

**MINUTES  
OF THE  
REGULAR MEETING  
CLAYTON CITY COUNCIL**

**TUESDAY, September 17, 2019**

1. **CALL TO ORDER & ROLL CALL** – The meeting was called to order at 7:15 p.m. by Mayor Catalano in Hoyer Hall, Clayton Community Library, 6125 Clayton Road, Clayton, CA. Councilmembers present: Mayor Catalano, Vice Mayor Pierce, and Councilmembers Diaz, Wan, and Wolfe. Councilmembers absent: None. Staff present: Interim City Manager Joseph Sbranti, City Attorney Mala Subramanian, and City Clerk/HR Manager Janet Calderon.

2. **REPORT OUT OF CLOSED SESSION**

Mayor Catalano reported the City Council will be reconvening this item during the regular meeting. There is no public action to report.

3. **PLEDGE OF ALLEGIANCE** – led by Mayor Catalano.

4. **CONSENT CALENDAR**

**It was moved by Vice Mayor Pierce, seconded by Councilmember Wolfe, to approve the Consent Calendar Items 3(a) – 3(f) as submitted. (Passed; 5-0 vote).**

- (a) Approved the minutes of the City Council’s regular meeting of August 20, 2019.
- (b) Approved the Financial Demands and Obligations of the City.
- (c) Adopted Resolution No. 40-2019 approving the Notice of Completion of the El Molino Sanitary Sewer Improvement Project (CIP No. 10422) performed by Cratus, Inc., and authorize the City Clerk to record the Project’s Notice of Completion.
- (d) Approved the City’s Investment Portfolio Report for the 4<sup>th</sup> Quarter of Fiscal Year 2018-19 ending June 30, 2019.
- (e) Adopted Resolution No. 41-2019 accepting a Federal Emergency Management Agency (FEMA) Grant of \$67, 949.57 to update the City of Clayton’s Local Hazard Mitigation Plan (LHMP), certify FEMA Project Assurances for Federal Assistance, and Reaffirm Designation of Management Titles Authorized to execute reimbursement and other grant related forms on behalf of the City.
- (f) Approved the denial of a liability claim filed against the City by Ms. Alexis Alden and authorize the City Clerk to send Notice of Rejection.

5. **RECOGNITIONS AND PRESENTATIONS**

- (a) Certificates of Recognition to public school students for exemplifying the “Do The Right Thing” character trait of “courage” during the months of May, June, and July 2019.

Mayor Catalano and Alison Hill, Clayton Valley Charter High School Director of Discipline and Attendance, presented certificates to Kieran Moss and Sofia Pella.

- (b) Presentation by Contra Costa County Fire Protection District regarding Fire Season Prevention.

Interim City Manager Sbranti introduced Fire Chief Lewis Broschard, Contra Costa County Fire Protection District to lead the presentation.

Following questions by the City Council, the Mayor thanked Chief Broschard for the information.

- (c) Presentation by Contra Costa Transportation Authority regarding Transportation Expenditure Plan.

This item was moved to agenda item 9 (a).

## 6. REPORTS

- (a) Planning Commission – Chair Peter Cloven indicated the Commission’s agenda at its meeting of August 27, 2019, included selection of Chair and Vice Chair, appointment of Land-Use Sub-Committee members consisting of Chair Cloven, Vice Chair Chippero and alternates Altwal and Gavidia. The Commission also approved a Site Plan Review Permit located at 5869 Pine Hollow Road (3-0) as two members had to recuse themselves due to a conflict of interest.
- (b) Trails and Landscaping Committee – No meeting held.
- (c) City Manager/Staff – Interim City Manager Sbranti provided a status on the Regency Drive Pilot Parking permit program noting twenty-six (26) residents have pulled permits. He also reported in an effort to increase pedestrian safety around schools, staff reached out to Contra Costa Transportation Authority who will be providing funding to assist the City with this project.
- (d) City Council - Reports from Council liaisons to Regional Committees, Commissions and Boards.

Councilmember Diaz attended the Clayton Business and Community Association General Membership meeting, the Labor Day Derby, three Concerts in The Grove, a briefing with the Interim City Manager, and the Annual Memorial for Fallen Firefighters.

Councilmember Wolfe attended the Clayton Library Foundation meeting, responded to various emails and phone calls from Clayton citizens, a briefing with the Interim City Manager, and the last Concerts in The Grove.

Vice Mayor Pierce attended the Contra Costa Transportation Authority weekly Transportation Expenditure Plan meeting, the Association of Bay Area Governments (ABAG) meeting, a joint meeting with Metropolitan Transportation Commission (MTC), Administrative Committee for ABAG and Planning Committee for MTC, two Concerts in The Grove, and the Transportation Partnership and Cooperation for Central Contra Costa (TRANSPAC) Subcommittee meeting.

Councilmember Wan attended Moonlight on the Mountain and provided input to Senator Glazer about upcoming legislation regarding AB1487, SB330 and SB5.

