tau Kappa Epsilon, Cal Berkeley), President Oakland Masonic Center Board of Directors, Regular Player in Clayton Dads 3rd Friday Poker Group, and avid Cal Sports Fan (football season ticket holder)

List three references with phone numbers:

Tuija Catalano - (925-404-4255), work phone (415-567-9000); former Clayton Planning Commissioner

Kevin Liberman - (951-768-655); former candidate for Clayton City Counsel

John Tomlinson - (562-706-9370), work phone (714-529-1335); Mayor Pro-Tem City of Dana Point; Client

A handwritten signature in black ink, appearing to read "Paul Clova", is written over a horizontal line. The signature is fluid and cursive.

Signature

PLANNING COMMISSION APPLICATION

City of Clayton

All information contained on this application is public record. This includes home address and all phone numbers and this position is required to fill out a Financial Statement of Economic Interest.

Name: William Scott DeVenney

Date: December 22, 2014

Home address: 1821 Yolanda Circle Home phone: (925)672-8545

Business phone: Cell: (925)726-9014

FAX number: (925)672-3618 if applicable

Length of residence in Clayton: 30 Years

E-mail address: scott_devenney@sbcglobal.net

Present employer: Semi-retired -- Work part-time for Mt. Diablo Unified School District

Occupation: teacher... former professional actor

Education and special training:

Bachelor of Arts degree in Liberal Studies, and multiple subject teaching credential.

Experience and activities, which particularly qualify you for an appointment to the

Clayton Planning Commission: Eighteen years of experience on local and national deliberative bodies.

Served as president of the San Francisco branch of Screen Actors Guild, member of the National Board of Directors of Screen Actors Guild, committee chair for AFTRA/SAG non-broadcast contract negotiations, and 6th national vice president of SAG.

How do you perceive the role of a Planning Commissioner?

The role of a planning commissioner is to impartially review development plans, keeping in mind Clayton's General Plan, and then give input to the commission. The commission then makes informed recommendations to the Clayton City Council. On a personal note, I also believe the role of a Clayton Planning Commissioner is to help protect the unique character and charm of our community while encouraging sensible growth.

Other interests and hobbies:

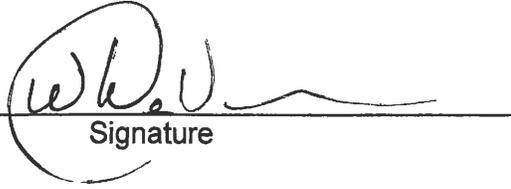
I enjoy singing with the University of California Faculty Club Monks during the Christmas season, and have been a volunteer with the Boy Scouts of America for over 25 years. I'm an active member of the VFW, and recently began directing and teaching with a children's theatre company in Martinez. My vegetable garden and cooking what it produces fills much of my summer time.

List three references with phone numbers:

Roy Alarcon (925) 899-4133...(925) 672-0207

Pam Smith (925)673-9527

Grace and Ron Hill (925)286-6531...(925) 286-8322

A handwritten signature in black ink, appearing to be 'W. H. U.', written over a horizontal line. The signature is stylized with a large 'W' and a long horizontal stroke.

Signature

JAN 27 2015

City of Clayton

PLANNING COMMISSION APPLICATION

All information contained on this application is public record. This includes home address and all phone numbers. This position is required by state law to complete and file an annual Financial Statement of Economic Interest.

Name: Peter Hellmann

Date: 1/27/15

Home address: 156 Joscodo View Contact phone: (510) 612-2027

Length of residence in Clayton: 23 years

Email address: pthell@pacbell.net

Present employer: Self (dba Builders Land Group)

Occupation: Real estate entitlements & development

Education and special training:

See attached

Experience and activities, which particularly qualify you for an appointment to the Clayton Planning Commission.

See attached

How do you perceive the role of a Planning Commissioner?

See attached

Other interests and hobbies:

See attached

List three references with phone numbers:

See attached

Patrol

Signature

Education and special training:

- BS Business Administration, UC Berkeley
- Numerous UC Davis and UC Berkeley Extension courses in California land use law

Experience and activities, which particularly qualify you for an appointment to the Clayton Planning Commission.

