



AGENDA

REGULAR MEETING

* * *

CLAYTON CITY COUNCIL

* * *

TUESDAY, October 16, 2018

7:00 P.M.

*Hoyer Hall, Clayton Community Library
6125 Clayton Road, Clayton, CA 94517*

Mayor: Keith Haydon

Vice Mayor: David T. Shuey

Council Members

Julie K. Pierce

Jim Diaz

Tuija Catalano

- A complete packet of information containing staff reports and exhibits related to each public item is available for public review in City Hall located at 6000 Heritage Trail and on the City's Website at least 72 hours prior to the Council meeting.
- Agendas are posted at: 1) City Hall, 6000 Heritage Trail; 2) Library, 6125 Clayton Road; 3) Ohm's Bulletin Board, 1028 Diablo Street, Clayton; and 4) City Website at www.ci.clayton.ca.us
- Any writings or documents provided to a majority of the City Council after distribution of the Agenda Packet and regarding any public item on this Agenda will be made available for public inspection in the City Clerk's office located at 6000 Heritage Trail during normal business hours.
- If you have a physical impairment that requires special accommodations to participate, please call the City Clerk's office at least 72 hours in advance of the meeting at (925) 673-7304.

*** CITY COUNCIL ***

October 16, 2018

1. **CALL TO ORDER AND ROLL CALL** – Mayor Haydon.

2. **PLEDGE OF ALLEGIANCE** – led by Mayor Haydon.

3. **CONSENT CALENDAR**

Consent Calendar items are typically routine in nature and are considered for approval by one single motion of the City Council. Members of the Council, Audience, or Staff wishing an item removed from the Consent Calendar for purpose of public comment, question or further input may request so through the Mayor.

(a) Approve the minutes of the City Council's regular meeting of October 2, 2018.

[\(View Here\)](#)

(b) Approve the Financial Demands and Obligations of the City. [\(View Here\)](#)

(c) Adopt a Resolution delegating authority to the City Manager (under Government Code Section 21152(C), 21156, and 21173) to make and certify determinations of City employee disability to the California Public Employees' Retirement System (CalPERS). [\(View Here\)](#)

(d) Approve the proposed schedule for the ten (10) Saturday "Concerts in The Grove" series in calendar year 2019 and use of The Grove Park for said purpose.

[\(View Here\)](#)

4. **RECOGNITIONS AND PRESENTATIONS**

None.

5. **REPORTS**

(a) Planning Commission – No meeting held.

(b) Trails and Landscaping Committee – No meeting held.

(c) City Manager/Staff

(d) City Council - Reports from Council liaisons to Regional Committees, Commissions and Boards.

(e) Other – Introduction of City Council candidates (present at the meeting).

6. **PUBLIC COMMENT ON NON - AGENDA ITEMS**

Members of the public may address the City Council on items within the Council's jurisdiction, (which are not on the agenda) at this time. To facilitate the recordation of comments, it is requested each speaker complete a speaker card available on the Lobby table and submit it in advance to the City Clerk. To assure an orderly meeting and an equal opportunity for everyone, each speaker is limited to 3 minutes, enforced at the Mayor's discretion. When one's name is called or you are recognized by the Mayor as wishing to speak, the speaker should approach the public podium and adhere to the time limit. In accordance with State Law, no action may take place on any item not appearing on the posted agenda. The Council may respond to statements made or questions asked, or may at its discretion request Staff to report back at a future meeting concerning the matter.

Public comment and input on Public Hearing, Action Items and other Agenda Items will be allowed when each item is considered by the City Council.

7. **PUBLIC HEARINGS** – None.

8. **ACTION ITEMS** – None.

9. **COUNCIL ITEMS** – limited to Council requests and directives for future meetings.

10. **CLOSED SESSION** – None.

11. **ADJOURNMENT**

The next regularly scheduled meeting of the City Council will be Tuesday, November 6, 2018.

