



# **AGENDA**

## **REGULAR MEETING**

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## **CLAYTON CITY COUNCIL**

\* \* \*

**TUESDAY, October 2, 2018**

**7:00 P.M.**

*Hoyer Hall, Clayton Community Library  
6125 Clayton Road, Clayton, CA 94517*

**Mayor:** Keith Haydon  
**Vice Mayor:** David T. Shuey

### **Council Members**

Julie K. Pierce  
Jim Diaz  
Tuija Catalano

- A complete packet of information containing staff reports and exhibits related to each public item is available for public review in City Hall located at 6000 Heritage Trail and on the City's Website at least 72 hours prior to the Council meeting.
- Agendas are posted at: 1) City Hall, 6000 Heritage Trail; 2) Library, 6125 Clayton Road; 3) Ohm's Bulletin Board, 1028 Diablo Street, Clayton; and 4) City Website at [www.ci.clayton.ca.us](http://www.ci.clayton.ca.us)
- Any writings or documents provided to a majority of the City Council after distribution of the Agenda Packet and regarding any public item on this Agenda will be made available for public inspection in the City Clerk's office located at 6000 Heritage Trail during normal business hours.
- If you have a physical impairment that requires special accommodations to participate, please call the City Clerk's office at least 72 hours in advance of the meeting at (925) 673-7304.

# **\* CITY COUNCIL \***

**October 2, 2018**

1. **CALL TO ORDER AND ROLL CALL** – Mayor Haydon.

2. **PLEDGE OF ALLEGIANCE** – led by Mayor Haydon.

3. **CONSENT CALENDAR**

*Consent Calendar items are typically routine in nature and are considered for approval by one single motion of the City Council. Members of the Council, Audience, or Staff wishing an item removed from the Consent Calendar for purpose of public comment, question or further input may request so through the Mayor.*

(a) Approve the minutes of the City Council's regular meeting of September 18, 2018. ([View Here](#))

(b) Approve the Financial Demands and Obligations of the City. ([View Here](#))

4. **RECOGNITIONS AND PRESENTATIONS**

(a) Certificates of Recognition to "Do the Right Thing" public school students selected for exemplifying the character trait of "Responsibility" during August and September 2018. ([View Here](#))

5. **REPORTS**

(a) Planning Commission – No meeting held.

(b) Trails and Landscaping Committee – No meeting held.

(c) City Manager/Staff

(d) City Council - Reports from Council liaisons to Regional Committees, Commissions and Boards.

(e) Other – Introduction of City Council candidates (present at the meeting).

6. **PUBLIC COMMENT ON NON - AGENDA ITEMS**

*Members of the public may address the City Council on items within the Council's jurisdiction, (which are not on the agenda) at this time. To facilitate the recordation of comments, it is requested each speaker complete a speaker card available on the Lobby table and submit it in advance to the City Clerk. To assure an orderly meeting and an equal opportunity for everyone, each speaker is limited to 3 minutes, enforced at the Mayor's discretion. When one's name is called or you are recognized by the Mayor as wishing to speak, the speaker should approach the public podium and adhere to the time limit. In accordance with State Law, no action may take place on any item not appearing on the posted agenda. The Council may respond to statements made or questions asked, or may at its discretion request Staff to report back at a future meeting concerning the matter.*

*Public comment and input on Public Hearing, Action Items and other Agenda Items will be allowed when each item is considered by the City Council.*

7. **PUBLIC HEARINGS** – None.

8. **ACTION ITEMS** – None.

9. **COUNCIL ITEMS** – limited to Council requests and directives for future meetings.

10. **CLOSED SESSION** – None.

11. **ADJOURNMENT**

The next regularly scheduled meeting of the City Council will be October 16, 2018.

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**MINUTES**  
OF THE  
REGULAR MEETING  
CLAYTON CITY COUNCIL

**Agenda Date:** 10.02.18

**Agenda Item:** 3a

**TUESDAY, September 18, 2018**

1. **CALL TO ORDER & ROLL CALL** – The meeting was called to order at 7:00 p.m. by Mayor Haydon in Hoyer Hall, Clayton Community Library, 6125 Clayton Road, Clayton, CA. Councilmembers present: Mayor Haydon, Vice Mayor Shuey, and Councilmembers Pierce, Diaz, and Catalano. Councilmembers absent: None. Staff present: City Manager Gary Napper, Assistant City Attorney Heather Lee, City Engineer Scott Alman, and City Clerk/HR Manager Janet Calderon.

2. **PLEDGE OF ALLEGIANCE** – led by Mayor Haydon.

3. **CONSENT CALENDAR**

**It was moved by Vice Mayor Shuey, seconded by Councilmember Catalano, to approve the Consent Calendar as submitted. (Passed; 5-0 vote).**

- (a) Information Only – No Action Requested.  
1. 2018 Conflict of Interest Code – No changes recommended by City Clerk.
- (b) Approved the minutes of the City Council's regular meeting of September 4, 2018.
- (c) Approved the Financial Demands and Obligations of the City.

4. **RECOGNITIONS AND PRESENTATIONS**

- (a) Proclamation declaring September 25, 2018 as "Russ Eddy Day" upon his announcement of concluding his volunteer service after 18 years as a Clayton Level 1 Reserve Police Officer.

Mayor Haydon read and presented Russ Eddy, Clayton Level 1 Reserve Police Officer, with a City Proclamation declaring his last work day, September 25, 2018, as "Russ Eddy Day" and a plaque in appreciation for his valued civic service, without compensation, to the Clayton community over the last 18 years. Officer Eddy remarked coming to Clayton was one of the best decisions he has made, other than marrying his wife. Officer Eddy enjoyed the experiences he had in Clayton and thanked the community for the opportunity. He then advised there was one last thing he wanted to accomplish before his last day: catch one of the City Council members speeding through town; since he has nothing to lose, he will give them a ticket after hearing their excuse.

- (b) Presentation by the Contra Costa County Animal Control Services Department regarding its scope of contract services provided to the city of Clayton.  
(Steve Burdo, Community & Media Relations Manager, County Animal Control)

Steve Burdo, Community & Media Relations Manager, Contra Costa County Animal Services, presented a Power Point presentation noting the services provided by Contra Costa Animal Control and the services provided to the city of Clayton through its

contract. Mr. Burdo highlighted services provided to Clayton in calendar year 2017 including 52 deceased animal incidents, 48 stray animal impounds, 29 Noise/Animal/Inhumane Ordinance investigations, 7 local agency assists and 2 animal rescues. Mr. Burdo noted that Contra Costa County Animal Services, pursuant to changes in the Consumer Price Index, did implement a 0.17 cent per capita rate increase in FY 2018-19 (from \$5.94 to \$6.11) per the County's contract. He added this per capita rate is still significantly lower than most Bay Area municipalities performing their own animal control services.