- 37-year career in real estate development in Northern California
- President, Presley of Northern California (1987 – 1993), and responsible for early stages of Oakhurst
- Particular expertise in all aspects of community design, land use, and entitlements

How do you perceive the role of a Planning Commissioner?

A Planning Commissioner should work as a member of a team with the other commissioners and City staff to i) interpret and apply Clayton's General Plan, zoning and subdivision ordinances, and other development and land use regulations; ii) encourage outstanding design; and, iii) be respectful of and courteous to project applicants and members of the public.

Other interests and hobbies:

Golf, tennis, hiking, and travel

List three references with phone numbers:

- Julie Pierce, Councilmember, (925) 672-3238
- Rick Angrisani, City Engineer, (925) 825-8503
- Jim Parsons, P/A Design Resources, (925) 210-9300

PLANNING COMMISSION APPLICATION

All information contained on this application is public record. This includes home address and all phone numbers. This position is required by state law to complete and file an annual Financial Statement of Economic Interest.

Name: Eric Rehn, CCIM

Date: January 16, 2015

Home address: 176 Regency Drive Contact phone: 925.784.3449

Length of residence in Clayton: 14 Years

Email address: ericrehn@hotmail.com

Present employer: Kennedy Wilson Brokerage Group

Occupation: Commercial Real Estate Broker - Vice President

Education and special training:

California State University Fresno 1980 - 1984 Advancement to Candidacy, MBA 1984
Bachelor of Science in Business Administration 1982
California Real Estate Salesperson License - 01365267
CCIM Designation - NorCal Chapter - Board of Directors - Broker Forums 2014, Treasurer 2013 & 2015

Experience and activities, which particularly qualify you for an appointment to the Clayton Planning Commission.

Commercial Real Estate Broker with Kennedy Wilson Brokerage Group (Vice President) - 12 years experience in the local commercial real estate market with experience in the sale, leasing & development of commercial property.
East Bay Leadership Council - Land Use Task Force & Environmental/Manufacturing Task Force - 10 Years - The East Bay Leadership Council is a public policy advocacy organization that promotes the economic vitality and quality of life of Contra Costa County, the Tri-Valley and the San Francisco East Bay region. The Council engages on issues of critical importance to the business community and residents of the region, balancing the needs of a diverse region through policy efforts that provide for local and regional economic development while retaining quality of life.

How do you perceive the role of a Planning Commissioner?

I believe the role of a Planning Commissioner to be one of the most important positions in local government. For most members of the community, it is their first experience in interacting with their city's government. The role of the Planning Commission is critical in balancing the need between public safety & community development with the quality of life and citizen needs. There are times when a strict interpretation of Code is necessary and other times when the intent needs to be valued.

Other interests and hobbies:

Rotary International - Clayton Valley/Concord Sunrise Club - Board of Directors - Vocational
Clayton CERT Team
Avid hiker & sailor

List three references with phone numbers:

Rich Seithel - Contra Costa County - Chief, Annexations and Economic Stimulus Programs (925) 674-7869

Gary Craft - Craft Consulting - Northern Waterfront Initiative - (925) 283-4981

Kristin Connelly - East Bay Leadership Council - President & CEO - (925) 246-1880

A handwritten signature in black ink, appearing to be 'G. Craft', written over a horizontal line.

Signature

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Eric Rehn, CCIM

3rd

Vice President - Kennedy Wilson Brokerage Group
San Francisco Bay Area | Real Estate

- Current Kennedy Wilson, CCIM Northern California Chapter, East Bay Leadership Council
- Previous CCIM Northern California Chapter, Cassidy Turley Commercial Real Estate, Colliers International
- Education California State University-Fresno

[Connect](#) [Send Eric InMail](#)

445 connections

www.linkedin.com/pub/eric-rehn-ccim/19/891/96b

Background

Summary

Since moving to the Walnut Creek area in 2003, I have brokered over 400 local commercial real estate transactions representing Landlords, Tenants, Sellers, Buyers, and Investors. Special emphasis is given to Light Industrial, Warehouse, Land, and "B" class office property types. Current projects include multiple industrial buildings, land and office properties as well as investment offerings. Past projects included listing the Walton Capital portfolio, Lennar Mare Island, Balco Properties, REO assignments for major banks, and a 30-city assignment for John Deere Landscapes.

