



6000 Heritage Trail  
 Clayton, CA 94517  
 (925) 673-7300

## CLAYTON FOUNTAIN OPERATIONAL POLICY

Approved by City Council 16 April 2002  
 Confirmed by City Council 16 July 2002  
 Amended by the City Council 19 February 2008

The Clayton Fountain (with geysers) at the intersection of Oakhurst Boulevard, Clayton Road, and Center Street will operate on the following selected days to recognize City-sponsored events or functions: Presidents' Day, Annual Garden Tour Weekend (April), Annual Art and Wine Festival (first weekend in May), Memorial Day Weekend, the 4<sup>th</sup> of July, Labor Day, Oktoberfest (last weekend in Sept. or first weekend in October), Halloween Parade/Ghost Walk (if event held), Veterans Day, Thanksgiving Holiday weekend, the Downtown Holiday Tree Lighting Ceremony and Sing Along, and New Year's Eve.

Private party or other organization requests for operation of the Clayton Fountain are subject to a two (2) week advance written request to the City of Clayton and payment by the requesting party of the fee established in the City's Master Fee Schedule. The fee pays for the full direct and indirect costs incurred by the City for the operation of the Clayton Fountain over a forty-eight (48) hour event time period.

### Fountain Operation Request Application

Name of Applicant:	
Organization's Name (if applicable):	
Mailing Address:	
City/State/Zip:	
Daytime Phone Number:	Home Phone Number:
Cell Phone:	
Description of Activity:	
Day/Date Requested:	
<b>City Use Only:</b>	
Fountain Operation Fee: \$	
Receipt #:	Account #:
Accepted by:	Date:
CC: Maintenance	Date:
City Manager	Date: