CITY OF CLAYTON

Founded 1857... Incorporated 1964

COMMUNITY PARK USE APPLICATION/PERMIT
6000 Heritage Trail
Clayton, CA 94517
(925) 673-7300

Applicant/Contact Name: _____

Organization's Name: _____

Address: _____

Daytime Phone: _____

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Description of Activity: _____

Anticipated Attendance: _____

Will alcohol be served or sold at this function? ❑ No ❑ Yes (Requires separate City Permit)

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**Group Picnic Areas:** ❑ #1 ❑ #2 ❑ #3 ❑ #4 ❑ #5 *Clusters*

❑ #6 *Large Group Picnic Shelter* ❑ #5 & 6 *Combo* ❑ #7

Date Requested: _____

Hours of Use: From _____ am / pm To _____ am / pm

**Ball fields:** ❑ Field #1 ❑ Field #2 ❑ Field #3 ❑ Field #4

Date Requested: _____

Hours of Use: From _____ am / pm To _____ am / pm

**Fees: Note: All fees are due at time of application. Make checks payable to City of Clayton**

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The undersigned hereby agrees to be responsible for the repair of any damage to the facility occurring during and by this use, and agrees to be responsible for the conduct of all persons attending this function. Applicant further agrees to execute the required City of Clayton Hold Harmless Agreement, and to submit to the City any required certificates of insurance. The undersigned has received a copy of the Park Use Policies and agrees to comply with the rules and regulations therein.

_____ _____

Applicant/Designated Representative Date

## Hold Harmless Agreement

As applicant, or an officially authorized representative of the applicant, agree that as a condition of use of the City of Clayton Park Facilities, the applicant hereby agrees to, and shall defend, indemnify and hold the City of Clayton, its officials, officers, directors, employees, volunteers and agents harmless from and against any or all loss, liability, expense, claim, costs, suits and damages of every kind, nature and description, directly or indirectly, arising from usage or activities for which Community Park Use Permits are granted.

_____ _____

Applicant/Designated Representative Date

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City of Clayton Use Only

Category: ❑ Resident ❑ Non Resident ❑ Commercial ❑ Community

Picnic Area # _____ # of hours _____ @ $ _____ per hour = $ _____

Picnic Area # _____ # of hours _____ @ $ _____ per hour = $ _____

Ball Field # _____ # of hours _____ @ $ _____ per hour = $ _____

Ball Field # _____ # of hours _____ @ $ _____ per hour = $ _____

Alcohol Permit = $ _____

Noise Permit = $ _____

TOTAL FEES = $ _____

**Note: Fees are non-refundable, except for rain outs when an acceptable alternate date is unavailable.**

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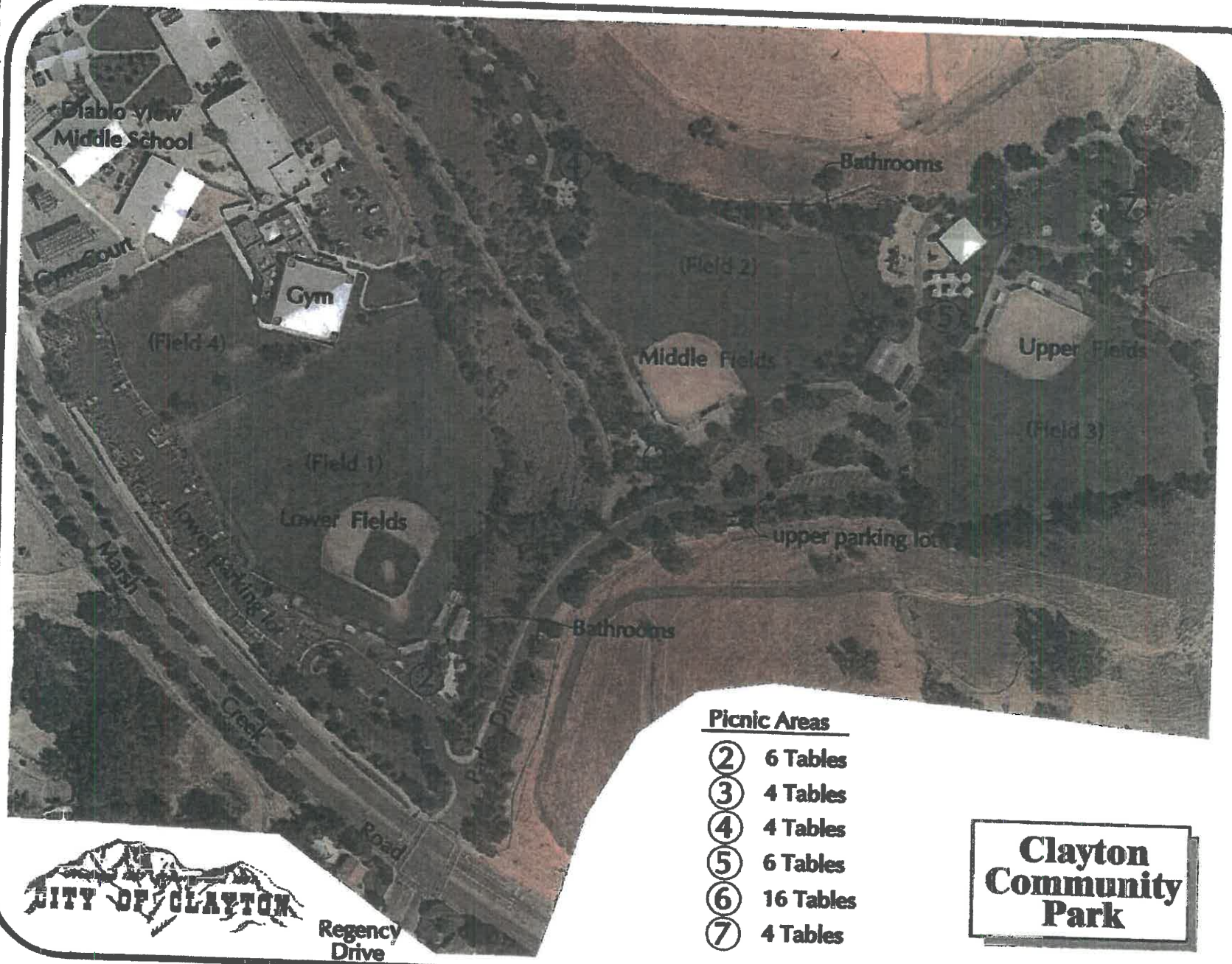
Total fees received: $ _____ (101-5602-00) Receipt #: _____