I continued my commercial real estate education by achieving the coveted CCIM designation for investment expertise and attending various workshops on related issues. As a member of the East Bay Leadership Council Land Use and Environmental & Manufacturing Task Forces I keep at the forefront of current political issues affecting commercial property.

Prior to receiving my Real Estate license, I worked in the medical device market as a surgical sales representative for 13 years and as a Product Marketing/Development Manager for 6 years. During my tenure in the Medical field, I received numerous awards for sales and marketing performance and was responsible for the world-wide product launch of hundreds of products in the Minimally Invasive surgical market.

I am also active in the community through the Clayton Valley/Concord Sunshine Rotary club and CERT.

Specialties: Contract Negotiations, Industrial Real Estate Valuations, Lease Cash Flow Analysis, IRR Analysis, Commercial Real Estate Market Research

Experience

Vice President - Brokerage Group

Kennedy Wilson

March 2013 - Present (1 year 11 months) | Walnut Creek & Vallejo, CA

Kennedy Wilson is a leader in the leasing and sales of commercial and multifamily property, representing tenants and landlords on every aspect of site selection, negotiation and occupancy. We also specialize in innovative marketing programs tailored to client objectives for all types of investment grade and income producing real estate. Our property marketing programs combine proven techniques with our detailed market knowledge to create optimum results.



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People Also Viewed



Tillie R.
VP, Commercial & Special Projects



Donna Clark
Senior Managing Director at Kennedy Wilson



Melissa Levatin-Sikorski
Patient Financial Services at Lahey Hospital & Medical Center



Jessica Chase
Revenue Manager at Essex Property Trust



Hakim Ouansafi
President at FCCS

Robert Suckley
CEO at Yardstick Research LLC

Barry Klages
a residential and commercial repair service

Frederick(Fred) MirandaMD
President at Miranda Rental Co.

Roberta Kessler
Independent Health, Wellness and Fitness Professional

Kelsey White
Publications Administrator at The Family Church of Sacramento



People also viewed
Tillie R. Commercial & Special Projects

We recognize that every property has distinctive attributes and each retailer's needs are unique. We understand that the right location in a particular marketplace can significantly influence operations and sales. We also understand the nuances between neighboring sites, how consumers perceive them and impacts of overall performance. Our team provides clients with comprehensive market analysis, customer demographics and local street knowledge to target a location with the most potential.

On October 23, 2014, we published revised versions of our [Privacy Policy](#) and our [User Agreement](#). Your continued use of LinkedIn Our strategies focus on providing our clients with comprehensive market analysis, customer demographics and local street knowledge. In keeping with the objectives of our clients, we evaluate market conditions, assess current trends and perform competitive analysis to position our properties for optimum tenancy. We apply our insight, expertise and resources to enhance the value of every property we represent.

Advanced



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Tamara Steiner Tamara can introduce you to someone who knows Eric



Board of Directors - Treasurer

CCIM Northern California Chapter

January 2015 – Present (1 month) | Northern California

Eric Rehn, CCIM

The mission of the Northern California CCIM Chapter is to advance professionalism in our industry through market leadership, superior education and networking, and to ensure the financial success of our members by optimizing their value to the commercial real estate community.

Member - Environmental & Manufacturing Task Force and Land Use Task Force East Bay Leadership Council

2003 – Present (12 years)

The East Bay Leadership Council is a public policy advocacy organization that promotes the economic vitality and quality of life of Contra Costa County, the Tri-Valley and the San Francisco East Bay region. The Council engages on issues of critical importance to the business community and residents of the region, balancing the needs of a diverse region through policy efforts that provide for local and regional economic development while retaining quality of life.

Economic vitality and quality of life are driven by healthy and sustainable communities which include:

A growing and competitive economy that provides jobs for our region's residents with wage levels that support families and economic self sufficiency.

An education system that prepares students for jobs in the 21st Century and provides lifelong learning opportunities for all residents

Sufficient, quality housing to meet demand at all income levels

A transportation system that enhances mobility and goods movement into and out of east bay region, and promotes regional connectivity as well as efficient commuter options

Healthy communities with safe, walkable neighborhoods, open space, recreational and cultural amenities, and access to healthy food choices

A reliable supply of high quality water and a healthy Delta ecosystem
Strong partnerships between the profit and not-for-profit sectors to enhance quality of life

Policies that recognize the value and contribution of a vital manufacturing community in the region

Policies that recognize the value and contribution of small businesses in the region

An adequate infrastructure system including communications, transportation, water and other utilities.

