



AGENDA

REGULAR MEETING

* * *

CLAYTON CITY COUNCIL

* * *

TUESDAY, July 7, 2020

5:30 P.M.

***** NEW LOCATION*****

To protect our residents, officials, and staff, and aligned with the Governor's executive order to Shelter-at-Home, this meeting is being conducted utilizing teleconferencing means consistent with State order that that allows the public to address the local legislative body electronically.

Mayor: Julie K. Pierce

Vice Mayor: Jeff Wan

Council Members

Tuija Catalano

Jim Diaz

Carl Wolfe

- A complete packet of information containing staff reports and exhibits related to each public item is available for public review on the City's website at www.ci.clayton.ca.us
- Agendas are posted at: 1) City Hall, 6000 Heritage Trail; 2) Library, 6125 Clayton Road; 3) Ohm's Bulletin Board, 1028 Diablo Street, Clayton; and 4) City Website at www.ci.clayton.ca.us
- Any writings or documents provided to a majority of the City Council after distribution of the Agenda Packet and regarding any public item on this Agenda is available for review on the City's website at www.ci.clayton.ca.us
- If you have a physical impairment that requires special accommodations to participate, please call the City Clerk's office at least 72 hours in advance of the meeting at (925) 673-7300.

Instructions for Virtual City Council Meeting – July 7

To protect our residents, officials, and staff, and aligned with the Governor’s executive order to Shelter-at-Home, this meeting is being conducted utilizing teleconferencing means consistent with State order that that allows the public to address the local legislative body electronically.

To follow or participate in the meeting:

1. **Videoconference:** to follow the meeting on-line, click here to register:

https://us02web.zoom.us/webinar/register/WN_0BGi7cEDQvOq-0mV67AHBQ

After clicking on the URL, please take a few seconds to submit your first and last name, and e-mail address then click “Register”, which will approve your registration and a new URL to join the meeting will appear.

Phone-in: Once registered, you will receive an e-mail with instructions to join the meeting telephonically, and then dial Telephone: 877 853 5257 (Toll Free)

2. using the *Webinar ID* and *Password* found in the e-mail.

E-mail Public Comments: If preferred, please e-mail public comments to the City Clerk, Ms. Calderon at jcalderon@ci.clayton.ca.us by 5 PM on the day of the City Council meeting. All E-mail Public Comments will be forwarded to the entire City Council.

For those who choose to attend the meeting via videoconferencing or telephone shall have 3 minutes for public comments.

Location:

Videoconferencing Meeting (this meeting via teleconferencing is open to the public)

To join this virtual meeting on-line click

here: https://us02web.zoom.us/webinar/register/WN_0BGi7cEDQvOq-0mV67AHBQ

To join on telephone, you must register in the URL above, which sends an e-mail to your inbox, and then dial (877) 853-5257 using the *Webinar ID* and *Password* found in the e-mail.

*** CITY COUNCIL ***

July 7, 2020

5:30 P.M.

1. **CALL TO ORDER AND ROLL CALL** – Mayor Pierce.

2. **CLOSED SESSION**

A. Public Employment (Gov. Code 54957)
Title: Interim City Manager

B. Conference with Labor Negotiators (Gov. Code 54957.6)
Agency designated representative: Mayor Pierce
Unrepresented employee: Interim City Manager

7:00 P.M. or shortly thereafter REGULAR PUBLIC MEETING

3. **CALL TO ORDER AND ROLL CALL** – Mayor Pierce.

4. **PLEDGE OF ALLEGIANCE** – led by Councilmember Diaz.

5. **CONSENT CALENDAR**

Consent Calendar items are typically routine in nature and are considered for approval by one single motion of the City Council. Members of the Council, Audience, or Staff wishing an item removed from the Consent Calendar for purpose of public comment, question, discussion or alternative action may request so through the Mayor.

(a) Approve the minutes of the City Council's special meeting of June 10, 2020 and regular meeting of June 16, 2020. (City Clerk) ([View Here](#))

(b) Approve the Financial Demands and Obligations of the City. (Finance) ([View Here](#))

6. **RECOGNITIONS AND PRESENTATIONS** – None.

7. **REPORTS**

(a) Planning Commission – No meeting held.

(b) Trails and Landscaping Committee – No meeting held.

(c) City Manager/Staff

(d) City Council - Reports from Council liaisons to Regional Committees, Commissions and Boards.

(e) Other

8. PUBLIC COMMENT ON NON - AGENDA ITEMS

Members of the public may address the City Council on items within the Council's jurisdiction, (which are not on the agenda) at this time. To assure an orderly meeting and an equal opportunity for everyone, each speaker is limited to 3 minutes, enforced at the Mayor's discretion. In accordance with State Law, no action may take place on any item not appearing on the posted agenda. The Council may respond to statements made or questions asked, or may at its discretion request Staff to report back at a future meeting concerning the matter.

Public comment and input on Public Hearing, Action Items and other Agenda Items will be allowed when each item is considered by the City Council.

9. PUBLIC HEARINGS – None.

10. ACTION ITEMS

- (a) Continue the public hearing and set a new public hearing date to consider and adopt Ordinance 490 amending Chapter 15.09 of the Clayton Municipal Code and adopting by reference the 2019 California Fire Code with changes, additions, and deletions. (Community Development Director) ([View Here](#))

11. COUNCIL ITEMS – limited to Council requests and directives for future meetings.

12. ADJOURNMENT

The next regularly scheduled meeting of the City Council will be July 21, 2020.

#

MINUTES
OF THE
SPECIAL MEETING
CLAYTON CITY COUNCIL
TUESDAY, June 10, 2020

1. **CALL TO ORDER & ROLL CALL** – The meeting was called to order at 7:01 p.m. by Mayor Pierce on a virtual web meeting and telephonically (877) 853-5257. Councilmembers present: Mayor Pierce, Vice Mayor Wan and Councilmembers Catalano, Diaz and Wolfe. Councilmembers absent: None. Staff present: Assistant to the City Manager Laura Hoffmeister, City Attorney Mala Subramanian, Finance Director Paul Rodrigues, Community Development Director Matthew Feske, City Engineer Scott Alman and City Clerk/HR Manager Janet Calderon.

2. **PLEDGE OF ALLEGIANCE** – Led by Councilmember Diaz.

3. **CONSENT CALENDAR**

Councilmember Catalano requested clarification on some items contained in item 3(d).

It was moved by Councilmember Catalano, seconded by Councilmember Wolfe, to approve the Consent Calendar as submitted. (Passed; 5-0 vote).

- (a) Approved the minutes of the City Council's regular meeting of May 19, 2020 and City Council special meeting of May 26, 2020.
- (b) Approved Financial Demands and Obligations of the City.
- (c) Adopt Resolution No. 25-2020 Approving a Construction Change Order in the Amount of \$17,225.00 for the El Molino Sanitary Sewer Improvement Project (CIP No. 10422) Performed by Cratus, Inc. and Approve a Revised Total Project Cost of \$586,662.00.
- (d) Adopt Resolution No. 26-2020 Approving a Construction Change Order in the Amount of \$18,662.48 for the Downtown Planter Box Improvement Project Constructed by Kerex, Inc.