#

MINUTES
OF THE
REGULAR MEETING
CLAYTON CITY COUNCIL

Agenda Date: 10-16-2018

Agenda Item: 3a

TUESDAY, October 2, 2018

1. **CALL TO ORDER & ROLL CALL** – The meeting was called to order at 7:00 p.m. by Mayor Haydon in Hoyer Hall, Clayton Community Library, 6125 Clayton Road, Clayton, CA. Councilmembers present: Mayor Haydon, Vice Mayor Shuey, and Councilmembers Pierce, Diaz, and Catalano. Councilmembers absent: None. Staff present: City Manager Gary Napper, City Attorney Mala Subramanian, and City Clerk/HR Manager Janet Calderon.

2. **PLEDGE OF ALLEGIANCE** – led by Mayor Haydon.

3. **CONSENT CALENDAR**

It was moved by Councilmember Pierce, seconded by Vice Mayor Shuey, to approve the Consent Calendar as submitted. (Passed; 5-0 vote).

- (a) Approved the minutes of the City Council's regular meeting of September 18, 2018.
(b) Approved the Financial Demands and Obligations of the City.

4. **RECOGNITIONS AND PRESENTATIONS**

- (a) Certificates of Recognition to "Do the Right Thing" public school students selected for exemplifying the character trait of "Responsibility" during August and September 2018.

Mayor Haydon and Diablo View Middle School Principal Patti Bannister presented certificates to Campbell McGee and Mathis Smith.

Mayor Haydon and Clayton Valley Charter High School Athletic Director Bob Ralston presented certificates to Trevor Bluth and Sydney Skow.

5. **REPORTS**

- (a) Planning Commission – No meeting held.
(b) Trails and Landscaping Committee – No meeting held.
(c) City Manager/Staff

City Manager Gary Napper advised each year the Metropolitan Transportation Commission contracts with a 3rd party to evaluate the condition of all streets in every community in the entire Bay Area. The latest report was released September 2018 with an overall Bay Area average of 67 Pavement Condition Index (PCI). The United States Army Corps of Engineers formulated a PCI Ranking for determining the condition of roads and streets within its jurisdiction. Using uniform standards, the MTC contractor evaluates all streets; with our City's recent repaving contracts and the cape seal on

Keller Ridge Drive, Clayton now has an average PCI ranking of 84/100, which falls into the "Very Good" range having slight or moderate distress. The number one ranked PCI city is the City of Dublin at 85 PCI; Clayton actually tied for 2nd with the City of El Cerrito. The significance of this rating system provides a guide to each city in determining which streets are in need for overlay. Citizens may recognize a difference in the surface of the streets that were recently done; for the first time through a grant the City introduced cut pieces of rubberized material into the mix to help its resiliency and extend the life of the street. Clayton strives to keep its streets in very good condition; a delay in repaving streets requires more money to reconstruct the street than it costs to slurry seal them.

Mayor Haydon advised he thinks people have seen the results of the recent repaving by driving on the streets of Clayton. He also noted his neighborhood street was resurfaced, many streets and neighborhoods have seen this improvement and he is glad that Clayton received a high PCI ranking.

City Manager Napper added the City starts with repaving the worst streets first and works its way up the PCI list, noting the Mayor's street repaving had nothing to do with his seating as the mayor. Mr. Napper thinks the lowest PCI-ranked street in Clayton is now at 70 PCI. He also noted there are streets in the Bay Area below a 25 PCI.

Councilmember Diaz added the downtown is preliminary marked for striping on Main Street and Center Street and he is happy to report a full parking space has been gained on Main Street. Councilmember Diaz inquired if the re-striping of the City's parking lot located by the church, if that will be done as well. Mr. Napper confirmed with the City Engineer the lot's re-striping will take place.

(d) City Council - Reports from Council liaisons to Regional Committees, Commissions and Boards.

Councilmember Diaz attended Clayton Business and Community Association's downtown curb marking clean-up effort, the Clayton Club's Fallen Cowboy Memorial BBQ, the League of Woman Voters of Diablo Valley Candidates Night Forum, the Clayton Business and Community Association's Mixer, and the 3rd Annual Skip Ipsen Memorial Bocce Tournament.