Mr. Burdo provided a summary of the types of intake animals arising from Clayton and if they were alive or deceased. He explained the different priority level of calls and the target response times provided by Animal Services; the County has been able to comply with its service goals which were implemented in March 2018. Mr. Burdo referenced Clayton's recently adopted Noisy Animal Ordinance which helps Contra Costa County Animal Services better serve the community regarding this particular animal complaint. Mr. Burdo also noted the overall number of 87.73% in 2017 for release of live animals through the two Contra Costa County Animal Control facilities located in Martinez and Pinole.

Countywide in 2017, Contra Costa County Animal Services performed many services including approximately 20% on intake animals reunited with their owners, 3,511 public adoptions, 2,664 adoptions to transfer partners, 911 feral cats were returned to the field helping with the rodent population, over 2,000 low-cost vaccinations occurred, over 5,000 spay/neuter surgeries, and 571 assists to police, fire and code enforcement. Mr. Burdo also mentioned since 2016, County Animal Services has partnered with ARF to assist owners in pet behavioral training and intervention to reduce owner surrenders of their pets. Mr. Burdo concluded his presentation by providing easy tips to support the local shelter, including adoption, licensing and microchipping, volunteerism, taking a tour of either the Martinez or Pinole facility, and "Like" them on Facebook.

Councilmember Diaz inquired if wild turkeys were classified as birds in the type of animals serviced in Clayton. Mr. Burdo replied "No," wild turkeys fall under the jurisdiction of the State Department of Fish and Wildlife. Councilmember Diaz then inquired if Contra Costa County Animal Services is in charge of wild boar calls? Mr. Burdo responded wild boars are also under the jurisdiction of the State Department of Fish and Wildlife.

## **5. REPORTS**

- (a) Planning Commission – No meeting held.
- (b) Trails and Landscaping Committee – No meeting held.
- (c) City Manager/Staff

City Manager Gary Napper introduced Heather Lee, legal counsel with Best, Best and Kreiger law firm, the City's attorney, who is attending the meeting this evening. He also provided an update of the final phase of the City's 2018 Neighborhood Streets Repaving Project which is the slurry seal component. He noted a final punch list will be produced noting problems reported such as tire tracks on uncured surfaces, which condition is unacceptable to the City. City Engineer Scott Alman will be working with the contractor to take care of the discovered repaving issues. Mr. Napper encouraged the community to report any street repaving concern to be addressed to City Hall.

Councilmember Diaz inquired when the street restriping will occur in the downtown as he has received some complaints. City Engineer Scott Alman responded the street restriping should occur within the next two weeks; however he has not received a commitment yet from the contractor. Mr. Alman assured the parking areas will be striped to standard parking stall sizes and the handicapped parking areas will also be renewed.

Councilmember Pierce asked if the City parking lot located off Main Street could be restriped as well since the previous markings have disappeared over time. City Engineer Alman advised he will work with the contractor in addressing that issue but that would be an added expense. Councilmember Diaz noted there are ten parking spaces on each side of that parking lot.

(d) City Council - Reports from Council liaisons to Regional Committees, Commissions and Boards.

Councilmember Catalano attended the Contra Costa County Mayors' Conference hosted by Clayton, announced the Clayton Business and Community Association's Oktoberfest event still needs volunteers, and complimented the Clayton Police Department on its work regarding a very recent social media event that occurred at Diablo View Middle School.

Vice Mayor Shuey attended the Contra Costa County Mayors' Conference hosted by Clayton, and attended a re-appointment meeting at Clayton Valley Charter High School and he noted the charter school's successes since its opening.

Councilmember Julie Pierce attended the Administration Projects Committee meeting through Contra Costa Transportation Authority, the Contra Costa County Mayors' Conference hosted by Clayton, the year's final Concert in The Grove, two ribbon cutting ceremonies for Bay Area Trails located in Hercules and in Pinole hosted by Metropolitan Transportation Commission and Association of Bay Area Governments, a meeting of TRANSPAC, four Metropolitan Transportation Committee meetings, and a Press Conference of Senator Glazer and Assemblywoman Baker concerning Prop 6.

Councilmember Diaz attended the Classic Car Show and DJ event in downtown Clayton, the Concerts in The Grove final concert, and also attended the Press Conference of Senator Glazer and Assemblywoman Baker.

Mayor Haydon attended the East Contra Costa Habitat Conservancy meeting, the Clayton Business and Community Association's General Membership meeting, the Contra Costa County Mayors' Conference hosted by Clayton, the Moonlight on the Mountain event hosted by Save Mt. Diablo, the County Connection Finance Subcommittee meeting, and the final Concert in The Grove. Mayor Haydon thanked all the volunteers who assist with the Concerts set-up and break-down of this event for the season, giving special recognition to Councilmember Diaz and Councilmember Pierce.

(e) Other – Introduction of City Council candidates (present at the meeting).

Mayor Haydon noted that during City elections it is City Council Policy that candidates for City Council are allowed 3 minutes to introduce themselves and share a few remarks at each City Council meeting if they are in attendance and wish to do so.

Brian Buddell remarked as a candidate for City Council he promises honesty, integrity and effective two way communication if elected. Mr. Buddell noted he will provide effective communication to the community through town hall meetings, email newsletters, and other ways to find out what the community wants and needs by

representing the voice of the community. His vision for Clayton is to keep it as it is without three-story buildings and parolee housing threatening the safety of our children and residents. Mr. Buddell wants to preserve the downtown for the festivals the community enjoys so much. As a city council member he will ensure those things stay; he is not doing this to change Clayton, he is doing this to keep Clayton the way it is; that is why he moved here, and that is a pledge he makes to every citizen in this community. Mr. Buddell advised if elected he will listen, vote the majority community voice while keeping Clayton as it is.

Carl Wolfe, a recently retired creative director of marketing for a major corporation, is running as a Planning Commissioner he has served for a couple of terms. Mr. Wolfe is proud of his work on the planning commission, including one year as its Chair. He votes with the people a majority of the time, is not afraid to vote his conscience or take a leadership position whenever that is necessary. He believes there has to be a vision for Clayton that includes every section of the voting population. At this point he feels the community is divided and does not have that vision right now. Mr. Wolfe has tried to preserve the way of life in Clayton, understanding there will be a future coming. There is going to be future development coming, and what is that responsible growth going to be? He believes we can and will have responsible growth in Clayton like we have done in the thirty years he has lived here, noting the gas station proposal, The Grove Park, Clayton Station; these are all things of contention issue at one time but the citizens have come together and created one voice to create a vision. Win or lose, he intends to serve Clayton as Clayton will be his life's work and he is just getting started.