Mayor Pierce requested a re-order of items on the Agenda requesting Public Comment next, and requested Item 8(d) to go before Item 8(c).

6. **PUBLIC COMMENT ON NON - AGENDA ITEMS**

The City Clerk read Public Comment received by Rick Happy, requested City Council to respond to several questions regarding the recent protests and use of tear-gas. Mr. Happy requested information on the credible threat and type of threat.

The City Clerk read Public Comment received by Melinda Merrion, expressed concerns of the recent protests and Clayton Police not addressing the aggressive group armed with bats and a rifle standing behind police. She also expressed concern over a BLM poster that was removed, torn and thrown in a nearby creek.

Laura McFarland expressed her concerns of the recent protest and suggested an increase to the proposed budget this evening for the Police Department for additional training.

Terri Denslow also expressed concerns of the recent protest and encouraged the Police Chief to participate in an exchange of dialogue with the community.

Scott Denslow requested to know who made the decision to deploy the tear gas at the recent protest.

Aaron Levy expressed his concerns on the recent protests and requested an investigation on the use of tear gas and why they deployed it.

Holly Tillman requested to continue the conversation regarding the recent protests and how to involve Black residents into the community.

Mayor Pierce noted all Councilmembers were in attendance at the Friday protest.

4. RECOGNITIONS AND PRESENTATIONS

- (a) Workshop/Presentation of the proposed Capital Improvement Program Budget (CIP).

City Engineer Scott Alman presented the report.

Following questions by City Council, Mayor Pierce opened the item to public comment.

Bassam Altwal requested additional funding for the Americans with Disability Act transition plan.

Mayor Pierce closed Public Comment.

No action taken.

- (b) Workshop/Presentation proposed City of Clayton Budget for Fiscal Year 2020-21.

Finance Director Paul Rodrigues and Assistant to the City Manager Laura Hoffmeister presented the report.

Following questions by City Council, Mayor Pierce opened the item to public comment.

Laney Cline King expressed her support of public safety around Mt. Diablo Elementary School urging the City Council to fund an additional crossing guard.

The City Clerk read Public Comment received by Cherise Khaund, requested City Council to fund an additional crossing guard at Mt. Diablo Elementary School.

Dana Courchaine expressed support for funding of an additional crossing guard.

Kate Laverick also expressed support of the City Council funding an additional crossing guard.

Mayor Pierce closed Public Comment.

City Council provided direction to staff to provide preferred funding options other than using General Fund resources for any shortfalls, a breakdown of Special Restricted funds with a 5 year history and a 1-2 year future projection, the budget variance showing the dollar amount and the percentage, the addition of a notes column for further explanation, add \$14,000 funding for an additional Crossing Guard, exploration of a Prop 218 Streetlight and Storm water Fund via mail out ballot with proposed percentage escalator increase, and League of California Cities training for relatively new Planning Commissioners.

5. REPORTS

- (a) Planning Commission – Community Development Director Matthew Feske indicated the Commission’s agenda at its meeting of May 27, 2020, included review of the Fiscal Year 2020-21 Capital Improvement Projects for Conformity with the Clayton General Plan. This item was approved 5-0.

- (b) Trails and Landscaping Committee – No meeting held.

- (c) City Manager/Staff –

Assistant to the City Manager Laura Hoffmeister provided a brief update on the website from the Police Chief, received citizen concerns of weeds in Dana Hills/Regency Drive area, and received an update of the Regency Drive parking permit program.

City Clerk Janet Calderon provided an update on the Planning Commission applications noting four applications were received with interviews to occur at the next City Council meeting of June 16, 2020.

Assistant to the City Manager added the measures that have taken place to bring staff back into the office and public re-opening.

- (d) City Council - Reports from Council liaisons to Regional Committees, Commissions and Boards.

Councilmember Wolfe attended the Pride Flag ceremony, the Black Lives Matter rally on June 5, and received several emails regarding the June 2, 2020 protest.

Vice Mayor Wan received several emails and phone calls regarding the June 2, 2020 protest.

Councilmember Catalano spoke with residents regarding the recent protests. She also requested a future agenda item regarding police policies and uses of force.

Councilmember Diaz attended several conference calls, the VFW Post 1525 Memorial Day ceremony, and received several calls regarding the recent protests.

Mayor Pierce attended several Association of Bay Area Governments and Metropolitan Transportation Committee joint meetings on Governance, the Pride Flag ceremony, the Contra Costa Transportation Authority Administrative and Projects Committee meeting, the Contra Costa County Mayors’ Conference, the Black Lives Matter March, and

thanked the Clayton Police Chief and Officers. She is also working with Holly Tillman on coordinating a Town Hall meeting.

(e) Other – None.

7. **PUBLIC HEARINGS** – None.

8. **ACTION ITEMS**

(a) Adopt the Attached 10-Year Pavement Preservation Program of City Streets Recommended by Clayton’s StreetSaver® Pavement Management Program.

City Engineer Scott Alman presented the report.

Following questions by City Council, Mayor Pierce opened the item to public comment; no comments were offered.

It was moved by Vice Mayor Wan, seconded by Councilmember Diaz to Adopt the 10-Year Pavement Preservation Program of City Streets as Recommended by Clayton’s StreetSaver® Pavement Management Program. (Passed 5-0)

(b) Adopt Resolution No. 27-2020 Approving the Following: 1. The City Streets included in the Clayton 2020 Neighborhood Pavement Preservation Project; 2. Transfer \$189,883. In RMRA Funds from CIP #10379 Pine Hollow Road-Upgrade to CIP #10449 2020 Neighborhood Pavement Preservation Project; and 3. A Revised Budget of \$872,360.00 for CIP #10449 2020 Neighborhood Pavement Preservation Project.

City Engineer Scott Alman presented the report.

Following questions by City Council, Mayor Pierce opened the item to public comment; no comments were offered.

It was moved by Councilmember Wolfe, seconded by Councilmember Catalano to Adopt Resolution No. 27-2020 Approving the Following: 1. The City Streets Included in the Clayton 2020 Neighborhood Pavement Preservation Project; 2. Transfer \$189, 883 in RMRA Funds from CIP #10379 Pine Hollow Road-Upgrade to CIP #10449 2020 Neighborhood Pavement Preservation Project; and 3. A Revised Budget of \$872,360 for CIP#10449 2020 Neighborhood Pavement Preservation Project. (Passed 5-0)

(d) City Council discussion of canceling any regularly scheduled Council meetings in July, August and/or September 2020 relative to quorum availability.

Mayor Pierce opened the discussion regarding future meeting cancellation.

Following questions by City Council, Mayor Pierce opened the item to public comment; no comments were offered.

The City Council decided to not cancel any future meetings at this time.

- (c) Introduction and 1st Reading of an Ordinance Amending Chapter 15.09 of the Clayton Municipal Code and Adopting by Reference the 2019 California Fire Code with Changes, Additions, and Deletions (ZOA-01-2020) and Set Public Hearing Date.

Community Development Director Matthew Feske presented the report.

Following questions by City Council, Mayor Pierce opened the item to public comment; no comments were offered.

It was moved by Vice Mayor Wan, seconded by Councilmember Catalano to adopt Ordinance No. 490 Amending Chapter 15.09 of the Clayton Municipal Code and Adopting by Reference the 2019 California Fire Code with Changes, Additions, and Deletions and Setting the Public Hearing Date to July 7, 2020. (Passed 5-0 vote).

- (e) Discussion of Next Steps in hiring an Interim and Permanent City Manager due to Resignation of the City Mayor.

Mayor Pierce opened the discussion.

Following questions by City Council, Mayor Pierce opened the item to public comment; no comments were offered.

The City Council schedules a process discussion and a Closed Session for potential Interim City Manager candidates at the next Regular meeting of June 16, 2020.

9. COUNCIL ITEMS

Councilmember Catalano requested a future agenda item to review of the Clayton Police Department policies in regards to use of force, de-escalation efforts and best practices currently used and discuss/comment on the “8 Can’t Wait” campaign.

Councilmember Diaz expanded on Councilmember Catalano’s request to add formation of a public safety committee made up by members of the community, police department and members of the City Council.

Vice Mayor Wan re-address how the City is approaching relieve to frequent users of community facility rentals.

10. CLOSED SESSION – None.

11. ADJOURNMENT– on call by Mayor Pierce, the City Council adjourned its meeting at 10:54 p.m.

The next regularly scheduled meeting of the City Council will be June 16, 2020.

#

Respectfully submitted,

Janet Calderon, City Clerk

APPROVED BY THE CLAYTON CITY COUNCIL

Julie Pierce, Mayor

#

MINUTES
OF THE
REGULAR MEETING
CLAYTON CITY COUNCIL
TUESDAY, June 16, 2020

1. **CALL TO ORDER & ROLL CALL** – The meeting was called to order at 6:03 p.m. by Mayor Pierce on a virtual web meeting and telephonically (877) 853-5257. Councilmembers present: Mayor Pierce, Vice Mayor Wan, and Councilmembers Catalano, Diaz, and Wolfe. Councilmembers absent: None. Staff present: Assistant to the City Manager Laura Hoffmeister, and City Clerk/HR Manager Janet Calderon.

2. **COUNCIL INTERVIEW OF PLANNING COMMISSION APPLICANTS**

The City Council separately interviewed four (4) candidates who had applied for appointment to the City Planning Commission:

Bassam Altwal
Alan Zee
Terri Denslow
Frank Gavidia

7:00 P.M. REGULAR PUBLIC MEETING

3. **RECALL TO ORDER THE CITY COUNCIL** – The meeting was recalled to order at 7:18 p.m. by Mayor Pierce on a virtual web meeting and telephonically (877) 853-5257. Councilmembers present: Mayor Pierce, Vice Mayor Wan, and Councilmembers Catalano, Diaz, and Wolfe. Councilmembers absent: None. Staff present: Assistant to the City Manager Laura Hoffmeister, City Attorney Mala Subramanian, Police Chief Elise Warren, City Engineer Scott Alman, and City Clerk/HR Manager Janet Calderon.

4. **PLEDGE OF ALLEGIANCE** – led by Councilmember Diaz.

5. **CONSENT CALENDAR**

It was moved by Councilmember Wolfe, seconded by Councilmember Diaz, to approve the Consent Calendar as submitted. (Passed 5-0 vote).

- (a) Approved the Financial Demands and Obligations of the City.
- (b) Adopted Resolution No. 28-2020 authorizing the levy of annual real property tax assessments for Community Facility District No. 2006-1 in Fiscal Year 2020-2021 (Downtown “The Grove” Park O & M; Fund No. 211).

- (c) Adopted Resolution No. 29-2020 authorizing the levy of annual real property tax assessments for Community Facility District No. 2007-1 in Fiscal Year 2020-2021 (Citywide Landscape Maintenance District; Fund No. 210).
- (d) Adopted Resolution No. 30-2020 authorizing the levy of annual real property tax assessments for the Middle School Community Facility District in Fiscal Year 2020-2021 (CFD 1990-1R, 2007 Special Tax Refunding Bonds; Fund No. 20).
- (e) Adopted Resolution No. 31-2020 approving the Engineer's Report and levying the annual assessments in FY 2020-21 on real properties for the operation and maintenance of residential street lights in the Street Lighting Assessment District, pursuant to Streets and Highways Code 18070 and CA Government Code 54954.6.

6. RECOGNITIONS AND PRESENTATIONS – None.

7. REPORTS

- (a) Planning Commission – No meeting held.
- (b) Trails and Landscaping Committee – No meeting held.
- (c) City Manager/Staff

Assistant to the City Manager Laura Hoffmeister provided a brief report noting the Clayton Community Library curbside service is now available, the Contra Costa Health Order update, and noted Contra Costa County made the decision to eliminate Sunday hours in all Libraries throughout the County.

- (d) City Council - Reports from Council liaisons to Regional Committees, Commissions and Boards.

Vice Mayor Wan indicated "No Report".

Councilmember Catalano indicated "No Report".

Councilmember Wolfe indicated "No Report".

Councilmember Diaz indicated "No Report".

Mayor Pierce attended the Transportation Partnership and Cooperation for Central Contra Costa (TRANSPAC) meeting, the Association of Bay Area Governments General Assembly meeting, the Administrative and Legislative Committee meetings.

- (e) Other – None.

8. PUBLIC COMMENT ON NON - AGENDA ITEMS

Melinda Merrion expressed her concerns regarding the June 2, 2020 protest. Ms. Merrion submitted a video and various comments via Nextdoor and Facebook prior to the meeting to the City Council and City Clerk.

9. **PUBLIC HEARINGS** – None.

10. **ACTION ITEMS**

- (a) City Council discussion and determination of citizen appointments to three (3) expired terms of office on the Clayton Planning Commission for two 2-year terms commencing July 1, 2020 through June 30, 2022.

Mayor Pierce presented the report.

Following discussion by the City Council, Mayor Pierce opened the item to public comments; no comments were provided.

It was moved by Councilmember Catalano, seconded by Councilmember Wolfe, to approve Resolution No. 32-2020 appointing Mr. Bassam Atwal, Ms. Terri Denslow and Mr. Frank Gavidia to the offices on the Clayton Planning Commission, each with a term of office to expire June 30, 2022. (Passed; 5-0 vote).

- (b) Adopt two Resolutions related to the regularly-scheduled General Municipal Election to be held this year on November 3, 2020 to elect three (3) City Council Members at large to public office for 4-year terms ending December 2024.

City Clerk Janet Calderon presented the staff report requesting the City Council adopt the voluntarily candidate statement word count limit of either 250 words or 500 words.

Mayor Pierce opened the floor to receive public comments; no public comments were offered.

It was moved by Councilmember Diaz, seconded by Councilmember Catalano, to adopt Resolution No. 33-2020 calling the General Municipal Election of November 3, 2020, requesting and consenting to consolidation and handling of the election by the Contra Costa County Elections Office, and setting specification of the election order. (Passed; 5-0 vote).

It was moved by Councilmember Diaz, seconded by Councilmember Catalano, to adopt Resolution No. 34-2020 setting and adopting a policy of a 250 word cap limit for voluntary Candidates' Statements printed in the November 3, 2020 Voters' Information Pamphlet. (Passed; 5-0 vote).