Mayor Catalano attended the East Contra Costa County Habitat Conservancy Board meeting, the Mayors' Conference hosted in San Pablo, and held Mayors' office hours during the Labor Day derby. She also announced upcoming Mayors' Office hours on September 28 from 9:00 am to 10:00 am at Cup O' Joe's, the Clayton Business and Community Association is still looking for volunteers for its upcoming Oktoberfest event, and nominations are needed for "Making a Difference" for a exemplary community contributor, giver, or benefactor.

- (e) Other – None.

**7. PUBLIC COMMENT ON NON - AGENDA ITEMS**

Keith Haydon, 1542 O'Hara Court, provided the City Council information from a meeting he attended by Diablo Fire Safe Council. Mr. Haydon provided a sample letter and encouraged the City Council to support the efforts of Diablo Fire Safe Council.

**8. PUBLIC HEARINGS – None.**

**9. ACTION ITEMS**

- (a) Council discussion on the Contra Costa Transportation Authority Transportation Expenditure Plan.

City Manager Sbranti introduced Randy Iwasaki, Executive Director, Contra Costa Transportation Authority to present the report.

Following questions by the City Council, Mayor Catalano opened the item to public comments.

Ann Stanaway, 1553 Haviland Place, expressed her concern regarding the unsafe condition of the street pavement with consideration of Americans with Disabilities.

Mayor Catalano closed public comments.

**It was moved by Mayor Catalano, seconded by Vice Mayor Julie Pierce, to adopt Resolution No. 42-2019 Support for the Countywide Imposition of a One-Half of One Percent Sales Tax to Fund Transportation Improvements in Contra Costa County and Adopting the Proposed Transportation Expenditure Plan (TEP) Conditionally Amending the Growth Management Plan (GMP) which Includes Attachment A: Principles of Agreement for Establishing the Urban Limit Line (ULL) in the Measure J TEP to Match That Found in The 2020 TEP . (Approved; 4-1 vote; wan, no).**

- (b) Council discussion Clayton Valley Charter High School Support of Renewal.

Interim City Manager Sbranti introduced Jim Scheible, Executive Director, Clayton Valley Charter High School to present the report.

Following questions by the City Council, Mayor Catalano opened the item to public comments.

Mayor Catalano advised Amy Hines-Shaiku's speaker card requested this item be tabled.

David Shuey, expressed his support of this item and requested City Council be in full support of this item.

Karen Amos, 364 Mt. Washington Way, expressed her support of this item.

Mayor Catalano closed public comment.

**It was moved by Mayor Catalano, seconded by Vice Mayor Julie Pierce, to adopt Resolution No. 43-2019 Support and Urging the Contra Costa County Board of Education's Approval of the Renewal of the Charter for Clayton Valley Charter High School. (Approved; 5-0 vote).**

- (c) Consider the option to designate a City Council Voting Delegate and Alternate Delegate to the League of California Cities 2019 Annual Conference to be held October 16<sup>th</sup>-18<sup>th</sup> in Long Beach, and determine a City voting position, if any, on the two League Conference General Resolutions.

City Manager Joe Sbranti presented the report.

Following questions by the City Council, Mayor Catalano opened the item to public comments.

Ann Stanaway, 1553 Haviland Place, expressed her concern of the expense of sending people to conferences when there is the technology available which is more cost-effective.

Mayor Catalano closed public comment.

No action taken.

## 10. COUNCIL ITEMS

Councilmember Diaz requested establishment of a fund/budget by Councilmember to attend meetings.

Councilmember Wolfe requested funding to repair the roof on the Keller House.

Interim City Manager Sbranti advised the staff is in the process of getting estimates; noting this item may have to come back to City Council for approval depending on the cost.

Councilmember Wolfe also inquired on the issue of Glyphosate and re-evaluate the usage, explore the pavement issues Ms. Stanaway pointed out, and status of the Downtown Specific Plan.

Interim City Manager Sbranti advised the use of Glyphosate has been significantly reduced to specific areas not frequently used by pedestrians such as medians.

Mayor Catalano requested a city-wide policy on the notification of its residents of street work with the exception of emergency street repairs. She also expressed interest in the Downtown Specific Plan with public outreach.

11. **CLOSED SESSION**

Mayor Catalano announced the City Council will adjourn into Closed Session for the following noticed items (10:39 p.m.):

(a) Public Employee Appointment  
Government Code Section 54957  
Title: City Manager Selection of Interview Candidates

Report out of Closed Session (11:19 p.m.)

Mayor Catalano reported the City Council received information. There is no public action to report.

12. **ADJOURNMENT**– on call by Mayor Catalano, the City Council adjourned its meeting at 11:20 p.m.

The next regularly scheduled meeting of the City Council will be October 1, 2019.

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Respectfully submitted,

  
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Janet Calderon, City Clerk

APPROVED BY THE CLAYTON CITY COUNCIL

  
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Tuija Catalano, Mayor

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