A regulatory system that protects the environment, is transparent, consistent, predictable, cost-effective, and based on reputable science that supports clean air and water, and energy conservation

Board of Directors - Broker Forum Chair

CCIM Northern California Chapter

January 2014 – December 2014 (1 year)

Responsible for organization and execution of the Broker Forums. The mission of the Northern California CCIM Chapter is to advance professionalism in our industry through market leadership, superior education and networking, and to ensure the financial success of our members by optimizing their value to the commercial real estate community.

Board of Directors - Treasurer

CCIM Northern California Chapter

December 2012 – December 2013 (1 year 1 month) | Northern California

The mission of the Northern California CCIM Chapter is to advance professionalism in our industry through market leadership, superior education and networking, and to ensure the financial success of our members by optimizing their value to the commercial real estate community.



People also viewed
Tillie Ross VP, Commercial & Special Projects

Vice President

Cassidy Turley Commercial Real Estate Search for people, jobs, companies, and more...



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September 2008 – March 2013 (4 years 7 months) | Walnut Creek, CA
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Business Services

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Commercial real estate broker focusing on industrial, land, & leased investment product types. Services

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▼ 1 recommendation

Cheryl Hayes – SBA Lender & Sales Trainer

Vice President – SBA Originations at Bank of the West

Eric is a great advocate for his clients and really makes sure that the details get covered to ensure a good result for his clients. View

Board of Directors - Membership Chair

CCIM Northern California Chapter

January 2012 – December 2012 (1 year) | Northern California

The mission of the Northern California CCIM Chapter is to advance professionalism in our industry through market leadership, superior education and networking, and to ensure the financial success of our members by optimizing their value to the commercial real estate community.

Broker

Colliers International

2001 – 2008 (7 years) | Walnut Creek, CA

Commercial real estate broker focusing on industrial product.

Laparoscopy Product Manager

Stryker Endoscopy

1999 – 2003 (4 years)

Product manager for the laparoscopy product line. Duties included product development, marketing, & training.

Product Marketing Manager - Gynecology

Karl Storz Endoscopy

January 1996 – 1999 (3 years) | Culver City, CA

Responsible for all marketing aspects of the gynecological laparoscopy & hysteroscopy product lines.



Volunteer Experience & Causes

Board of Directors - Vocational

Rotary International



Organizations

Rotary International - Clayton Valley/Concord Sunrise Club

December 2012 – Present

Rotary International is a volunteer organization of business and professional leaders who provide humanitarian service, and help to build goodwill and peace in the world. There are approximately 1.2 million Rotary club members belonging to 34,000 Rotary clubs in more than 200 countries and geographical areas. Founded in Chicago in 1905, Rotary celebrated 100 years of service in 2005. The Rotary... more

Additional Organizations

CCIM, East Bay Leadership Council Environmental/Manufacturing Task Force, East Bay Leadership Council Land Use Task Force



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Courses



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California State University-Fresno



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California State University-Fresno

- Economics
- Marketing
- Accounting



Skills

Top Skills

31 Leases

28 Real Estate

28 Commercial Real Estate

20 Investment Properties

14 Brokerage

9 Tenant

7 Contract Negotiation

7 Location Intelligence

6 Investments

5 Disposition

Eric also knows about...

5 Real Estate Economics 5 Real Estate Development 4 Corporate Real Estate

4 Lease Negotiations 3 Landlords 3 Leadership 3 Investors 3 Property

3 Real Estate Transactions 3 Lease Administration 2 Sellers

2 Property Management 1 Dispositions 1 Negotiation 1 Valuation

See 12+



Education

California State University-Fresno

Graduate School, MBA

1982 – 1984

Activities and Societies: Sigma Chi Fraternity

3 courses

California State University-Fresno

B.S., Business/Marketing

1980 – 1982

Activities and Societies: Sigma Chi Fraternity

1 course



People also viewed
Tillie Ross VP, Commercial & Special Projects

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Recommendations

Received (1) Given (4)

Vice President

Cassidy Turley Commercial Real Estate



Cheryl Hayes - SBA Lender & Sales Trainer Vice President - SBA Originations at Bank of the West

Eric is a great advocate for his clients and really makes sure that the details get covered to ensure a good result for his clients.