- (c) Considering Adoption of a Resolution Authorizing Collection of Annual Sewer Service Fees and Charges at a Temporarily Decreased Rate increase from what was previously planned.

Director of Public Works, Justin Ezell, City of Concord presented the report.

Following questions by the Council, Mayor Pierce opened the item to public comments; no comments were offered.

It was moved by Vice Mayor Wan, seconded by Councilmember Wolfe, to adopt Resolution No. 35-2020 approving and imposing annual sewer service charges on real properties within the city of Clayton commencing Fiscal Year 2020-21 through Fiscal Year 2022-23. (Passed; 5-0).

- (d) Discussion of Next Steps and Process for Hiring City Manager.

Mayor Pierce opened the discussion noting this item will first establish a process and in Closed Session review letters of interest received regarding Interim City Manager.

Following questions by Council, Mayor Pierce opened the item to public comments; no comments were offered.

Following Closed Session, the City Council continued discussion on this item.

Pam Derby, CPS HR Consulting, noted the recruitment for this position will start as soon as possible, noting an amendment will be made to the contract for reimbursable expenses consisting of advertising, changes to the brochure, mileage, background check, and Hogan assessments in an amount to not exceed \$7,000.00.

The City Council agreed on this item unanimously.

11. **COUNCIL ITEMS** – None.

12. **CLOSED SESSION**

Mayor Pierce announced the City Council will adjourn into Closed Session for the following noticed item (8:37 p.m.):

Pursuant to Government Code section 54957
Public Employment
Title: Interim City Manager

Report out of Closed Session (9:30 p.m.)

Mayor Pierce reported the City Council gave direction.

13. **ADJOURNMENT**– on call by Mayor Pierce, the City Council adjourned its meeting at 9:38 p.m.

The next regularly scheduled meeting of the City Council will be July 7, 2020.

#

Respectfully submitted,

Janet Calderon, City Clerk

APPROVED BY THE CLAYTON CITY COUNCIL

Julie Pierce, Mayor

#



STAFF REPORT

TO: HONORABLE MAYOR AND COUNCILMEMBERS

FROM: JENNIFER GIANTVALLEY, ACCOUNTING TECHNICIAN

DATE: 07/07/2020

SUBJECT: FINANCIAL DEMANDS AND OBLIGATIONS OF THE CITY

RECOMMENDATION:

It is recommended the City Council, by minute motion, approve the financial demands and obligations of the City for the purchase of services and goods in the ordinary course of operations.

Attached Report	Purpose	Date	Amount
Open Invoice Report	Accounts Payable	6/30/2020	\$ 201,019.74
Cash Requirements Report	Payroll, Taxes	6/17/2020	84,027.17
Cash Requirements Report	Payroll, Taxes	7/1/2020	71,747.16
	Total Required		<u>\$ 356,794.07</u>

Attachments:

1. Open Invoice Report, dated 6/30/20 (7 pages)
2. Cash Requirements report PPE 6/14/20 (1 page)
3. Cash Requirements report PPE 6/28/20 (1 page)

City of Clayton

Open Invoice Report

Obligations

Vendor Name	Due Date	Invoice Date	Invoice Number	Invoice Description	Invoice Balance	Potential Discount	Discount Expires On	Net Amount Due
1Banyan, Inc								
1Banyan, Inc	6/11/2020	6/11/2020	2578	Business license refund	\$65.00	\$0.00		\$65.00
				<i>Totals for 1Banyan, Inc</i>	<u>\$65.00</u>	<u>\$0.00</u>		<u>\$65.00</u>
Advantage Laser Products, Inc								
Advantage Laser Products, Inc	6/26/2020	6/26/2020	581664	AP checks (2,000)	\$175.06	\$0.00		\$175.06
				<i>Totals for Advantage Laser Products, Inc</i>	<u>\$175.06</u>	<u>\$0.00</u>		<u>\$175.06</u>
Ahmed Family Daycare								
Ahmed Family Daycare	6/25/2020	6/25/2020	3108	Business license refund, inapplicable fee	\$57.00	\$0.00		\$57.00
				<i>Totals for Ahmed Family Daycare</i>	<u>\$57.00</u>	<u>\$0.00</u>		<u>\$57.00</u>
ALB, Inc								
ALB, Inc	1/1/2020	1/1/2020	5879	El Portal Restoration Paving	\$20,000.00	\$0.00		\$20,000.00
				<i>Totals for ALB, Inc</i>	<u>\$20,000.00</u>	<u>\$0.00</u>		<u>\$20,000.00</u>
All-Guard Systems, Inc.								
All-Guard Systems, Inc.	7/1/2020	7/1/2020	A283297	Library Alarm monitoring FY21	\$974.40	\$0.00		\$974.40
All-Guard Systems, Inc.	7/1/2020	7/1/2020	A283306	CH Annual Alarm monitoring FY 21	\$648.00	\$0.00		\$648.00
				<i>Totals for All-Guard Systems, Inc.</i>	<u>\$1,622.40</u>	<u>\$0.00</u>		<u>\$1,622.40</u>
American Fidelity Assurance Company								
American Fidelity Assurance Company	6/12/2020	6/12/2020	2072857	FSA PPE 6/14/20	\$83.07	\$0.00		\$83.07
American Fidelity Assurance Company	6/26/2020	6/26/2020	2073308	FSA PPE 6/28/20	\$83.07	\$0.00		\$83.07
American Fidelity Assurance Company	6/30/2020	6/30/2020	D168399	Supplemental insurance June 20	\$583.34	\$0.00		\$583.34
				<i>Totals for American Fidelity Assurance Company</i>	<u>\$749.48</u>	<u>\$0.00</u>		<u>\$749.48</u>
Karen & Jeremy Amos								
Karen & Jeremy Amos	6/29/2020	6/29/2020	CAP0359	Deposit refund	\$1,309.00	\$0.00		\$1,309.00
				<i>Totals for Karen & Jeremy Amos</i>	<u>\$1,309.00</u>	<u>\$0.00</u>		<u>\$1,309.00</u>
AT&T (CalNet3)								
AT&T (CalNet3)	6/22/2020	6/22/2020	14931755	Phones 5/22/20-6/21/20	\$1,169.97	\$0.00		\$1,169.97
				<i>Totals for AT&T (CalNet3)</i>	<u>\$1,169.97</u>	<u>\$0.00</u>		<u>\$1,169.97</u>
Marie Avila								
Marie Avila	6/25/2020	6/25/2020	041820	CCP rental refund	\$421.00	\$0.00		\$421.00
				<i>Totals for Marie Avila</i>	<u>\$421.00</u>	<u>\$0.00</u>		<u>\$421.00</u>
B & B Associates, LLC								
B & B Associates, LLC	6/11/2020	6/11/2020	2843	Business license refund	\$69.00	\$0.00		\$69.00
				<i>Totals for B & B Associates, LLC</i>	<u>\$69.00</u>	<u>\$0.00</u>		<u>\$69.00</u>
Ellen Boayue								
Ellen Boayue	6/25/2020	6/25/2020	042620	CCP rental refund	\$156.00	\$0.00		\$156.00