Councilmember Pierce attended the Association of Bay Area Government's Finance Committee and Executive Board meetings, the Bay Area Regional Collaborative meeting, four Metropolitan Transportation Committee meetings, and the Martinez Archives Crawl hosted by the Martinez Historical Society and the Contra Costa County Historical Society.

Vice Mayor Shuey noted he has been working on his re-election campaign and attended the 3rd Annual Skip Ipsen Memorial Bocce Tournament.

Councilmember Catalano announced the Clayton Business and Community Association's Oktoberfest event is still in need of volunteers and encouraged people to sign up online.

Mayor Haydon attended the League of Woman Voters of Diablo Valley Candidates Night Forum and the 3rd Annual Skip Ipsen Memorial Bocce Tournament.

(e) Other – Introduction of City Council candidates (present at the meeting).

Mayor Haydon noted that during City elections it is City Council Policy that candidates for City Council are allowed 3 minutes to introduce themselves and share a few remarks at each City Council meeting if they are in attendance and wish to do so.

Jeff Wan stated is an active CPA in private industry, treasurer for his HOA, and a Clayton resident for the past nine (9) years. His family moved to Clayton to raise their children due to the great schools, safe neighborhoods, and small town feel and charm. Mr. Wan said it is really important that people have the opportunity to participate in their government, the opportunity to be heard, and a commitment from its leadership they will respond as appropriate. For example, at a previous Council meeting Mr. Wan prepared a list of questions and posed them during his three minutes and provided each council member a copy in written format so they could respond during their turn, but the Council declined the opportunity to address or even acknowledge those questions. When sustained questions and comments go repeatedly unaddressed and unanswered it creates a sense of being ignored. With today's technology, those who are charged with governance should meet the people where they are and provide as many means of communication as reasonably possible on venues such as Next-door, Twitter or Facebook, which have with extremely low barriers of entry and opportunity to participate. Mr. Wan commented while he wants to preserve all of the wonderful things about this city, there are some areas that more of the same is no longer okay. At some point the Council lost its way and he is running for City Council to correct that.

Vice Mayor David Shuey advised he has been serving for sixteen years on the City Council and has helped run the City with 4 years before that serving on the Clayton Community Services Commission. Mr. Shuey has been a part of what Clayton has been for the last twenty years, which attracted both of his opponents to Clayton as one of the safest cities in California. Mr. Shuey attended Clayton Valley High School, and is pleased with the "Do the Right Thing" Program, and students graduating from the conversion High School Charter have a wonderful bright future ahead of them. There are a lot of promises and statements being made during election season but you can't fact-check the future; what you do have is to look forward or look back and see if somebody stands by what they say. There are only two candidates that have a proven commitment to Clayton over decades and that is himself and CW. Voters should demand somebody with the experience and knowledge and commitment to Clayton and those are the only two candidates for that. Mr. Shuey commented on the Pavement Condition Index report presented this evening as a result of funds that provided by the state; his opponents would like Clayton to fight the state on any issue they do not agree with. When you fight the state, you do not get transportation funds, you do not get housing funds, and our streets would not be in the condition they are in. You fight the fights that you need to, you fight the fights you can win, and we have done that for over twenty years and he is proud of the record that we have. Finally, we on the Council talk to people every day who ask us questions; we see people in the store, we have done an amazing job of getting our City website updated, and we are trying to take advantage of new technologies and give people the opportunity to be heard. It is just false the city and the citizens are not being heard by the Council. They are, and will continue to do so. He looks forward to your vote on the November 6th.