January 3, 2011, Cheryl Hayes was with another company when working with Eric at Cassidy Turley Commercial Real Estate



People also viewed Tillie Ross VP, Commercial & Special Projects

Received
JAN 27 2015
City of Clayton

PLANNING COMMISSION APPLICATION

All information contained on this application is public record. This includes home address and all phone numbers. This position is required by state law to complete and file an annual Financial Statement of Economic Interest.

Name: *Marc Ventura*

Date: *January 25, 2105*

Home address: *1505 Tara Ct, Clayton, CA 94517*

Contact phone: *(925) 567 4819*

Length of residence in Clayton: *10 years 4 months*

Email address: *marc.ventura@comcast.net*

Present employer: *Phillips 66 Company*

Occupation: *Planning Engineer*

Education and special training:

Chemical Engineer, Ecole Nationale Supérieure des Industries Chimiques, Nancy, France

Computer Science Engineer, Ecole Nationale Supérieure d'Informatique et de Mathématiques Appliquées, Grenoble, France

Experience and activities, which particularly qualify you for an appointment to the Clayton Planning Commission.

As a Planning Engineer, I help prepare business plan for the refinery. My function is to look ahead for the best opportunities for the company. I would like to apply my skills to allow the City of Clayton to grow in a responsible manner, while maintaining the quality of life the City offers and that my family and I have enjoyed for over ten years.

How do you perceive the role of a Planning Commissioner?

The role of a Planning Commissioner is to review projects that are presented in front of the Planning Commission and evaluate how they fit within the City of Clayton specific plans and ensure that they conform to the State of California requirements.

Other interests and hobbies:

I am married with two children. My children attended Mt. Diablo Elementary School in Clayton, Diablo View Middle School in Clayton and are now students at Clayton Valley Charter High School.

I enjoy walking or riding my bike on the trails around Clayton and in Mt. Diablo State Park.

I am a member and officer (Treasurer) of a Toastmasters Club, "Word Weavers Toastmasters Club #400". The club meets weekly on Mondays at 7:00 PM, at Montecito, 4756 Clayton Road, in Concord, CA.

I am currently attending a class to prepare for an Amateur Radio "Technician" license examination. An Amateur Radio (Ham Radio) License is a useful skill in the event of an emergency where land lines or cell phones are unavailable.

List three references with phone numbers:

All are Clayton residents:

- *Bob Hermens (925) 997 5363*
- *David Welker (925) 586 9291*
- *Suzanne Yorkunas (925) 408 1992*

Signature

Marc Ventura



Approved:

Gary A. Napper
City Manager

AGENDA REPORT

TO: HONORABLE MAYOR AND COUNCILMEMBERS

FROM: Janet Brown, City Clerk

DATE: February 3, 2015

SUBJECT: Appointment of Three (3) Citizen Applicants for the Trails and Landscaping Committee for terms of office January 1, 2015- December 31, 2017.

BACKGROUND

On December 31, 2014 the terms of appointed office expired for Trails and Landscape Committee members Ryan Lowe, Clayton Smith, Bob Steiner and Ted Sudderth. Staff notified each of the committee members their terms of office were ending, and also advertised the vacancies in the Clayton Pioneer, City posting boards, and on the City's website.

Two incumbents whose term expired re-applied (Clayton Smith; Bob Steiner) and an application was also received from Clayton citizen, Christopher Garcia.

The Trails and Landscaping Interview sub-committee (Mayor Shuey and Vice Mayor Geller) reviewed the applications and prior to this meeting interviewed Clayton citizen Christopher Garcia.

There are currently six (6) people serving on the Trails and Landscaping Committee (Larry Casagrande, Anthony Chippero, Robert Erich, Howard Glazier, Harun Simbirdi and Alyse Smith). The re-appointment of two (2) incumbents and the addition of one (1) new citizen would bring the membership to nine (9) for this committee (11 Maximum).

RECOMMENDATION

Receive the recommendation from the Council Interview Sub-Committee regarding the nomination of two (2) incumbents (Clayton Smith and Bob Steiner) and one (1) citizen for appointment to the City's Trails and Landscaping Committee. By motion, adopt the attached Resolution by specifically naming the individual(s) appointed to this advisory Committee.