City of Clayton

Open Invoice Report

Obligations

Vendor Name	Due Date	Invoice Date	Invoice Number	Invoice Description	Invoice Balance	Potential Discount	Discount Expires On	Net Amount Due
<i>Totals for Ellen Boayue</i>					\$156.00	\$0.00		\$156.00
CalPERS Health								
CalPERS Health	7/10/2020	7/1/2020	16076414	Medical July 20	\$36,429.66	\$0.00		\$36,429.66
<i>Totals for CalPERS Health</i>					\$36,429.66	\$0.00		\$36,429.66
CalPERS Retirement								
CalPERS Retirement	6/14/2020	6/14/2020	061420	Retirement PPE 6/14/20	\$15,975.97	\$0.00		\$15,975.97
CalPERS Retirement	6/24/2020	6/24/2020	CC062420	CC retirement ending 6/24/20	\$79.33	\$0.00		\$79.33
CalPERS Retirement	6/17/2020	6/17/2020	16078980	Safety PEPRA-1959 Survivor benefits FY20	\$441.60	\$0.00		\$441.60
CalPERS Retirement	6/17/2020	6/17/2020	16079576	Safety Tier 1-1959 Survivor benefits FY20	\$230.40	\$0.00		\$230.40
CalPERS Retirement	6/28/2020	6/28/2020	062820	Retirement PPE 6/28/20	\$15,976.90	\$0.00		\$15,976.90
<i>Totals for CalPERS Retirement</i>					\$32,704.20	\$0.00		\$32,704.20
CCWD								
CCWD	6/9/2020	6/9/2020	L Series	Water 4/8/20-6/4/20	\$11,534.40	\$0.00		\$11,534.40
<i>Totals for CCWD.</i>					\$11,534.40	\$0.00		\$11,534.40
Christopher Cast Creative								
Christopher Cast Creative	6/11/2020	6/11/2020	2549	Business license refund	\$65.00	\$0.00		\$65.00
<i>Totals for Christopher Cast Creative</i>					\$65.00	\$0.00		\$65.00
Cintas Corporation								
Cintas Corporation	6/18/2020	6/18/2020	4053603021	PW uniforms through 6/18/20	\$49.44	\$0.00		\$49.44
Cintas Corporation	4/9/2020	4/9/2020	4047672177	PW uniforms through 4/9/20	\$49.44	\$0.00		\$49.44
Cintas Corporation	4/2/2020	4/2/2020	4047054399	PW uniforms through 4/2/20	\$49.44	\$0.00		\$49.44
Cintas Corporation	6/25/2020	6/25/2020	4054177024	PW uniforms through 6/25/20	\$49.44	\$0.00		\$49.44
<i>Totals for Cintas Corporation</i>					\$197.76	\$0.00		\$197.76
City of Antioch								
City of Antioch	6/17/2020	6/17/2020	61620	Service PD car #1738	\$328.64	\$0.00		\$328.64
<i>Totals for City of Antioch</i>					\$328.64	\$0.00		\$328.64
CocoKids								
CocoKids	6/25/2020	6/25/2020	041720	HH rental refund	\$578.00	\$0.00		\$578.00
<i>Totals for CocoKids</i>					\$578.00	\$0.00		\$578.00
Comcast Business (PD)								
Comcast Business (PD)	6/1/2020	6/1/2020	101797010	PD internet May 20	\$905.44	\$0.00		\$905.44
<i>Totals for Comcast Business (PD)</i>					\$905.44	\$0.00		\$905.44
Contra Costa County - Office of the Sheriff								
Contra Costa County - Office of the She	6/10/2020	6/10/2020	CLPD-2005	Toxicology May 20	\$415.00	\$0.00		\$415.00
<i>Totals for Contra Costa County - Office of the Sheriff.</i>					\$415.00	\$0.00		\$415.00

City of Clayton
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 Obligations

Vendor Name	Due Date	Invoice Date	Invoice Number	Invoice Description	Invoice Balance	Potential Discount	Discount Expires On	Net Amount Due
Contra Costa County Information Technology								
Contra Costa County Information Techn	6/12/2020	6/12/2020	13327	PD radio services May 20	\$403.20	\$0.00		\$403.20
<i>Totals for Contra Costa County Information Technology</i>					<u>\$403.20</u>	<u>\$0.00</u>		<u>\$403.20</u>
Contra Costa County Public Works Dept								
Contra Costa County Public Works Dept	6/17/2020	6/17/2020	703154	Traffic signal maintenance May 20	\$993.52	\$0.00		\$993.52
<i>Totals for Contra Costa County Public Works Dept</i>					<u>\$993.52</u>	<u>\$0.00</u>		<u>\$993.52</u>
Dana Courchaine								
Dana Courchaine	6/25/2020	6/25/2020	041920	CCP rental refund	\$195.00	\$0.00		\$195.00
<i>Totals for Dana Courchaine</i>					<u>\$195.00</u>	<u>\$0.00</u>		<u>\$195.00</u>
Cratus, Inc								
Cratus, Inc	6/12/2020	6/12/2020	CIP10422/2	El Molino Sewer Pay App #2	\$17,225.00	\$0.00		\$17,225.00
<i>Totals for Cratus, Inc</i>					<u>\$17,225.00</u>	<u>\$0.00</u>		<u>\$17,225.00</u>
CSI Forensic Supply								
CSI Forensic Supply	6/22/2020	6/22/2020	2186	Evidence supplies	\$63.98	\$0.00		\$63.98
<i>Totals for CSI Forensic Supply</i>					<u>\$63.98</u>	<u>\$0.00</u>		<u>\$63.98</u>
Dillon Electric Inc								
Dillon Electric Inc	6/29/2020	6/29/2020	4170	Streetlight maintenance May, June 20	\$1,780.40	\$0.00		\$1,780.40
<i>Totals for Dillon Electric Inc</i>					<u>\$1,780.40</u>	<u>\$0.00</u>		<u>\$1,780.40</u>
Dorene Gomez Interiors								
Dorene Gomez Interiors	6/11/2020	6/11/2020	3112	Business license refund	\$65.00	\$0.00		\$65.00
<i>Totals for Dorene Gomez Interiors</i>					<u>\$65.00</u>	<u>\$0.00</u>		<u>\$65.00</u>
Earn & Learn								
Earn & Learn	6/11/2020	6/11/2020	3144	Business license refund	\$65.00	\$0.00		\$65.00
<i>Totals for Earn & Learn</i>					<u>\$65.00</u>	<u>\$0.00</u>		<u>\$65.00</u>
Entenmann-Rovin Co								
Entenmann-Rovin Co	6/22/2020	6/22/2020	0152395-IN	Retired officer badges (reimbursed)	\$250.04	\$0.00		\$250.04
<i>Totals for Entenmann-Rovin Co</i>					<u>\$250.04</u>	<u>\$0.00</u>		<u>\$250.04</u>
Esthetics on Main								
Esthetics on Main	6/18/2020	6/18/2020	0991	Business license refund	\$65.00	\$0.00		\$65.00
<i>Totals for Esthetics on Main</i>					<u>\$65.00</u>	<u>\$0.00</u>		<u>\$65.00</u>
Globalstar LLC								
Globalstar LLC	6/16/2020	6/16/2020	2613859	Sat phone 6/16/20-7/15/20	\$107.39	\$0.00		\$107.39
<i>Totals for Globalstar LLC</i>					<u>\$107.39</u>	<u>\$0.00</u>		<u>\$107.39</u>
Angela Grah								