- ❑ Hold Harmless agreement signed.
- ❑ Certificate of Liability Insurance received/attached (only if serving alcohol)
- ❑ Copy of Identification (i.e. driver's license, photo ID)

Adjustment of rental fees approved by: _____ Date: _____

Application / Permit accepted by: _____ Date: _____




TUE, MAR 18, 2014 11:18 A BJB COMMUNITY PARK 8X11 Z:\CITY OF CLAYTON\DWG\COMMUNITY PARK - PICNIC MAP\BALL FIELDS 2.DWG X-REFS: CLAYTON CITY MAP-V4.DWG, CITY OF CLAYTON

# Clayton Community Park Picnic Areas
# Information and Rental Fee Rates

Updated 09/17/15, per City Council Resolution #39-2015

**7411 Marsh Creek Rd @ Regency Dr**

| **Picnic Area** | **2** | **3** | **4** | **5 (6 areas)** | **6** | **5 & 6 Combo** | **7** |
|---|---|---|---|---|---|---|---|
| | 1 was combined with 2 | | | 1 wheelchair accessible table | 2 wheelchair accessible tables | 3 wheelchair accessible tables | |
| **Capacity** | 50 | 50 | 50 | 8 | 150 | 200 | 50 |
| **Seating** | Up to 48 | 24-32 | 24-32 | 6-8 | 96-126 | 132-174 | 24-32 |
| **Tables** | 6 | 4 | 4 | 1 (6 tables in all) | 16 | 22 | 4 |
| **Barbecues** | 3 | 2 | 2 | 4 (1 large and 3 smaller) | 2 (large) | 6 (3 large and 3 smaller) | 2 |
| **Alcohol** | Beer and Wine by permit only | Beer and Wine by permit only | Beer and Wine by permit only | Beer and Wine by permit only | Beer and Wine by permit only | Beer and Wine by permit only | Beer and Wine by permit only |
| **Play Areas** | Not within sight | Not within sight | Not within sight | Adjacent to the area | Adjacent to the area | Adjacent to the area | Within sight |
| **Drinking Fountain** | At bathroom area | No | No | Yes | Yes | Yes | No |
| **Shade** | Over one table | Over one table | Over one table | Shade Structure over each table | Large Shade Structure | Large and small shade structures | Large shade trees |
| **Reservation time** | Flexible | Flexible | Flexible | One reservation per day | One reservation per day | One reservation per day | Flexible |
| **Resident Rates** | $18/ 4 hours | $18/ 4 hours | $42/ 4 hours | $34/4hr flat fee per table #1 & #2<br>3 or more table- $6.00 per table<br>4 hour minimum | $34 per hour<br>4hr minimum ($136)<br>OR<br>$283 / day | $55 per hour<br>4 hour minimum ($220)<br>OR<br>$452/ day | $45/ 4 hours |
| **Non-Resident Rates/ Commercial** | $25/ 4 hours | $25/ 4 hours | $53/ 4 hours | $44/4hr flat fee per table #1 & #2<br>3 or more tables- $7.00 per table<br>4 hour minimum | $48 per hour<br>4 hour minimum ($192)<br>OR<br>$368 / day | $74 per hour<br>4 hour minimum ($296)<br>OR<br>$589/ day | $58/ 4 hours |

**ADDITIONAL FEES:**

**Reservation Rental Time Change (same date): $40 less than 7 calendar days prior to use**

**Reservation Rental Date Change: $50 less than 7 calendar days prior to use**

**Rental Cancellation: 14 days or less – no refund; 15-29 days - 50% refund and $25 processing fee; 30 or more days - $25 processing fee**

**Rain out: Reschedule to alternate date at no additional cost (no refund)**