FISCAL IMPACT

None.

Attachments: Resolution- 1 page
Press Release- 1 page
Applications of the three (3) applicants- 4 pages

Trails and Landscaping Committee		
Larry Casagrande	12/13	12/15
Anthony (A.J.) Chippero	12/13	12/15
Robert Erich	12/13	12/15
Howard Glazier	12/13	12/15
Harun Simbirdi	12/13	12/15
Alyse Smith	12/13	12/15
Bob Steiner	12/14	12/16
Clayton Smith	12/14	12/16

RESOLUTION NO. - 2015

**A RESOLUTION APPOINTING THREE CITIZENS
TO THE TRAILS AND LANDSCAPING COMMITTEE**

**THE CITY COUNCIL
City of Clayton, California**

WHEREAS, in 2006, the City Council of Clayton adopted Resolution No. 8-2006 establishing and appointing a permanent citizens' advisory committee entitled "Trails and Landscaping Committee" for the 1997 Citywide Landscape Maintenance District (CFD 2007-1); and

WHEREAS, in 2007, the City Council of Clayton adopted Resolution No. 38-2007 appointing up to eleven (11) citizen members as the Citizens Oversight Committee for the Citywide Landscape Maintenance District (CFD 2007-1); and

WHEREAS, in 2011, the City Council of Clayton adopted Resolution No. 4-2011 amending the ending date to December 31 of the term of office for members of Trails and Landscape Committee (the Citizens' Oversight Committee) to the Citywide Landscape Maintenance District (CFD 2007-1) and extending the current members terms accordingly; and

WHEREAS, in December 2014, staff notified each of the committee members via email and regular mail their terms of office were ending, and also advertised the vacancies in the Clayton Pioneer, City posting boards, and on the City's website; and

WHEREAS, three interested citizens (2 incumbents and a Clayton citizen) submitted timely applications expressing willingness to serve in the appointed capacity; and

WHEREAS, the City Council Interview Committee interviewed the one new applicant prior to the February 3, 2015 City Council meeting.

NOW, THEREFORE, BE IT RESOLVED that the City Council of Clayton, California, does hereby appoint _____, _____ and _____ to the Trails and Landscaping Committee of the City of Clayton for the term of appointed office expiring on December 30, 2016.

PASSED, APPROVED AND ADOPTED by the City Council of Clayton, California at a regular public meeting thereof held the 3rd day of February 2015 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

THE CITY COUNCIL OF CLAYTON, CA

David T. Shuey, Mayor

ATTEST:

Janet Brown, City Clerk

PRESS RELEASE

**City of Clayton
now accepting applications for**

TRAILS AND LANDSCAPING COMMITTEE

Office Term: January 2015- December 2016

The "Trails and Landscaping Committee" comprised of up to 11 members is appointed by the Clayton City Council. This citizens Committee advises the City Council and City Manager on maintenance, improvement and financial matters related to the 2007 Citywide Landscape Maintenance District (a community facilities district). The District has an annual budget to maintain the roadway and median public landscaped areas, public open space/hillsides of the City, annual weed abatement and seasonal fire break tasks, the Clayton Fountain, and the Trails System of the City.

For Applications and more information:

In person: Clayton City Hall
6000 Heritage Trail
By mail: call City offices at 925-673-7300
E-mail: contact jbrown@ci.clayton.ca.us
City's web site: www.ci.clayton.ca.us

Please return a completed application to the City Clerk by 5:00 p.m. Tuesday, December 30, 2014. Appointments are expected at a City Council meeting in January.



Received

JAN 16 2015

City of Clayton

APPLICATION FOR TRAILS AND LANDSCAPING COMMITTEE

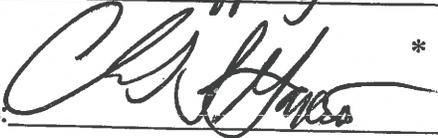
Name Christopher L. Garcia Address 203 Mount Wilson Place Clayton, CA
Home Phone 805-748-4974 Business Phone 925-304-2144
E-mail address: CHRISLGARCIA@HOTMAIL.COM Length of residency in Clayton < 1 year
Occupation Aerospace Engineering Present employer Lockheed Martin Aerospace

Why are you interested in serving on this Committee? My wife, son, and I just moved to the Clayton area and I would like to be very involved in the Clayton community. There are several trails right around our home that I see being used daily.