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Vendor Name	Due Date	Invoice Date	Invoice Number	Invoice Description	Invoice Balance	Potential Discount	Discount Expires On	Net Amount Due
Angela Grah	6/24/2020	6/24/2020	CAP0350	Deposit refund	\$1,471.00	\$0.00		\$1,471.00
				<i>Totals for Angela Grah</i>	<u>\$1,471.00</u>	<u>\$0.00</u>		<u>\$1,471.00</u>
Graybar Electric Co, Inc								
Graybar Electric Co, Inc	6/25/2020	6/25/2020	9316526399	Replacement light pole	\$1,677.88	\$0.00		\$1,677.88
Graybar Electric Co, Inc	6/25/2020	6/25/2020	9316526398	Replacement light pole	\$1,677.88	\$0.00		\$1,677.88
				<i>Totals for Graybar Electric Co, Inc</i>	<u>\$3,355.76</u>	<u>\$0.00</u>		<u>\$3,355.76</u>
Harris & Associates, Inc.								
Harris & Associates, Inc.	6/11/2020	6/11/2020	45133	Engineering svcs 4/26/20-5/23/20	\$218.75	\$0.00		\$218.75
Harris & Associates, Inc.	6/11/2020	6/11/2020	45130	Engineering svcs 4/26/20-5/23/20	\$9,863.00	\$0.00		\$9,863.00
Harris & Associates, Inc.	6/11/2020	6/11/2020	45132	Engineering services 4/26/20-5/23/20	\$7,896.95	\$0.00		\$7,896.95
				<i>Totals for Harris & Associates, Inc.</i>	<u>\$17,978.70</u>	<u>\$0.00</u>		<u>\$17,978.70</u>
HdL Software, LLC								
HdL Software, LLC	7/1/2020	7/1/2020	SIN001674	Business license software FY21	\$3,992.63	\$0.00		\$3,992.63
				<i>Totals for HdL Software, LLC</i>	<u>\$3,992.63</u>	<u>\$0.00</u>		<u>\$3,992.63</u>
Health Care Dental Trust								
Health Care Dental Trust	7/1/2020	7/1/2020	280411	Dental July 20	\$2,137.40	\$0.00		\$2,137.40
				<i>Totals for Health Care Dental Trust</i>	<u>\$2,137.40</u>	<u>\$0.00</u>		<u>\$2,137.40</u>
ICMA Retirement Corporation								
ICMA Retirement Corporation	6/14/2020	6/14/2020	061420	457 Plan contributions PPE 6/14/20	\$1,550.00	\$0.00		\$1,550.00
ICMA Retirement Corporation	6/28/2020	6/28/2020	062820	457 Plan contributions PPE 6/28/20	\$1,550.00	\$0.00		\$1,550.00
				<i>Totals for ICMA Retirement Corporation</i>	<u>\$3,100.00</u>	<u>\$0.00</u>		<u>\$3,100.00</u>
J&R Floor Services								
J&R Floor Services	6/25/2020	6/25/2020	Six 2020	Janitorial services June 20	\$1,275.00	\$0.00		\$1,275.00
				<i>Totals for J&R Floor Services</i>	<u>\$1,275.00</u>	<u>\$0.00</u>		<u>\$1,275.00</u>
Kennedy & Associates								
Kennedy & Associates	6/2/2020	6/2/2020	20-071	Green Infrastructure services	\$116.50	\$0.00		\$116.50
				<i>Totals for Kennedy & Associates</i>	<u>\$116.50</u>	<u>\$0.00</u>		<u>\$116.50</u>
Daniel A Krick								
Daniel A Krick	6/11/2020	6/11/2020	2497	Business license refund	\$65.00	\$0.00		\$65.00
				<i>Totals for Daniel A Krick</i>	<u>\$65.00</u>	<u>\$0.00</u>		<u>\$65.00</u>
LarryLogic Productions								
LarryLogic Productions	6/11/2020	6/11/2020	1877	City council meeting production 6/11/20	\$265.00	\$0.00		\$265.00
LarryLogic Productions	6/18/2020	6/18/2020	1887	City council meeting production 6/16/20	\$180.00	\$0.00		\$180.00
				<i>Totals for LarryLogic Productions</i>	<u>\$445.00</u>	<u>\$0.00</u>		<u>\$445.00</u>
LDPT, LLC								

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Vendor Name	Due Date	Invoice Date	Invoice Number	Invoice Description	Invoice Balance	Potential Discount	Discount Expires On	Net Amount Due
LDPT, LLC	6/11/2020	6/11/2020	1737	Business license refund	\$65.00	\$0.00		\$65.00
				<i>Totals for LDPT, LLC</i>	<u>\$65.00</u>	<u>\$0.00</u>		<u>\$65.00</u>
Momiji Enterprises								
Momiji Enterprises	6/11/2020	6/11/2020	2675	Business license refund	\$65.00	\$0.00		\$65.00
				<i>Totals for Momiji Enterprises</i>	<u>\$65.00</u>	<u>\$0.00</u>		<u>\$65.00</u>
Morena Mopera								
Morena Mopera	6/25/2020	6/25/2020	052520	CCP rental refund	\$60.00	\$0.00		\$60.00
				<i>Totals for Morena Mopera</i>	<u>\$60.00</u>	<u>\$0.00</u>		<u>\$60.00</u>
MPA								
MPA	7/1/2020	7/1/2020	July20	Life/LTD July 20	\$1,928.88	\$0.00		\$1,928.88
				<i>Totals for MPA.</i>	<u>\$1,928.88</u>	<u>\$0.00</u>		<u>\$1,928.88</u>
MSR Mechanical, LLC								
MSR Mechanical, LLC	6/26/2020	6/26/2020	113928	Library HVAC maintenance	\$527.17	\$0.00		\$527.17
MSR Mechanical, LLC	6/26/2020	6/26/2020	113927	CH HVAC maintenance	\$350.00	\$0.00		\$350.00
				<i>Totals for MSR Mechanical, LLC</i>	<u>\$877.17</u>	<u>\$0.00</u>		<u>\$877.17</u>
Mt Diablo Ranch, LLC								
Mt Diablo Ranch, LLC	6/11/2020	6/11/2020	2239	Business license refund	\$65.00	\$0.00		\$65.00
				<i>Totals for Mt Diablo Ranch, LLC</i>	<u>\$65.00</u>	<u>\$0.00</u>		<u>\$65.00</u>
Nationwide								
Nationwide	6/14/2020	6/14/2020	061420	457 Plan contribution PPE 6/14/20	\$500.00	\$0.00		\$500.00
Nationwide	6/28/2020	6/28/2020	062820	457 Plan contribution PPE 6/28/20	\$500.00	\$0.00		\$500.00
				<i>Totals for Nationwide</i>	<u>\$1,000.00</u>	<u>\$0.00</u>		<u>\$1,000.00</u>
NBS Govt. Finance Group								
NBS Govt. Finance Group	5/19/2020	5/19/2020	52000018	Delinquency mgmt svcs	\$383.00	\$0.00		\$383.00
				<i>Totals for NBS Govt. Finance Group</i>	<u>\$383.00</u>	<u>\$0.00</u>		<u>\$383.00</u>
Neopost (add postage)								
Neopost (add postage)	6/19/2020	6/19/2020	061920	Postage Added	\$900.00	\$0.00		\$900.00
				<i>Totals for Neopost (add postage)</i>	<u>\$900.00</u>	<u>\$0.00</u>		<u>\$900.00</u>
Ryan Pappas								
Ryan Pappas	6/24/2020	6/24/2020	062520	CCP rental refund	\$220.00	\$0.00		\$220.00
				<i>Totals for Ryan Pappas</i>	<u>\$220.00</u>	<u>\$0.00</u>		<u>\$220.00</u>
Paychex								
Paychex	6/17/2020	6/14/2020	2020061501	Payroll fees PPE 6/14/20	\$208.79	\$0.00		\$208.79
Paychex	4/8/2020	4/8/2020	2020040601	Payroll fees PPE 4/5/20	\$217.25	\$0.00		\$217.25
Paychex	4/22/2020	4/22/2020	2020042001	Payroll fees PPE 4/19/20	\$191.15	\$0.00		\$191.15