Brian Buddell stated has lived in Clayton a little over three (3) years and wants to keep it the wonderful place it is, that is why he moved here. We are now about halfway into election season and he think it's pretty well known that candidates have divided into two (2) campaigns; the newcomers, himself and Jeff, and the establishment candidates of Mr. Shuey and Mr. Wolfe. We have heard specifics from Mr. Wan; Mr. Wolfe has said he has a vision with responsible growth, but hasn't said what those things mean. Clayton voters deserve explanations, they deserve specifics as to what is each

candidate going to deliver. Mr. Buddell asked if Mr. Shuey and Mr. Wolfe's vision includes high density housing, development on the empty lot, and three-story buildings in Clayton's downtown. His answer is "no." Mr. Buddell also inquired on re-visiting the parolee housing ordinance to strengthen it so all residents of Clayton are protected. Finally, at times this campaign has become pretty vitriolic and one-sided; win or lose, he will sit down with Mr. Shuey and Mr. Wolfe, shake their hands and move forward. The problem is when you call people "newcomers" it's really hard to do that because once you single someone out you alienate them; whether it's him or another family that has moved to Clayton, that is divisive and that does not help anybody.

Carl Wolfe advised on November 6 the voters will have to make some very difficult choices in Clayton; regardless of one's motivation, this is not an easy thing to take on. Mr. Wolfe is running for City Council as a thirty year resident of Clayton who wants to protect the lifestyle Clayton offers and the values the community. Upon recently retiring from his creative director marketing role for a major corporation, he wanted to find a way to give back to Clayton in a more meaningful way and he applied for a seat on the Planning Commission; lucky enough to be appointed and then elected chairperson for one year. Being on the Planning Commission is an advisory position to the City Council and for himself, he is a more independent thinker and finds that role a little bit frustrating because he would like to have more of a voice on what is actually happening concerning the issues of our City. So that is why he is running for the City Council, to have more of a voice and actually be a decision maker. Voters need to hear facts and understand the complexities and legalities of every single issue. Our future depends on us coming together to make solid decisions so we can become an even better community. Remember the debate we had on the gas station issue which is now a CVS Pharmacy; that's what the people decided. The Clayton Station Shopping Center or even our Grove Park: people didn't want to have a park, and now people enjoy it every day; even this Library building wasn't here thirty years ago. Mr. Wolfe noted he is a proud CBCA volunteer connecting him more with our community, and he will serve all of Clayton with his two ears and one voice. Clayton is his new life's work and he is just getting started.

6. PUBLIC COMMENT ON NON - AGENDA ITEMS

Marci Longchamps, Coyote Circle, inquired what has been done since the parolee housing ordinance was passed in regards to public vs private parks and protection from convicted felons living near private parks. Ms. Longchamps is concerned for the safety of everyone using the park located on Coyote Circle; it is used every day by children. It seems the focus of the sign ordinance is now more important for the City Council to consider rather than convicted felons living next to a park and a playground? When she listened to a taped meeting regarding the sign ordinance Mr. Shuey said, "It's a risk I am willing to take." It's okay to take a legal risk with yard signs, but it's not okay to take a legal risk to ensure the safety of all of the children in Clayton, not just the ones that live in certain areas? To no surprise the City continues to disappoint again and again.

Jeff Wan was hoping the City Council could elaborate when the Council plans to address the sign ordinance, since the ordinance is no longer being enforced. From the latest *Mercury News* article the problematic ordinance would not be taken up until after November; he wonders why that is. Mr. Wan noted in the *Mercury News* there were comments by Councilmember Catalano, and also posted on Next-door, and Councilmember Pierce insisted that when they were voting on the sign ordinance she thought they were only voting on the size on individual signs. That is what he read from their quotes, and not voting on the aggregate signage on a property. Mr. Wan cannot reconcile that with the evidence record that clearly demonstrates understanding and

direction that the restriction was to apply to aggregate signage and not individual signage as is now stated. One of those statements has to be false.