What is your vision for the trails and public landscaped areas of our City? I would love to see the quiet beauty of the many trails continue to be used and enjoyed by all. This quality was one of the special characteristics that brought my family to buy our new home here in Clayton.

Please share your interests and hobbies, special training or education: My wife & I are raising our 2 year old son, Mateo whom is extremely energetic. We like to bike ride, take him on stroller walks, and enjoy the outdoors. I have special military training from Texas in Iraq.

- List 3 references with phone numbers: 1. Kelly Abercrombie 916-995-1777
2. Ron Lambert; 925-305-1291
3. Barbara Tiffany 415-336-2096

Signature: 

Date: 1/08/2015



Received

JAN 06 2015

City of Clayton

APPLICATION FOR TRAILS AND LANDSCAPING COMMITTEE

Name Robert Steiner

Address 4701 Morgan Territory Road

Home Phone 925-672-5854 Cell Phone 925-787-1153

E-mail address: rws32@earthlink.net Length of residency in Clayton 48 Years

Occupation Retired Present employer N/A

Why are you interested in serving on this Committee?

I believe it is important for citizens to serve the community, and in doing so strengthen the working relationship(s) with city government. Moreover, as a long-time Clayton resident (48 yrs.) I have witnessed, with great pride, the unique and well guided direction of the city's development. Clayton is a much envied place to live and raise a family. I have an interest in helping by playing a small part in perpetuating this image.

What is your vision for the trails and public landscaped areas of our City?

It is imperative that Clayton preserve and continue to develop our system of trails and to continue to encourage the expansion and improvements to our landscape projects. Furthermore, it is important that ordinary citizens work closely with, and respect, the city of Clayton in maintaining the high standards regarding our community's trails and landscaping. Furthermore, I hope that we can expand on the Adopt a Trail program.

What are your interests and hobbies, special training or education?

I am an ardent gardener, and I spend time hiking the local trails as well as those of Mt. Diablo State Park. I play senior softball (103 games last year) and enjoy reading, performing community service and I am co-publisher of the Clayton Pioneer. I have an undergraduate degree in Organizational Behavior and over fifty years' experience in commercial banking, but no special training related to the committee under discussion. However, over the years I have acquired the ability to listen, evaluate and contribute to a team effort in addressing critical issues of all types.

List 3 references with phone numbers:

1. Julie Peirce 925-518-4446 (Cell)
2. Howard Geller 925 323-4913 (Cell)
3. Keith Haydon 925-673-7300 (VM)

-more-

* * * * *

Note: I have served several terms on the TLC committee, and while willing to serve again, should there be enough qualified applicants to fill all vacancies, I am willing to step aside so some new blood can be added to the mix.

Signature: 

Date: 1/5/2014

-end-



Received

DEC 22 2014

City of Clayton

APPLICATION FOR TRAILS AND LANDSCAPING COMMITTEE

Name Clayton Smith Address 8 Long Creek Circle, Clayton, CA 94517

Home Phone 672-2529 Business Phone 925-473-7792

E-mail address: clayton@alum.calberkeley.org Length of residency in Clayton 13+ years

Occupation Professor Present employer Los Medanos College

Why are you interested in serving on this Committee? _____

Now having served for two years, I hope to bring along a little of the institutional memory of the committee in the next two years, especially with the retirement of long standing members. As someone who can be seen walking the trails and street most days, I think I can provide feedback on the landscaping and trails.

What is your vision for the trails and public landscaped areas of our City? _____

With neither the fiscal drought nor the water drought over, I feel the emphasis still needs to be of preserving the landscaping and trails already in place. That said, I believe there are improvements that can be made.

Please share your interests and hobbies, special training or education: _____

In addition to hiking in and around the state park as a member of Save Mt. Diablo, I'm also a member of the Clayton Community Library Foundation. As chair of the Computer Science Dept. at Los Medanos College I'm versed in budgeting in a public agency.

List 3 references with phone numbers: 1. Janice and Santo Alioto 925-672-7207

2. Carol Shuey 925-672-0384

3. Robert Skapura 925-933-4257

* * * * *

Signature: _____

Date: _____