Jeff Wan stated is an active CPA in private industry, treasurer for his HOA, and Clayton resident for the past nine (9) years. His family moved to Clayton to raise their children due to the great schools, safe neighborhoods, and small town feel and charm. Mr. Wan wants to preserve all the wonderful qualities that Clayton has brought himself and many other families here. Mr. Wan believes Clayton is at risk of losing its charm based on recent events such as parolee housing; he feels the City Council is not fulfilling its duty to protect the safety of Clayton. Currently, City Code Enforcement threatened supporters of himself and Mr. Buddell by saying the number of their candidate signs on certain properties are in violation of the Clayton Municipal Code. In May 2017, a new ordinance was passed placing a restriction on yard signs including political yard signs, by limiting political speech. Both scenarios are driven by external factors: parolee housing by AB 109 political speech, and political speech banning ruling by *Reed vs. Town of Gilbert*. He pointed out the way the current Council delayed the parolee housing matter for two years but acted very quickly to ban political speech by signs. Both scenarios provided some risk of litigation: parolee housing as a matter of first impression and unknown outcome, and political speech ban based on a long history of judicial precedent. The City sign code ordinance passed recently violates the First Amendment. Perhaps the City Council will be successful; Mr. Wan hopes not, and that is why he is a candidate for City Council.

Vice Mayor David Shuey advised he has been serving faithfully with pleasure for sixteen years on the City Council and 4 years before that on the Clayton Community Services Commission. He is a large part of why Clayton is the city that attracted the other candidates to locate to this safe community. Vice Mayor Shuey noted achievements of a balanced budget, fiscal responsibility, successful labor negotiations with the Police Officers Association and Miscellaneous staff, served on the Downtown Park Design Committee, and was on the original steering committee for the Clayton Valley Charter conversion. He was instrumental in bringing Bocce downtown, the Annual Labor Day Derby, the Concerts in The Grove, and playground installation at North Valley Park. Over the years he has been involved in many and numerous decisions in planning to try and figure out what to do in downtown. He has to determine whether the City keeps the downtown parcel vacant, which it has been for quite a while, or whether we explore other

options because you never know what you are going to get until you explore and look - and then you can make a decision and that's what the Council will continue to do. He thinks he has listened to the community and has done what is right for the city, and he hopes to receive your vote in November.

(e) Other – None.

## **6. PUBLIC COMMENT ON NON - AGENDA ITEMS**

John Kranci, Coyote Circle, read a statement from Marci Longchamps: *"It appears that things have settled down in the city of Clayton, it's back to business as usual and the biggest news on Nextdoor is the coming of an era of the usual missing dogs and cats. However, we on Coyote Circle are not all feeling this proposed peace and quiet. Our concern today is regarding our park, which is directly across the street from her home although our focus is on the park situation, please make no mistake - she is equally as struggled and shocked by the fact that the ordinance regarding parolee housing is also affecting the children and elderly on Shell Ridge. It is beyond her comprehension by the Council's actions of putting children at risk; these areas have been targeted. Ms. Longchamps believes it was the state that made a definition of parks being public, private or pocket; it was the Clayton City Council who chose such a delineation to avoid a lawsuit. Shame on you! By the Council's actions, under no uncertain terms, the safety of our children does not matter. Coyote Circle has a park that should be protected exactly the same way as other parks are being protected in Clayton. The passage of this ordinance is unconscionable. Ms. Longchamps does not know how the Council can sleep at night."*

Jeff Wan advised Clayton should not be "For Sale;" if you look around downtown that is the impression with the dilapidated building on Oak Street, the large lot where festivals are held displaying "For Sale" signs. With Clayton's current reserve position of approximately one year of operating expenses; it does not need the influx in cash. The City needs to utilize its resources in a responsible way to shape the future of our downtown. Once these properties are sold, the City loses its ability to decide with discretion on how the property is used and the type of building or structure that may go in there, needing to remain consistent with the existing Town Center Specific Plan. If instead the city would retain ownership of these properties the City could take action to ensure the types of businesses and development that occurs is consistent with the downtown, offering a variety of creative incentives like longer terms, significantly reduce the lease amounts, taxes, payments or other actions that encourage certain businesses to participate. While retaining some measure of control we can even incentivize businesses that are already here by updating their properties and repairs that may have fallen to the wayside. Instead, the Council seems content on installing a senior care facility in the downtown open lot. When he looks at the future, Clayton could have a vibrant downtown full of small retail and locally owned businesses that benefit all the residents of Clayton. That future is only possible if the Council shares that vision and doesn't sell our city to outside developers. If the current Council does not share that vision, three-story three separate building senior rental projects could locate downtown. Clayton should not be For Sale.

Brian Buddell spoke about Mr. Kranci's and Ms. Longchamps comments of how the City Council turned its back on its friends and neighbors in Keller Ridge and Shell Lane; however, it still has the opportunity to fix the Parolee Housing Ordinance. Councilmember Diaz requested this, it can still be looked at and changed, and he urged the City Council to do that. Mr. Buddell also expressed his concern of government censorship as there is a systematic process going on right now to quash Mr. Wan and

his candidacy through direct actions of the City and through subordinates of the City. Mr. Buddell advised the first form of trying to ban people on Nextdoor by removing threads, as Mayor Haydon's wife was instrumental in their removal. She abused her position as a lead on Nextdoor to systemically report and try to get his threads and posts removed. Mr. Buddell has contacted the Fair Political Practices Commission, the County Election Board, and the Contra Costa District Attorney to open an investigation into election tampering. The second occurrence was at the last City Council meeting when his three minutes during the live-feed was removed. Not surprisingly, Councilmember Shuey was presiding over that meeting. The last thing is in regards to the sign ordinance Mr. Wan referenced. He has received multiple reports from his supporters that they have received notices of violation that their signs don't comply and threatened by the City; if they do not remove their signs a fine of \$500.00 per day levied on them. The ordinance the Council is relying on is unconstitutional. Mr. Buddell noted he resides at 1118 Peacock Creek Drive and he is currently displaying three signs in violation of that ordinance. He dares the City to send him a notice of violation as he will take it to court and file an injunction on that ordinance.

James Gamble noted two candidates running for office have not held positions on Council or any other political office he is aware of; however, Councilmember Pierce has been on the Clayton City Council for twenty six plus years and Vice Mayor Shuey sixteen years and if reelected he could make that twenty years. Mr. Gamble understands all the great things that have happened during their tenure, the park and multiple parks, festivals, but what is so perplexing is that you would want to let an exclusive deal come in here like the Fulcrum Development and let them propose a three-story assisted care unit right in front our major showcase area where all the festivals are held, including the BBQ cook-off, car shows, Art & Wine festival where the band performs and people sit on hay bales. Where will those events be relocated? Mr. Gamble suggested term limits for City Council. As far as volunteerism, he can't match Officer Eddy; with all the things he has heard about Vice Mayor Shuey volunteer wise, it has not been noticed that members of the community are volunteering hundreds of hours into investigating what the City Council has been doing in keeping up on politics in this town. Mr. Gamble indicated he has Mayor Haydon's wife's complaint in form of a screen shot from one of the leads: he read, *"Nextdoor is not the place for campaigning! These posts are not factual! This man is verbally abusing people on Nextdoor! This man is verbally abusing people on Nextdoor; political ranting is not what Nextdoor is all about. Voted removed. Cindy Haydon."* This is his volunteerism by trying to protect those festivals, by doing his civic duty, watching over what everybody else is doing here that is supposed to be a public servant.