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Vendor Name	Due Date	Invoice Date	Invoice Number	Invoice Description	Invoice Balance	Potential Discount	Discount Expires On	Net Amount Due
Paychex	6/29/2020	6/29/2020	2020062901	Payroll fees PPE 6/28/20	\$191.15	\$0.00		\$191.15
				<i>Totals for Paychex.</i>	\$808.34	\$0.00		\$808.34
PG&E								
PG&E	7/3/2020	6/16/2020	061620	Energy 5/15/20-6/15/20	\$20,818.18	\$0.00		\$20,818.18
				<i>Totals for PG&E.</i>	\$20,818.18	\$0.00		\$20,818.18
Pond M Solutions								
Pond M Solutions	6/8/2020	6/8/2020	677	Fountain repair	\$1,020.00	\$0.00		\$1,020.00
Pond M Solutions	6/10/2020	6/10/2020	680	Fountain repair	\$242.00	\$0.00		\$242.00
				<i>Totals for Pond M Solutions</i>	\$1,262.00	\$0.00		\$1,262.00
Precision Emprise, LLC								
Precision Emprise, LLC	6/17/2020	6/17/2020	50902	Sidewalk offset repairs	\$3,381.08	\$0.00		\$3,381.08
				<i>Totals for Precision Emprise, LLC</i>	\$3,381.08	\$0.00		\$3,381.08
Renaye Johnson Arts								
Renaye Johnson Arts	6/11/2020	6/11/2020	2782	Business license refund	\$65.00	\$0.00		\$65.00
				<i>Totals for Renaye Johnson Arts</i>	\$65.00	\$0.00		\$65.00
Riso Products of Sacramento								
Riso Products of Sacramento	6/24/2020	6/24/2020	208367	Copier usage 5/20/20-6/19/20	\$34.76	\$0.00		\$34.76
				<i>Totals for Riso Products of Sacramento</i>	\$34.76	\$0.00		\$34.76
Security Signal Devices, Inc								
Security Signal Devices, Inc	6/11/2020	6/11/2020	1107	Business license refund	\$65.00	\$0.00		\$65.00
				<i>Totals for Security Signal Devices, Inc</i>	\$65.00	\$0.00		\$65.00
Site One Landscape Supply, LLC								
Site One Landscape Supply, LLC	6/3/2020	6/3/2020	100265467-001	Irrigation, landscape tools	\$230.92	\$0.00		\$230.92
Site One Landscape Supply, LLC	6/24/2020	6/24/2020	100219880-001	Irrigation board repair	\$211.09	\$0.00		\$211.09
				<i>Totals for Site One Landscape Supply, LLC</i>	\$442.01	\$0.00		\$442.01
SPEC								
SPEC	6/9/2020	6/9/2020	1315	Protective safety surfacing install	\$1,875.00	\$0.00		\$1,875.00
				<i>Totals for SPEC.</i>	\$1,875.00	\$0.00		\$1,875.00
Stanley Security Solutions, Inc								
Stanley Security Solutions, Inc	6/11/2020	6/11/2020	2243	Business license refund	\$65.00	\$0.00		\$65.00
				<i>Totals for Stanley Security Solutions, Inc</i>	\$65.00	\$0.00		\$65.00
Stericycle Inc								
Stericycle Inc	7/1/2020	7/1/2020	3005150031	Medical waste disposal	\$65.00	\$0.00		\$65.00
				<i>Totals for Stericycle Inc</i>	\$65.00	\$0.00		\$65.00
Suasin Engineering								

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Vendor Name	Due Date	Invoice Date	Invoice Number	Invoice Description	Invoice Balance	Potential Discount	Discount Expires On	Net Amount Due
Suasin Engineering	6/11/2020	6/11/2020	1601	Business license refund	\$65.00	\$0.00		\$65.00
				<i>Totals for Suasin Engineering</i>	\$65.00	\$0.00		\$65.00
Swenson's Mobile Fleet Repair								
Swenson's Mobile Fleet Repair	6/15/2020	6/15/2020	I001798	Vehicle maint '07 F-450	\$581.79	\$0.00		\$581.79
				<i>Totals for Swenson's Mobile Fleet Repair</i>	\$581.79	\$0.00		\$581.79
The Art of Home Staging								
The Art of Home Staging	6/11/2020	6/11/2020	2745	Business license refund	\$65.00	\$0.00		\$65.00
				<i>Totals for The Art of Home Staging</i>	\$65.00	\$0.00		\$65.00
Verizon Wireless								
Verizon Wireless	6/1/2020	6/1/2020	9855713710	Cell phones 5/2/20-6/1/20	\$340.61	\$0.00		\$340.61
				<i>Totals for Verizon Wireless</i>	\$340.61	\$0.00		\$340.61
Vineyard Technical Sales								
Vineyard Technical Sales	6/11/2020	6/11/2020	0398	Business license refund	\$65.00	\$0.00		\$65.00
				<i>Totals for Vineyard Technical Sales</i>	\$65.00	\$0.00		\$65.00
Andrea Vollmerhausen								
Andrea Vollmerhausen	6/11/2020	6/11/2020	3085	Business license refund	\$65.00	\$0.00		\$65.00
				<i>Totals for Andrea Vollmerhausen</i>	\$65.00	\$0.00		\$65.00
Western Exterminator								
Western Exterminator	5/31/2020	5/31/2020	8161407	Pest control May 20	\$370.50	\$0.00		\$370.50
				<i>Totals for Western Exterminator</i>	\$370.50	\$0.00		\$370.50
William D White Co Inc								
William D White Co Inc	3/11/2020	3/11/2020	457458CLAY	Repair Maint yard gate	\$788.89	\$0.00		\$788.89
				<i>Totals for William D White Co Inc</i>	\$788.89	\$0.00		\$788.89
Angela Woodger								
Angela Woodger	6/11/2020	6/11/2020	3080	Business license refund	\$65.00	\$0.00		\$65.00
				<i>Totals for Angela Woodger</i>	\$65.00	\$0.00		\$65.00
Yvonne Liebig Physical Therapy								
Yvonne Liebig Physical Therapy	6/11/2020	6/11/2020	2952	Business license refund	\$65.00	\$0.00		\$65.00
				<i>Totals for Yvonne Liebig Physical Therapy</i>	\$65.00	\$0.00		\$65.00
GRAND TOTALS:					\$201,019.74	\$0.00		\$201,019.74

CASH REQUIREMENTS

CASH REQUIRED FOR NEGOTIABLE CHECKS &/OR ELECTRONIC FUNDS TRANSFERS (EFT) FOR CHECK DATE 06/17/20: \$84,027.17

IMPORTANT COVID-19 INFORMATION: If you filed IRS Form 7200, please notify your Paychex representative to avoid owing a balance at the end of the quarter and ensure your Form 941 is accurate.

