

**MINUTES
OF THE
SPECIAL MEETING
CLAYTON CITY COUNCIL**

TUESDAY, February 19, 2020

1. **CALL TO ORDER & ROLL CALL** – The meeting was called to order at 8:04 a.m. by Mayor Pierce in Hoyer Hall, Clayton Community Library, 6125 Clayton Road, Clayton, CA. Councilmembers present: Mayor Pierce, Vice Mayor Wan, Councilmembers Catalano, Diaz, and Wolfe. Councilmembers absent: None. Staff present: City Manager Ikani Taumoepeau, Assistant to the City Manager Laura Hoffmeister, Maintenance Supervisor Jim Warburton, City Engineer Scott Alman, and City Clerk/Human Resources Manager Janet Calderon.

2. **PUBLIC COMMENTS**

Kanni Horton would like to see the residents talk more nicely to one another by listening and coming to solutions. She also expressed concerns regarding the Olivia Project suggesting it be built in another location that would accommodate 100 vehicles and be safe.

Dee Vieira requested the City Council consider adopting a Resolution recognizing June as Pride Month for the LGBTQ community and flying the Pride Flag on City property providing a sense of safety.

Ann Stanaway expressed her concerns of public safety and parking problems for emergency vehicle clearance. She also spoke about First Amendment Rights.

3. **ACTION ITEM**

Discussion and establishment of Council – Manager Goals and Objectives for Calendar Year 2020.

The City Manager provided an overview of the process of the Goal-Setting workshop. The City Council was provided a ranking sheet for the thirty four (34) goals they provided to the City Manager for Council consideration.

After considerable discussion and exchange of ideas, the City Council provided their votes to the City Manager for tally of major City goals, important goals to achieve, goals to defer to subsequent years, and 'not a priority' goals. The results of major City goals by average are:

- Determine Land-Use for City property behind Clayton Community Church, reconfigure boundaries and rezone Downtown for proper usage, TCSP update subject to funding availability and Council review of the update process and methods. [Not to be combined with other plans, e.g. with GP update]
- Create a 5 Year Fiscal Forecast/Budget (for all funds)
- Upgrade IT hardware and software in an integrated plan for implementation to enhance staff productivity.
- Develop multi-year budget plans for TLC, Community Park Improvements, Grove Park improvements

- Enhance Emergency Preparedness ahead of natural disasters and Public Safety Power Shut-Offs
- Ensure compliance with applicable State and other laws, including timely submittal/completion of required reports and submittals that are due to regional and State agencies
- Digitizing/archival of records and documentation
- Enhance recruitment & retention efforts
- Explore possible swim center partnership with CVCHS (at 4th playfield adjacent location)

City Manager Ikani Taumoepeau advised staff will still work on the previous *Staff Work in Progress* with the understanding those items require budget.

Vice Mayor Wan inquired on how the items will be measured for progress including details on the steps of achievement including a column of comments.

Councilmember Catalano expressed concerns of keeping up with maintaining current City services. She also suggested this document once cleaned up should be posted to the City's website.

Mayor Pierce suggested a sub-committee of herself and Vice Mayor Wan to review the document prior to it being published on the City's website.

Assistant to the City Manager Laura Hoffmeister also expressed to the City Council staffing shortages in the Community Development and Finance Departments.

City Manager Taumoepeau noted the exercise today is intended for FY 2020-21 and thanked staff and Council for participating.

Mayor Pierce suggested the idea of specified study sessions to take place on off-weeks of regular City Council meetings with focus on a specific topic.

5. **ADJOURNMENT**– on call by Mayor Pierce the meeting adjourned at 10:00 a.m.

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Respectfully submitted,

Janet Calderon, City Clerk

APPROVED BY CLAYTON CITY COUNCIL

Julie Pierce, Mayor

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