Mayor Haydon concluded the Public Comment Period and asked if any members of the City Council had any comments.

Councilmember Catalano wished to address a statement made regarding Parolee Housing, that *"the City Council turned its back"*. The decision was made to not expose our City even more by creating less regulation than in the proposed Ordinance and not creating a ban that exposes the City to litigation liability; if sued the City could lose its right to regulate. People don't have to agree with the Council's decision, but understand the reasons why.

Councilmember Pierce added she has not been on Nextdoor more than five times since she has been a member of that website. She has read some of the posts, without any action, and has only posted recommendations for an appliance repair person, to answer questions about the rules for the Concerts in the Park, and she tried to post the Power Point used at the parolee housing hearing in July and was unsuccessful. Councilmember Pierce does not intend to post on Nextdoor and confirmed she has not

had contact with Nextdoor management. Nextdoor is not a forum she wishes to engage in.

City Manager Gary Napper wished to address the Livestream incident that occurred as he was troubled by that comment at the last meeting because no one controls those controls up on the Council dais or at the staff table. Following that meeting he asked the City's IT consultant to investigate what might have occurred. The City's decision to livestream City Council meetings occurred a while ago and it always relied upon using the County's existing Wi-Fi system in the Library for those connections and available bandwidth. What has happened recently, and the City Councilmembers who use electronic agendas at these meetings also noticed they have no service or get bumped. Staff has been working with the IT consultant as recently, with more citizens active in attending at these meetings and using the Wi-Fi spot that is available, by doing that it has caused bumps and hiccups in the live streaming. Mr. Napper noted he went on the City's website today to view the live stream taping of that previous meeting and found Mr. Buddell's entire comments during that time period are included. However, staff is still working with its IT consultant to create a Wi-Fi hotspot here dedicated solely to the City for livestreaming purposes, and investigating the expense to move from analog to digital; he believed that City Wi-Fi hot spot was to be active this evening. Mr. Napper apologized to Mr. Buddell for that occurrence, assuring him that no one in this room controls the live streaming and he does not know what happened and staff will continue to work with its IT consultant for a solution.

Mayor Haydon addressed the issue of censorship, personally the actions of his wife engaging censorship of comments that were on Nextdoor as it was alleged the stream was removed due to her objection to the information. Mayor Haydon noted his wife is the administrator for their local neighborhood website where she applied for a lead position after reviewing the policy of the intent of Nextdoor to share information of interest to their neighbors. As it was explicitly stated it is not to be used for political purposes that go beyond common expectations for political use; she was questioning some of the comments that were appearing related to the Clayton campaign and encouraged the administrators of Nextdoor to take a look at that language to see if it still complied with the policy intent of Nextdoor, noting there are other forums available to share those types of comments. Mayor Haydon also addressed the issue of parolee housing, in particular statements the Council is ignoring two particular areas in town. He noted at the hearing it was conveyed that Council was doing just the opposite based on the legal advice obtained in conjunction with other consulting attorneys throughout the state of California as all communities are dealing with this issue initiated by the State of California by releasing parolees earlier than they used to be out into the communities and leaving it up to the communities. The City's delay in taking action occurred to see if other cities were able to come up with a solution that could withstand legal challenge and the expenses involved. When we did not see anything the City was advised not to adopt an outright ban against parolee housing because it could be challenged without prevailing. The City Council wanted to build in regulations that would result in public hearings being held and allowing its residents the opportunity to participate in that public process. The Council always has the ability to amend ordinances, that legal authority is always available; we will be monitoring what other cities are doing and if it looks like a better alternative is found then we will look at that as well.

**7. PUBLIC HEARINGS – None.**

8. **ACTION ITEMS** – None.

9. **COUNCIL ITEMS** – limited to requests and directives for future meetings.  
None.

10. **CLOSED SESSION** - None.

11. **ADJOURNMENT**– on call by Mayor Haydon, the City Council adjourned its meeting at 8:30 p.m.

The next regularly scheduled meeting of the City Council is October 2, 2018.

# # # # #

Respectfully submitted,

\_\_\_\_\_  
Janet Calderon, City Clerk

APPROVED BY THE CLAYTON CITY COUNCIL

\_\_\_\_\_  
Keith Haydon, Mayor

# # # # #



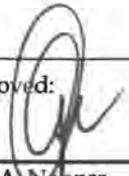
Agenda Date: 10/02/18

Agenda Item: **3b**

# STAFF REPORT

**TO:** HONORABLE MAYOR AND COUNCILMEMBERS  
**FROM:** Kevin Mizuno, FINANCE MANAGER  
**DATE:** 10/02/18  
**SUBJECT:** INVOICE SUMMARY

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Approved:   
Gary A. Napper  
City Manager

RECOMMENDATION:

Approve the following:

Cash Requirements Report dated 9/28/18	\$241,513.64
Paychex Payroll week 39, PPE 09/23/18	\$84,855.92
<b>Total</b>	<b>\$326,369.56</b>

Attachments:

Cash Requirements reports, dated 09/28/18 (6 pages)

Paychex Cash Requirements, week 39 (2 pages)