TRANSACTION SUMMARY

SUMMARY BY TRANSACTION TYPE -	TOTAL ELECTRONIC FUNDS TRANSFER (EFT)	84,027.17	
	CASH REQUIRED FOR NEGOTIABLE CHECKS &/OR EFT	84,027.17	
	TOTAL REMAINING DEDUCTIONS / WITHHOLDINGS / LIABILITIES	12,577.12	
	CASH REQUIRED FOR CHECK DATE 06/17/20	<u>96,604.29</u>	

TRANSACTION DETAIL

ELECTRONIC FUNDS TRANSFER - *Your financial institution will initiate transfer to Paychex at or after 12:01 A.M. on transaction date.*

<u>TRANS. DATE</u>	<u>BANK NAME</u>	<u>ACCOUNT NUMBER</u>	<u>PRODUCT</u>	<u>DESCRIPTION</u>		BANK DRAFT AMOUNTS & OTHER TOTALS
06/16/20	BANK OF AMERICA, NA	xxxxxx4799	Direct Deposit	Net Pay Allocations	64,002.81	
06/16/20	BANK OF AMERICA, NA	xxxxxx4799	Direct Deposit	Deductions with Direct Deposit	663.50	64,666.31
06/16/20	BANK OF AMERICA, NA	xxxxxx4799	Readychex®	Check Amounts	2,768.23	2,768.23
06/16/20	BANK OF AMERICA, NA	xxxxxx4799	Garnishment	Employee Deductions	75.00	75.00
				EFT FOR 06/16/20		67,509.54
06/17/20	BANK OF AMERICA, NA	xxxxxx4799	Taxpay®	Employee Withholdings		
				Social Security	190.34	
				Medicare	1,319.64	
				Fed Income Tax	9,639.57	
				CA Income Tax	3,723.44	
				Total Withholdings	<u>14,872.99</u>	
				Employer Liabilities		
				Social Security	190.34	
				Medicare	1,319.78	
				Fed Unemploy	21.24	
				CA Unemploy	109.74	
				CA Emp Train	3.54	
				Total Liabilities	<u>1,644.64</u>	16,517.63
				EFT FOR 06/17/20		16,517.63
				TOTAL EFT		84,027.17

CASH REQUIREMENTS

CASH REQUIRED FOR NEGOTIABLE CHECKS &/OR ELECTRONIC FUNDS TRANSFERS (EFT) FOR CHECK DATE 07/01/20: \$71,747.16

IMPORTANT COVID-19 INFORMATION: If you filed IRS Form 7200, please notify your Paychex representative to avoid owing a balance at the end of the quarter and ensure your Form 941 is accurate.

TRANSACTION SUMMARY

SUMMARY BY TRANSACTION TYPE -	TOTAL ELECTRONIC FUNDS TRANSFER (EFT)	71,747.16	
	CASH REQUIRED FOR NEGOTIABLE CHECKS &/OR EFT	71,747.16	
	TOTAL REMAINING DEDUCTIONS / WITHHOLDINGS / LIABILITIES	12,671.13	
	CASH REQUIRED FOR CHECK DATE 07/01/20	84,418.29	

TRANSACTION DETAIL

ELECTRONIC FUNDS TRANSFER - *Your financial institution will initiate transfer to Paychex at or after 12:01 A.M. on transaction date.*

<u>TRANS. DATE</u>	<u>BANK NAME</u>	<u>ACCOUNT NUMBER</u>	<u>PRODUCT</u>	<u>DESCRIPTION</u>		BANK DRAFT AMOUNTS & OTHER TOTALS
06/30/20	BANK OF AMERICA, NA	xxxxxx4799	Direct Deposit	Net Pay Allocations	56,153.60	
06/30/20	BANK OF AMERICA, NA	xxxxxx4799	Direct Deposit	Deductions with Direct Deposit	663.50	56,817.10
06/30/20	BANK OF AMERICA, NA	xxxxxx4799	Readychex®	Check Amounts	1,826.10	1,826.10
06/30/20	BANK OF AMERICA, NA	xxxxxx4799	Garnishment	Employee Deductions	75.00	75.00
				EFT FOR 06/30/20		58,718.20
07/01/20	BANK OF AMERICA, NA	xxxxxx4799	Taxpay®	Employee Withholdings		
				Social Security	31.62	
				Medicare	1,147.85	
				Fed Income Tax	7,785.69	
				CA Income Tax	2,864.92	
				Total Withholdings	11,830.08	
				Employer Liabilities		
				Social Security	31.62	
				Medicare	1,147.88	
				Fed Unemploy	3.06	
				CA Unemploy	15.81	
				CA Emp Train	0.51	
				Total Liabilities	1,198.88	13,028.96
				EFT FOR 07/01/20		13,028.96
				TOTAL EFT		71,747.16



AGENDA REPORT

TO: HONORABLE MAYOR AND COUNCIL MEMBERS

FROM: Matthew Feske, Community Development Director

DATE: July 7, 2020

SUBJECT: Set a new public hearing date for a future City Council meeting no earlier than August 4, 2020, to consider and adopt Ordinance 490, amending Chapter 15.09 of the Clayton Municipal Code and adopting by reference the 2019 California Fire Code with changes, additions, and deletions. 

RECOMMENDATION

It is recommended that City Council set a new public hearing date for consideration of Ordinance 490 amending Chapter 15.09 of the Clayton Municipal Code and adopting by reference the 2019 California Fire Code with changes, additions, and deletions, for a future City Council meeting no earlier than August 4, 2020.

BACKGROUND

On June 10, 2020, the City Council introduced and conducted a first reading of an Ordinance amending Chapter 15.09 of the Clayton Municipal Code and adopting by reference the 2019 California Fire Code with changes, additions, and deletions. At that meeting the City Council set a public hearing date for July 7, 2020 to consider the Ordinance and its adoption.

DISCUSSION

For this type of a code amendment, in accordance with Government Code section 6066, notice of the public hearing must be published once a week for two successive weeks, with at least five days in between each publication. The first notice must be published at least fourteen days before the hearing date. Unfortunately, the public hearing notices that were prepared to be published in the newspaper were deficient because they did not identify the meeting location for the public hearing. The error was caught prior to publication and posting, but could not be corrected in a timely manner for the originally scheduled publication date. With a new public hearing date, the public hearing notices will include the virtual location of the City Council meeting, and be published and posted in a timely manner in accordance with state law.

virtual location of the City Council meeting, and be published and posted in a timely manner in accordance with state law.