Brian Buddell referenced the parolee housing ordinance that will go into effect in 2 days, singling out the neighborhoods of Keller Ridge and Shell Lane area and exposing them to the threat of parolee housing, the threat of safety, the threat of criminals among them and their children. He found it particularly appalling at a Friday night taped roundtable session, found on YouTube, his website and Facebook page that Councilmember Shuey cattily said in passing the parolee housing ordinance, "we made lemonade out of lemons." Even if the City Council is correct, the residents of Keller Ridge and Shell Lane have had their world changed forever or at least until that Ordinance is changed. Mr. Buddell spoke to a few real estate agents and they have estimated their property values could be impacted as much as 10% with the parolee housing disclosure. He thinks it is symbolic that at Oktoberfest there's a stand that sells the all-you-can-drink yard sized lemonades; he will be there and will be having some of that lemonade, not as a mockery to the Keller Ridge folks, but in sympathy for them. If elected to this City Council, the first thing he wants to address is changing the parolee housing ordinance.

H. Abraham Wilson introduced himself as a candidate for the Contra Costa Community College Board. He has lived in Contra Costa County for almost forty years. He was an investment banker with Bank of America securities, the first elected Mayor of the City of San Ramon and was chair of the Contra Costa County Mayors Conference. Contra Costa Community College is one of the best in the United States and is essential to the future of our students and our country. Mr. Wilson started a new program, Veterans Small Business Management. He plans to work with the college staff to improve relations with students by making sure staff is taken care of. He would appreciate your vote and support and he will work for you.

Frank Gavidia, 104 Gold Rush Court, noted he has been consistently attending meetings since May, and he wanted to address Councilmember Shuey's statement tonight the Council is totally available to the community and they do talk to all of us. Mr. Gavidia disagreed as only one councilmember has ever spoken to him; although the first conversation was spirited, they have had several since and he really likes this councilmember. The other four councilmembers have made no effort. Mr. Gavidia has not been a member of CBCA since 2004, after listening to the officers of CBCA make some comments about "newcomers" and questioning why they don't volunteer, questioning why lots of us do not volunteer. He volunteers somewhere else and just like Brian, and will not say where. When he observes councilmembers huddled together at the free concerts with their sponsors, it's not inviting to the greater masses. There is one other councilmember that he has met and only because he attends the Memorial Day ceremony, which he attends every year for obvious reasons. There are members of the community that are unhappy; he does not know what the percentage is but we will find out when the election happens.

Mayor Haydon concluded the Public Comment Period and asked if any members of the City Council had any comments.

Councilmember Pierce referenced some items that were brought up during Public Comment. There was a comment about responsible growth and where are we going; she was reading a report tonight about the number of housing permits issued in all the various cities over the last several years. In the last four years, Clayton has issued ten permits; one for a second granny unit; two for the housing down on Southbrook; six for the units off of Pine Hollow, and one outside of town on Pine Lane. The reason the City bought the downtown lot from the church was to control what happens on that piece of property; before any development could ever occur on that parcel, a potential developer must present the project to the community for comment before it is presented to the

Planning Commission or City Council. Now for the remarks that nothing can happen on that property because it will impact the community festivals: as someone whose husband makes the maps of the festivals' layouts and permits, she has seen the placement and spacing of all activities and she asked him to rearrange the event, taking everything off of that parcel. It won't look exactly the same but it still all fits in downtown; the carnival still fits, the vendor booths still fit, all the activities still fit in downtown Clayton. Councilmember Pierce next addressed the issue of three-story buildings in downtown: whether it is a three story building or a two or one story, the City has an absolute height limit. She also noted when the City Council receives an email about a matter that will come before it as the City Council on a future agenda, such as the Fulcrum project, members are precluded from answering and providing any type of opinion. It is much safer for the Council to not reply and refer to staff for responses. Otherwise members can jeopardize their ability to vote on any future project. Councilmember Pierce felt it was really important to get some of the facts out there.

Councilmember Catalano added there was a comment tonight made on how to contact councilmembers; if one goes to the City's website, all of our contact information is there, email addresses and phone numbers for every member, and her phone number rings directly to her cell phone. People do contact us; she receives emails and phone calls on everything from wild turkeys to traffic conditions. She also echoed Councilmember Pierce in there are some limitations in what members can communicate; if there is an item about to go on an agenda she will not prejudice herself by forming an opinion before a hearing and before she has all the information in front of her. If she formed an opinion before having the information, she would not be able to vote on that matter. She urged people just pull her aside if one has a question on something.