## City of Clayton Cash Requirements Report

Vendor Name	Due Date	Invoice Date	Invoice Number	Invoice Description	Invoice Balance	Potential Discount	Discount Expires On	Net Amount Due
<b>All City Management Services, Inc.</b>								
All City Management Services, Inc.	10/2/2018	10/2/2018	56173	School crossing guard svcs 8/26/18-9/8/18	\$535.14	\$0.00		\$535.14
All City Management Services, Inc.	10/2/2018	10/2/2018	55926	School crossing guard svcs 8/12/18-8/25/18	\$416.22	\$0.00		\$416.22
<i>Totals for All City Management Services, Inc.:</i>					<u>\$951.36</u>	<u>\$0.00</u>		<u>\$951.36</u>
<b>AT&amp;T (CalNet3)</b>								
AT&T (CalNet3)	10/2/2018	10/2/2018	11947621	Phones 8/22/18-9/21/18	\$1,653.46	\$0.00		\$1,653.46
<i>Totals for AT&amp;T (CalNet3):</i>					<u>\$1,653.46</u>	<u>\$0.00</u>		<u>\$1,653.46</u>
<b>Berlogar Stevens &amp; Associates Inc.</b>								
Berlogar Stevens & Associates Inc.	10/2/2018	10/2/2018	228471	GHAD Professional services 7/29/18-8/31/18	\$2,500.00	\$0.00		\$2,500.00
<i>Totals for Berlogar Stevens &amp; Associates Inc.:</i>					<u>\$2,500.00</u>	<u>\$0.00</u>		<u>\$2,500.00</u>
<b>Best Best &amp; Kreiger LLP</b>								
Best Best & Kreiger LLP	10/2/2018	10/2/2018	831332	Legal services for August	\$8,500.00	\$0.00		\$8,500.00
Best Best & Kreiger LLP	10/2/2018	10/2/2018	831333	Legal services, Oak Creek Canyon, August	\$184.00	\$0.00		\$184.00
Best Best & Kreiger LLP	10/2/2018	10/2/2018	831334	Legal services, Labor/Empl. for August	\$324.50	\$0.00		\$324.50
Best Best & Kreiger LLP	10/2/2018	10/2/2018	831335	Legal services, Empl Benefits (457) for August	\$147.50	\$0.00		\$147.50
Best Best & Kreiger LLP	10/2/2018	10/2/2018	831336	Legal services, Code Enf (Roundhill) for August	\$2,230.78	\$0.00		\$2,230.78
<i>Totals for Best Best &amp; Kreiger LLP:</i>					<u>\$11,386.78</u>	<u>\$0.00</u>		<u>\$11,386.78</u>
<b>CalPERS Health</b>								
CalPERS Health	10/2/2018	10/2/2018	15433387	Medical for October	\$31,387.69	\$0.00		\$31,387.69
<i>Totals for CalPERS Health:</i>					<u>\$31,387.69</u>	<u>\$0.00</u>		<u>\$31,387.69</u>
<b>CalPERS Retirement</b>								
CalPERS Retirement	10/2/2018	10/2/2018	092318	Retirement PPE 9/23/18	\$16,318.53	\$0.00		\$16,318.53
<i>Totals for CalPERS Retirement:</i>					<u>\$16,318.53</u>	<u>\$0.00</u>		<u>\$16,318.53</u>
<b>CCWD</b>								
CCWD	10/2/2018	10/2/2018	C995422	Water 7/12/18-9/13/18	\$214.79	\$0.00		\$214.79
<i>Totals for CCWD:</i>					<u>\$214.79</u>	<u>\$0.00</u>		<u>\$214.79</u>
<b>City of Concord</b>								
City of Concord	10/2/2018	10/2/2018	68947	Business cards	\$57.73	\$0.00		\$57.73
City of Concord	10/2/2018	10/2/2018	68922	Dispatch services for August	\$20,089.50	\$0.00		\$20,089.50
<i>Totals for City of Concord:</i>					<u>\$20,147.23</u>	<u>\$0.00</u>		<u>\$20,147.23</u>
<b>Clayton Community Church</b>								
Clayton Community Church	10/2/2018	10/2/2018	CEV-SBD-2018	Refund, City support costs - Derby	\$119.08	\$0.00		\$119.08
<i>Totals for Clayton Community Church:</i>					<u>\$119.08</u>	<u>\$0.00</u>		<u>\$119.08</u>
<b>Clayton Valley/Concord Sunrise Rotary Club</b>								
Clayton Valley/Concord Sunrise Rotary Club	10/2/2018	10/2/2018	070418	Deposit refund for Endeavor Hall	\$379.00	\$0.00		\$379.00
<i>Totals for Clayton Valley/Concord Sunrise Rotary Club:</i>					<u>\$379.00</u>	<u>\$0.00</u>		<u>\$379.00</u>
<b>Concord Uniforms</b>								

## City of Clayton Cash Requirements Report

Vendor Name	Due Date	Invoice Date	Invoice Number	Invoice Description	Invoice Balance	Potential Discount	Discount Expires On	Net Amount Due
Concord Uniforms	10/2/2018	10/2/2018	14339	Armor vest	\$1,191.85	\$0.00		\$1,191.85
Concord Uniforms	10/2/2018	10/2/2018	14411	Belt, PD	\$31.48	\$0.00		\$31.48
Concord Uniforms	10/2/2018	10/2/2018	14407	Uniform, PD	\$582.48	\$0.00		\$582.48
Concord Uniforms	10/2/2018	10/2/2018	14417	Handcuffs, PD	\$94.45	\$0.00		\$94.45
Concord Uniforms	10/2/2018	10/2/2018	14408	Emblem, PD	\$45.51	\$0.00		\$45.51
<i>Totals for Concord Uniforms:</i>					<u>\$1,945.77</u>	<u>\$0.00</u>		<u>\$1,945.77</u>
<b>Contra Costa County - Office of the Sheriff</b>								
Contra Costa County - Office of the She	10/2/2018	10/2/2018	CLPD-1808	Toxicology for August	\$200.00	\$0.00		\$200.00
<i>Totals for Contra Costa County - Office of the Sheriff:</i>					<u>\$200.00</u>	<u>\$0.00</u>		<u>\$200.00</u>
<b>Contra Costa County Office of the Sheriff</b>								
Contra Costa County Office of the Sheri	10/2/2018	10/2/2018	18-19 Clytn	ARIES Maintenance FY 19	\$8,770.00	\$0.00		\$8,770.00
<i>Totals for Contra Costa County Office of the Sheriff:</i>					<u>\$8,770.00</u>	<u>\$0.00</u>		<u>\$8,770.00</u>
<b>Contra Costa County Police Chiefs' Assoc.</b>								
Contra Costa County Police Chiefs' Ass	10/2/2018	10/2/2018	2018-1	Police Chiefs Assn Dues FY 19	\$775.00	\$0.00		\$775.00
<i>Totals for Contra Costa County Police Chiefs' Assoc.:</i>					<u>\$775.00</u>	<u>\$0.00</u>		<u>\$775.00</u>
<b>CSAC Excess Insurance Authority</b>								
CSAC Excess Insurance Authority	10/2/2018	10/2/2018	19401111	EAP October-December	\$296.40	\$0.00		\$296.40
<i>Totals for CSAC Excess Insurance Authority:</i>					<u>\$296.40</u>	<u>\$0.00</u>		<u>\$296.40</u>
<b>Dillon Electric Inc</b>								
Dillon Electric Inc	10/2/2018	10/2/2018	3754	Street light repairs 9/21/18	\$427.90	\$0.00		\$427.90
Dillon Electric Inc	10/2/2018	10/2/2018	3746	Street light repairs 9/5/18	\$235.20	\$0.00		\$235.20
Dillon Electric Inc	10/2/2018	10/2/2018	3745	Street light repairs 9/5/18	\$680.51	\$0.00		\$680.51
<i>Totals for Dillon Electric Inc:</i>					<u>\$1,343.61</u>	<u>\$0.00</u>		<u>\$1,343.61</u>
<b>Downtown Ford Sales</b>								
Downtown Ford Sales	10/2/2018	10/2/2018	Stk # 54T07507	2015 Ford F250, Deal # 308682	\$40,000.00	\$0.00		\$40,000.00
<i>Totals for Downtown Ford Sales:</i>					<u>\$40,000.00</u>	<u>\$0.00</u>		<u>\$40,000.00</u>
<b>Economic &amp; Planning Systems, Inc</b>								
Economic & Planning Systems, Inc	10/2/2018	10/2/2018	181082-3	Open Space Fee Study, August	\$4,875.00	\$0.00		\$4,875.00
<i>Totals for Economic &amp; Planning Systems, Inc:</i>					<u>\$4,875.00</u>	<u>\$0.00</u>		<u>\$4,875.00</u>
<b>Fernanda Garcia</b>								
Fernanda Garcia	10/2/2018	10/2/2018	HH081818	Hoyer Hall deposit refund	\$200.00	\$0.00		\$200.00
<i>Totals for Fernanda Garcia:</i>					<u>\$200.00</u>	<u>\$0.00</u>		<u>\$200.00</u>
<b>Geoconsultants, Inc.</b>								
Geoconsultants, Inc.	10/2/2018	10/2/2018	18967	Well monitoring for August	\$1,546.50	\$0.00		\$1,546.50
<i>Totals for Geoconsultants, Inc.:</i>					<u>\$1,546.50</u>	<u>\$0.00</u>		<u>\$1,546.50</u>
<b>Globalstar LLC</b>								
Globalstar LLC	10/2/2018	10/2/2018	9704713	Sat phone 8/16/18-9/15/18	\$86.56	\$0.00		\$86.56

