CITY OF CLAYTON
Founded 1857   Incorporated 1964

6000 Heritage Trail, Clayton, CA 94517
Phone No. 925.673.7300   Fax No. 925.672.4917
www.ci.clayton.ca.us

Temporary Storage Permit Application

As Provided in the Clayton Municipal Code Title 17, Chapter 17.76.030

Below: Office Use Only

File No:	Fee(s):
Received By:	
Date:	Receipt No:

Please clarify any questions with the Planning Staff prior to completing this form. Please print or type legibly. Attach additional sheets if necessary. Incomplete applications will not be accepted.

1. Applicant/Property Owner Contact Information:

Applicant Name: _____   **Property Owner** Name: _____

Email: _____   Email: _____

Phone No: _____ Cell No: _____   Phone No: _____ Cell No: _____

Address: _____   Address: _____

2. Project Location:

Address requiring temporary storage permit: _____

Assessor's Parcel Number(s): _____

Zoning Classification: _____   General Plan Designation: _____

3. Submittal Requirements:

☐ Temporary Storage Permit Application

☐ Permit Fee $_____(Make check payable to the City of Clayton)

☐ Written Statement describing the personal property to be stored, the reasons for the storage, and the location of the storage.

☐ Dates temporary storage will be in effect: From: _____ To: _____

☐ A site plan showing the location of the proposed storage area - Maximum size of 11" x 17"

☐ Photographs of the site showing the view of and from the site including neighboring properties. It is often useful to take a series of overlapping photographs which, when taped together, show a panoramic view.

4. Staff Comments: [office use only - mark corresponding box if comments are attached.]

☐ **Community Development Staff comments/conditions:**

Signature of Staff: _____   Date: _____

☐ **Police Chief comments/conditions:**

Signature of Police Chief: _____   Date: _____

☐ **City Engineer comments/conditions:**

Signature of City Engineer: _____   Date: _____

☐ **Community Development Director comments/conditions:**   ☐ Approved   ☐ Denied

Signature of Community Development Director: _____   Date: _____

5. Important Implementing Information from the City of Clayton Municipal Code:

17.76.030 Temporary Storage Permits.

The Community Development Director shall have the power, in cases of practical difficulty or reasonably unnecessary hardship, to grant temporary storage permits for the storage of motor vehicles, trailers, boats, cargo storage containers, and building materials in the restricted areas described in Section 17.76.010.B for limited periods of time in excess of one hundred twenty (120) consecutive hours (5 days). Application for such storage permits shall be in writing, on forms furnished by the City, and accompanied by a fee In such amount as may be fixed from time to time by resolution of the City Council. Any permit issued pursuant thereto shall be in writing, shall describe the personal property to be stored, and the location and time limit of the storage. The Director may impose reasonable conditions (Including the posting of a bond or other financial security instrument acceptable to the Director) as a part of any temporary storage permit, which shall be agreed to in writing on the face of the permit by the applicant prior to the permit being issued. There shall be no appeal from a refusal to issue any such temporary storage permit, and upon any such refusal the applicant, In lieu of appeal, may apply for a variance under the provisions of Chapter 17.52. (Ord. 375, 2004)

6. Certification:

General Certification:

I (We):

- consent to the submission of this application.
- understand that an incomplete application may be denied.
- hereby declare under penalty of perjury under the laws of the State of California that the information in this application and its attachments is true, complete and correct.
- certify to have read and understand Title 17, Chapter 17.76.030 found in Part 5 of this application and in the City of Clayton's Municipal Code.

Form Specific Certification:

I (We):

- agree to comply with the conditions imposed, upon approval, by the Community Development Director.

Applicant's Signature: _____   Date: _____

Property Owner's Signature: _____   Date: _____