



By call of the Chair
SPECIAL MEETING
SUCCESSOR AGENCY OVERSIGHT BOARD
CITY OF CLAYTON, CA

FRIDAY, SEPTEMBER 27, 2013

1:00 p.m.

*Third Floor Conference Room, Clayton City Hall
6000 Heritage Trail, Clayton, CA 94517*

OVERSIGHT BOARD MEMBERS

Howard Geller, Mayor of Clayton	John al-Amin, Contra Costa Community College District
Vito Impastato, CCC Fire Protection District	
Laci Jackson, former RDA Secretary	Dan Richardson, Clayton resident
Karen Mitchoff, Contra Costa County Supervisor	Jane Shamieh, County Office of Education

- A complete packet of information containing staff reports and exhibits related to each public item is available for public review in City Hall located at 6000 Heritage Trail on Monday prior to the Board meeting.
- Agendas are posted at: 1) City Hall, 6000 Heritage Trail; 2) Library, 6125 Clayton Road; 3) Ohm's Bulletin Board, 1028 Diablo Street, Clayton; and 4) City Website at www.ci.clayton.ca.us
- Any writings or documents provided to a majority of the Oversight Board after distribution of the Agenda Packet and regarding any public item on this Agenda will be made available for public inspection in the City Clerk's office located at 6000 Heritage Trail during normal business hours.
- If you have a physical impairment that requires special accommodations to participate, please call the City Clerk's office at least 72 hours in advance of the meeting at (925) 673-7304.

MEETING AGENDA
OVERSIGHT BOARD
SUCCESSOR AGENCY, CITY OF CLAYTON

Friday, September 27, 2013 1pm
3rd Floor Conference Room
City Hall 6000 Heritage Trail, Clayton CA

1. CALL TO ORDER AND ROLL CALL – Board Chairman Dan Richardson

2. CONSENT CALENDAR

Consent Calendar items are typically routine in nature and are considered for approval by the Board with one single motion. Members of the Board, Audience or Staff wishing an item removed from the Consent Calendar for the purpose of public comment, question, input or action different than recommended may request so through the Board Chairman.

(a) Minutes of the Oversight Board's meeting of February 28, 2013

Informational Only –

(b) Correspondence re: Housing Asset Transfer

- 1. Email dated February 8, 2013 confirming Calif. Dept. of Finance Meet and Confer meeting regarding Housing Assets Transfer (HATs) of same date.*
- 2. Email dated February 8, 2013 from Calif. Dept. of Finance requesting additional materials as follow up from Meet and Confer Meeting on Housing Asset Transfers.*
- 3. Email dated March 11, 2013 from City staff transmitting requested follow up information to Dept. of Finance from Meet and Confer on HATs.*
- 4. Email dated March 12, 2013 from Dept. of Finance confirming receipt of transmitted follow up materials re: Meet and Confer on HATs.*
- 5. Email dated March 22, 2013 transmitting Calif. Dept. of Finance determination of the HATs.*
- 6. Letter dated March 22, 2013 2, 2013 Meet and Confer HATs Determination: approving the original submitted HATs with the exception of the legal, auditor contract costs.*

(c) Correspondence re: State Controller's Office Redevelopment Asset Transfer Review

- 1. Email dated July 17, 2013 regarding Calif. State Controller's Office on field audit for Redevelopment Asset Transfer review.*
- 2. Email dated July 18, 2013 from City staff to Calif. State Controller's Office requesting rescheduling the filed audit.*
- 3. Email dated July 18 and 19, 2013 between City staff and Calif.*
- 4. Email dated July 23, 2013 from State Controller's Office regarding rescheduling of their filed audit related to Redevelopment Asset Transfer Review.*
- 5. Email dated July 24, 2013 from City staff requesting clarification of the list of documents requested as part of the filed audit.*
- 6. Email from Calif. State Controller's Office with revised list of documents/information needed to be provided by the City –Agency for their filed audit work related to Redevelopment Asset Transfer review.*

(d) Correspondence re: Due Diligence Reviews (DDR)

1. Email dated January 3, 2013 from City staff to Calif. Dept. of Finance regarding delayed filing of its DDR.
2. Email dated January 4, 2013 from Calif. Dept. of Finance regarding no immediate impact to Clayton for late filing of its DDR.
3. Email dated May 23, 2013 from Calif. Dept. of Finance regarding status of Agency DDR.
4. Email dated May 31, 2013 from City Staff with update to Dept. of Finance regarding delayed status of completing and filing its outstanding DDR.

(e) Next ROPS schedule

3. OVERSIGHT BOARD ACTION ITEMS

- (a) Consideration of Resolution No. 03-2013 approving the 5th Recognized Obligation Payment Schedules (ROPS 13/14 B) for the Successor Agency of the City of Clayton for the time period of January 1, 2014 through June 30, 2014 required by the State Department of Finance.
(Merry Pelletier, Clayton Finance Manager)

Staff Recommendation: Following presentation and Board discussion and public comment, the Board adopts the Resolution approving the 5th ROPS (ROPs 13/14 B)

- (b) Verbal Status update on the Due Diligence Reports (DDR) for the Housing Funds and All Other Funds.
(Laura Hoffmeister, Clerk to the Oversight Board)

Staff Recommendation: No Action – Informational only. Following update, ask questions or provide direction as may be appropriate.

4. PUBLIC COMMENT ON NON-AGENDA ITEMS

Members of the public may address the Oversight Board on items within the Board's jurisdiction, (which are not on the agenda) at this time. To facilitate the recordation of comments, it is requested each speaker complete a speaker card available on the Meeting table and submit it in advance to the Clerk. To assure an orderly meeting and an equal opportunity for everyone, each speaker is limited to 3 minutes, enforced at the Chairperson's discretion. When one's name is called or you are recognized by the Chairperson as wishing to speak, the speaker shall approach the Board and adhere to the time limit. In accordance with State Law, no action may take place on any item not appearing on the posted agenda. The Board may respond to statements made or questions asked, or may at its discretion request Successor Agency Staff to report back at a future meeting concerning the matter.

Public comment and input on Public Hearing, Action Items and other Agenda Items will be allowed when each item is considered by the Oversight Board.

- 5. ADJOURNMENT** – the meeting is adjourned on call by the Chairperson.