## City of Clayton Cash Requirements Report

Vendor Name	Due Date	Invoice Date	Invoice Number	Invoice Description	Invoice Balance	Potential Discount	Discount Expires On	Net Amount Due
<i>Totals for Globalstar LLC:</i>					\$86.56	\$0.00		\$86.56
<b>Hammons Supply Company</b>								
Hammons Supply Company	10/2/2018	10/2/2018	103568	The Grove janitorial supplies	\$81.19	\$0.00		\$81.19
Hammons Supply Company	10/2/2018	10/2/2018	103568-1	The Grove janitorial supplies	\$113.66	\$0.00		\$113.66
Hammons Supply Company	10/2/2018	10/2/2018	103569	CCP janitorial supplies	\$227.33	\$0.00		\$227.33
Hammons Supply Company	10/2/2018	10/2/2018	103570	Library janitorial supplies	\$151.92	\$0.00		\$151.92
<i>Totals for Hammons Supply Company:</i>					\$574.10	\$0.00		\$574.10
<b>Harris &amp; Associates, Inc.</b>								
Harris & Associates, Inc.	10/2/2018	10/2/2018	38901	Engineering services for August	\$9,585.00	\$0.00		\$9,585.00
Harris & Associates, Inc.	10/2/2018	10/2/2018	38942	CAP Inspections 7/29/18-8/25/18	\$10,455.58	\$0.00		\$10,455.58
<i>Totals for Harris &amp; Associates, Inc.:</i>					\$20,040.58	\$0.00		\$20,040.58
<b>HUB Inter of CA Ins Svc</b>								
HUB Inter of CA Ins Svc	10/2/2018	10/2/2018	July	Event insurance for July	\$109.46	\$0.00		\$109.46
<i>Totals for HUB Inter of CA Ins Svc:</i>					\$109.46	\$0.00		\$109.46
<b>J&amp;R Floor Services</b>								
J&R Floor Services	10/2/2018	10/2/2018	Nine 2018	Janitorial services for August	\$4,850.00	\$0.00		\$4,850.00
<i>Totals for J&amp;R Floor Services:</i>					\$4,850.00	\$0.00		\$4,850.00
<b>Jocelyn E Roland, PhD, APBB</b>								
Jocelyn E Roland, PhD, APBB	10/2/2018	10/2/2018	15853	Pre-employment evaluation, PD	\$175.00	\$0.00		\$175.00
<i>Totals for Jocelyn E Roland, PhD, APBB:</i>					\$175.00	\$0.00		\$175.00
<b>King Trenchless</b>								
King Trenchless	10/2/2018	10/2/2018	cap0272	Deposit refund for 6 Goethals Ct	\$247.00	\$0.00		\$247.00
<i>Totals for King Trenchless:</i>					\$247.00	\$0.00		\$247.00
<b>LarryLogic Productions</b>								
LarryLogic Productions	10/2/2018	10/2/2018	1760	City Council candidates forum production	\$360.00	\$0.00		\$360.00
LarryLogic Productions	10/2/2018	10/2/2018	1761	PRA request for mp4 copy of 5/16/17 council	\$25.00	\$0.00		\$25.00
<i>Totals for LarryLogic Productions:</i>					\$385.00	\$0.00		\$385.00
<b>Marken Mechanical Services Inc</b>								
Marken Mechanical Services Inc	10/2/2018	10/2/2018	6689	Library HVAC maintenance for September	\$527.17	\$0.00		\$527.17
Marken Mechanical Services Inc	10/2/2018	10/2/2018	6690	City Hall HVAC maintenance for September	\$350.00	\$0.00		\$350.00
<i>Totals for Marken Mechanical Services Inc:</i>					\$877.17	\$0.00		\$877.17
<b>Martin Pavers</b>								
Martin Pavers	10/2/2018	10/2/2018	cap0259	Deposit refund for 11 Casey Glen Ct	\$4,000.00	\$0.00		\$4,000.00
<i>Totals for Martin Pavers:</i>					\$4,000.00	\$0.00		\$4,000.00
<b>Mobile Fleetcare, LLC</b>								
Mobile Fleetcare, LLC	10/2/2018	10/2/2018	96041	Vehicle maintenance, 2005 F550	\$403.39	\$0.00		\$403.39
<i>Totals for Mobile Fleetcare, LLC:</i>					\$403.39	\$0.00		\$403.39

## City of Clayton Cash Requirements Report

Vendor Name	Due Date	Invoice Date	Invoice Number	Invoice Description	Invoice Balance	Potential Discount	Discount Expires On	Net Amount Due
<b>Modus, Inc</b>								
Modus, Inc	10/2/2018	10/2/2018	cap0189	Deposit refund for Marsh Creek water tank	\$1,976.14	\$0.00		\$1,976.14
				<i>Totals for Modus, Inc:</i>	<u>\$1,976.14</u>	<u>\$0.00</u>		<u>\$1,976.14</u>
<b>MPA</b>								
MPA	10/2/2018	10/2/2018	October 2018	Life LTD for October	\$2,291.46	\$0.00		\$2,291.46
				<i>Totals for MPA:</i>	<u>\$2,291.46</u>	<u>\$0.00</u>		<u>\$2,291.46</u>
<b>Linda Navin</b>								
Linda Navin	10/2/2018	10/2/2018	cap0287	Deposit refund for 9007 Elk Dr	\$235.00	\$0.00		\$235.00
				<i>Totals for Linda Navin:</i>	<u>\$235.00</u>	<u>\$0.00</u>		<u>\$235.00</u>
<b>NBS Govt. Finance Group</b>								
NBS Govt. Finance Group	10/2/2018	10/2/2018	9180000425	CFD admin fees 10/1/18-12/31/18	\$4,601.80	\$0.00		\$4,601.80
				<i>Totals for NBS Govt. Finance Group:</i>	<u>\$4,601.80</u>	<u>\$0.00</u>		<u>\$4,601.80</u>
<b>Neopost (add postage)</b>								
Neopost (add postage)	10/2/2018	10/2/2018	091418	Postage meter refill	\$300.00	\$0.00		\$300.00
				<i>Totals for Neopost (add postage):</i>	<u>\$300.00</u>	<u>\$0.00</u>		<u>\$300.00</u>
<b>Neopost Northwest</b>								
Neopost Northwest	10/2/2018	10/2/2018	FY19	Annual fee for postage meter	\$47.46	\$0.00		\$47.46
				<i>Totals for Neopost Northwest:</i>	<u>\$47.46</u>	<u>\$0.00</u>		<u>\$47.46</u>
<b>Paychex</b>								
Paychex	10/2/2018	10/2/2018	2018081301	Payroll fees PPE 8/12/18	\$150.49	\$0.00		\$150.49
Paychex	10/2/2018	10/2/2018	2018082701	Payroll fees PPE 8/26/18	\$145.99	\$0.00		\$145.99
Paychex	10/2/2018	10/2/2018	2018091001	Payroll fees PPE 9/9/18	\$205.74	\$0.00		\$205.74
Paychex	10/2/2018	10/2/2018	2018092401	Payroll fees PPE 9/23/18	\$195.61	\$0.00		\$195.61
				<i>Totals for Paychex:</i>	<u>\$697.83</u>	<u>\$0.00</u>		<u>\$697.83</u>
<b>Petersen-Dean, Inc</b>								
Petersen-Dean, Inc	10/2/2018	10/2/2018	cap0303	Deposit refund for 5574 Southbrook Dr	\$500.00	\$0.00		\$500.00
				<i>Totals for Petersen-Dean, Inc:</i>	<u>\$500.00</u>	<u>\$0.00</u>		<u>\$500.00</u>
<b>PG&amp;E</b>								
PG&E	10/2/2018	10/2/2018	092218	Energy 8/22/18-9/21/18	\$4,970.68	\$0.00		\$4,970.68
PG&E	10/2/2018	10/2/2018	092118	Energy 8/15/18-9/20/18	\$19,451.81	\$0.00		\$19,451.81
				<i>Totals for PG&amp;E:</i>	<u>\$24,422.49</u>	<u>\$0.00</u>		<u>\$24,422.49</u>
<b>Pond M Solutions</b>								
Pond M Solutions	10/2/2018	10/2/2018	397	Fountain maintenance	\$650.00	\$0.00		\$650.00
				<i>Totals for Pond M Solutions:</i>	<u>\$650.00</u>	<u>\$0.00</u>		<u>\$650.00</u>
<b>Pro Pipelines</b>								
Pro Pipelines	10/2/2018	10/2/2018	cap0266	Deposit refund for Eng permit # 3109	\$1,361.50	\$0.00		\$1,361.50

## City of Clayton Cash Requirements Report

<u>Vendor Name</u>	<u>Due Date</u>	<u>Invoice Date</u>	<u>Invoice Number</u>	<u>Invoice Description</u>	<u>Invoice Balance</u>	<u>Potential Discount</u>	<u>Discount Expires On</u>	<u>Net Amount Due</u>
<i>Totals for Pro Pipelines:</i>					\$1,361.50	\$0.00		\$1,361.50
<b>Professional Convergence Solutions, Inc</b>								
Professional Convergence Solutions, Inc	10/2/2018	10/2/2018	PCS0915181	Phone repair, PD	\$112.50	\$0.00		\$112.50
<i>Totals for Professional Convergence Solutions, Inc:</i>					\$112.50	\$0.00		\$112.50
<b>QPCS</b>								
QPCS	10/2/2018	10/2/2018	16236	8 Routers and antennas for PD	\$10,579.66	\$0.00		\$10,579.66
<i>Totals for QPCS:</i>					\$10,579.66	\$0.00		\$10,579.66
<b>Riso Products of Sacramento</b>								
Riso Products of Sacramento	10/2/2018	10/2/2018	187843	Copier coverage 8/20/18-9/19/18	\$106.65	\$0.00		\$106.65
<i>Totals for Riso Products of Sacramento:</i>					\$106.65	\$0.00		\$106.65
<b>Rogers Roofing</b>								
Rogers Roofing	10/2/2018	10/2/2018	cap0305	Deposit refund for 968 Oak St	\$500.00	\$0.00		\$500.00
<i>Totals for Rogers Roofing:</i>					\$500.00	\$0.00		\$500.00
<b>San Diego Miramar College</b>								
San Diego Miramar College	10/2/2018	10/2/2018	16972	FTO update training, PD	\$23.00	\$0.00		\$23.00
<i>Totals for San Diego Miramar College:</i>					\$23.00	\$0.00		\$23.00
<b>Gregory Simpkins</b>								
Gregory Simpkins	10/2/2018	10/2/2018	cap0297	Deposit refund for 5611 Shasta Ct	\$2,000.00	\$0.00		\$2,000.00
<i>Totals for Gregory Simpkins:</i>					\$2,000.00	\$0.00		\$2,000.00
<b>Site One Landscape Supply, LLC</b>								
Site One Landscape Supply, LLC	10/2/2018	10/2/2018	88045134	Irrigation supplies	\$144.25	\$0.00		\$144.25
<i>Totals for Site One Landscape Supply, LLC:</i>					\$144.25	\$0.00		\$144.25
<b>Stericycle Inc</b>								
Stericycle Inc	10/2/2018	10/2/2018	3004411051	Medical waste disposal	\$106.18	\$0.00		\$106.18
<i>Totals for Stericycle Inc:</i>					\$106.18	\$0.00		\$106.18
<b>T-Mobile</b>								
T-Mobile	10/2/2018	10/2/2018	1046	Deposit refund, Use Permit	\$2,648.27	\$0.00		\$2,648.27
<i>Totals for T-Mobile:</i>					\$2,648.27	\$0.00		\$2,648.27
<b>Turf Star, Inc.</b>								
Turf Star, Inc.	10/2/2018	10/2/2018	7031555-00	Irrigation supplies	\$106.85	\$0.00		\$106.85
<i>Totals for Turf Star, Inc.:</i>					\$106.85	\$0.00		\$106.85
<b>Turn-Around Communications</b>								
Turn-Around Communications	10/2/2018	10/2/2018	cap0299	Deposit refund for Starbucks conduit proj	\$2,000.00	\$0.00		\$2,000.00
<i>Totals for Turn-Around Communications:</i>					\$2,000.00	\$0.00		\$2,000.00
<b>U S Healthworks Medical Group, PC</b>								

## City of Clayton Cash Requirements Report

<u>Vendor Name</u>	<u>Due Date</u>	<u>Invoice Date</u>	<u>Invoice Number</u>	<u>Invoice Description</u>	<u>Invoice Balance</u>	<u>Potential Discount</u>	<u>Discount Expires On</u>	<u>Net Amount Due</u>
U S Healthworks Medical Group, PC	10/2/2018	10/2/2018	3397794-CA	Pre-employment exam, PD	\$405.00	\$0.00		\$405.00
				<i>Totals for U S Healthworks Medical Group, PC:</i>	<i>\$405.00</i>	<i>\$0.00</i>		<i>\$405.00</i>
<b>Western Exterminator</b>								
Western Exterminator	10/2/2018	10/2/2018	6327352	Pest control for August	\$409.50	\$0.00		\$409.50
				<i>Totals for Western Exterminator:</i>	<i>\$409.50</i>	<i>\$0.00</i>		<i>\$409.50</i>
<b>Workers.com</b>								
Workers.com	10/2/2018	10/2/2018	122944	Seasonal workers week end 9/9/18	\$3,788.40	\$0.00		\$3,788.40
Workers.com	10/2/2018	10/2/2018	123002	Seasonal workers week end 9/16/18	\$4,741.24	\$0.00		\$4,741.24
				<i>Totals for Workers.com:</i>	<i>\$8,529.64</i>	<i>\$0.00</i>		<i>\$8,529.64</i>
				<b>GRAND TOTALS:</b>	<b>\$241,513.64</b>	<b>\$0.00</b>		<b>\$241,513.64</b>

# CASH REQUIREMENTS

**CASH REQUIRED FOR NEGOTIABLE CHECKS &/OR ELECTRONIC FUNDS TRANSFERS (EFT) FOR CHECK DATE 09/26/18: \$83,580.10**

**TRANSACTION SUMMARY**

SUMMARY BY TRANSACTION TYPE -		
TOTAL ELECTRONIC FUNDS TRANSFER (EFT)		83,580.10
CASH REQUIRED FOR NEGOTIABLE CHECKS &/OR EFT		83,580.10
TOTAL MANUAL CHECKS/UPDATES		1,275.82
CASH REQUIRED BEFORE REMAINING D / W / L		84,855.92
TOTAL REMAINING DEDUCTIONS / WITHHOLDINGS / LIABILITIES		12,444.74
CASH REQUIRED FOR CHECK DATE 09/26/18		97,300.66

**TRANSACTION DETAIL**

**ELECTRONIC FUNDS TRANSFER** - Your financial institution will initiate transfer to Paychex *at or after 12:01 A.M.* on transaction date.

TRANS. DATE	BANK NAME	ACCOUNT NUMBER	PRODUCT	DESCRIPTION		<b>BANK DRAFT AMOUNTS &amp; OTHER TOTALS</b>
09/25/18	BANK OF AMERICA, NA	xxxxxx4799	Direct Deposit	Net Pay Allocations	65,965.32	
09/25/18	BANK OF AMERICA, NA	xxxxxx4799	Direct Deposit	Deductions with Direct Deposit	663.50	66,628.82
09/25/18	BANK OF AMERICA, NA	xxxxxx4799	Readychex®	Check Amounts	274.75	274.75
09/25/18	BANK OF AMERICA, NA	xxxxxx4799	Garnishment	Employee Deductions	36.40	36.40
					<b>EFT FOR 09/25/18</b>	<b>66,939.97</b>
09/26/18	BANK OF AMERICA, NA	xxxxxx4799	Taxpay@	Employee Withholdings		
					Social Security	66.33
					Medicare	1,335.78
					Fed Income Tax	9,810.25
					CA Income Tax	3,803.09
					<b>Total Withholdings</b>	<b>15,015.45</b>
					Employer Liabilities	
					Social Security	66.35
					Medicare	1,335.77
					Fed Unemploy	24.73
					CA Unemploy	193.71
					CA Emp Train	4.12
					<b>Total Liabilities</b>	<b>1,624.68</b>
					<b>EFT FOR 09/26/18</b>	<b>16,640.13</b>
					<b>TOTAL EFT</b>	<b>83,580.10</b>

# CASH REQUIREMENTS

**CASH REQUIRED FOR NEGOTIABLE CHECKS &/OR ELECTRONIC FUNDS TRANSFERS (EFT) FOR CHECK DATE 09/26/18: \$83,580.10**

**MANUAL CHECKS/UPDATES** - These amounts are for previously calculated checks that were issued by you. You may have already deducted these funds from your account.

<u>TRANS. DATE</u>	<u>BANK NAME</u>	<u>ACCOUNT NUMBER</u>	<u>PRODUCT</u>	<u>DESCRIPTION</u>		<u>TOTAL</u>
09/26/18	Refer to your records for account	Information	Payroll	Check Amounts	1,275.82	
<b>TOTAL MANUAL CHECKS/UPDATES</b>						<b>1,275.82</b>

**REMAINING DEDUCTIONS / WITHHOLDINGS / LIABILITIES** - Paychex does not remit these funds. You must ensure accurate and timely payment of applicable items.

<u>TRANS. DATE</u>	<u>BANK NAME</u>	<u>ACCOUNT NUMBER</u>	<u>PRODUCT</u>	<u>DESCRIPTION</u>		<u>TOTAL</u>
09/26/18	Refer to your records for account	Information	Payroll	Employee Deductions		
				1959 Surv. Ben.	11.16	
				414h2 EE PD ER Cont.	70.20	
				414h2 Pretax	5,981.70	
				457b EE Pretax	103.85	
				DC ICMA Pretax	2,029.80	
				FSA Dep Care Pretax	411.14	
				Health Prem Pretax	2,920.81	
				Nationwide Pretax	720.00	
				Supp Ins Post Tax	89.57	
				Supplemental Ins	106.51	
				<b>Total Deductions</b>	<b>12,444.74</b>	
<b>TOTAL REMAINING DEDUCTIONS / WITHHOLDINGS / LIABILITIES</b>						<b>12,444.74</b>

**PAYCHEX WILL MAKE THESE TAX DEPOSIT(S) ON YOUR BEHALF** - This information serves as a record of payment.

<u>DUE DATE</u>	<u>PRODUCT</u>	<u>DESCRIPTION</u>	
10/03/18	Taxpay@	FED IT PMT Group	12,614.48
10/03/18	Taxpay@	CA IT PMT Group	3,803.09

**CAMPBELL McGEE**  
for  
"Doing the Right Thing"  
at  
Diablo View Middle School  
by exemplifying great "Responsibility"  
August and September 2018

Agenda Date: 10.09.18

Agenda Item: 4a

**MATHIS SMITH**  
for  
"Doing the Right Thing"  
at  
Diablo View Middle School  
by exemplifying great "Responsibility"  
August and September 2018

**TREVOR BLUTH**  
for  
"Doing the Right Thing"  
at  
Clayton Valley Charter High School  
by exemplifying great "Responsibility"  
August and September 2018

**SYDNEY SKOW**

for

"Doing the Right Thing"

at

Clayton Valley Charter High School  
by exemplifying great "Responsibility"  
August and September 2018