Mr. Gavidia wished to clarify a matter, and Mayor Haydon allowed him to approach the microphone. Mr. Gavidia said Councilmember Pierce mentioned she heard from many of her constituents before the parolee housing ordinance. Those weren't people here, they get to speak to her; she mentioned her dentist specifically, so he gets to talk to her while Mr. Gavidia doesn't? That is what he was referring to: he doesn't get to talk to you. When he has seen her huddled with sponsors who appear to have a whole lot to say, that is what he was referring to.

Councilmember Diaz advised he has chaired the Art & Wine Festival over the past two years and they purposely changed the footprint for the festival in anticipation should that vacant property evolve as they wanted to see if they could still put on the event without utilizing that open space behind the church property. That's the reason why the music relocated by Kinder-Care and placed other activities in the park. If that ever happened, the piece of property which the City controls ever gets developed, festival planners know how to put those events on, not utilizing that parcel, as it did the last two years.

Mayor Haydon confirmed CBCA's efforts to address any potential changes to the footprint of its events; he understands the popularity of the events and the club wants to continue offering them. We are trying to anticipate our evolving downtown area so we can continue to do that. Councilmembers are all available and he invites anyone who has questions to contact them and if we are able to, we will attempt to respond.

7. PUBLIC HEARINGS – None.

8. **ACTION ITEMS** – None.

9. **COUNCIL ITEMS** – limited to requests and directives for future meetings.
None.

10. **CLOSED SESSION** - None.

11. **ADJOURNMENT**– on call by Mayor Haydon, the City Council adjourned its meeting at 8:00 p.m.

The next regularly scheduled meeting of the City Council is October 16, 2018.

#

Respectfully submitted,

Janet Calderon, City Clerk

APPROVED BY THE CLAYTON CITY COUNCIL

Keith Haydon, Mayor

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Agenda Date: 10/16/18

Agenda Item: 3b

STAFF REPORT

TO: HONORABLE MAYOR AND COUNCILMEMBERS

FROM: Kevin Mizuno, FINANCE MANAGER

DATE: 10/16/18

SUBJECT: INVOICE SUMMARY

Approved: 
Gary A. Napper
City Manager

RECOMMENDATION:

Approve the following:

Cash Requirements Report dated 9/28/18	\$1,671,324.22
Paychex Payroll week 41, PPE 10/07/18	\$87,468.98
Total	\$1,758,793.20

Attachments:

Cash Requirements reports, dated 10/12/18 (6 pages)

Paychex Cash Requirements, week 41 (2 pages)

City of Clayton Cash Requirements Report

Vendor Name	Due Date	Invoice Date	Invoice Number	Invoice Description	Invoice Balance	Potential Discount	Discount Expires On	Net Amount Due
Advanced Elevator Solutions, Inc								
Advanced Elevator Solutions, Inc	10/16/2018	10/16/2018	33340	Elevator maintenance	\$115.00	\$0.00		\$115.00
<i>Totals for Advanced Elevator Solutions, Inc:</i>					<u>\$115.00</u>	<u>\$0.00</u>		<u>\$115.00</u>
All City Management Services, Inc.								
All City Management Services, Inc.	10/16/2018	10/16/2018	56453	School crossing guard svcs 9/9/18-9/22/18	\$594.60	\$0.00		\$594.60
<i>Totals for All City Management Services, Inc.:</i>					<u>\$594.60</u>	<u>\$0.00</u>		<u>\$594.60</u>
Authorize.net								
Authorize.net	10/16/2018	10/16/2018	09/18	Online credit card gateway fee September	\$27.70	\$0.00		\$27.70
<i>Totals for Authorize.net:</i>					<u>\$27.70</u>	<u>\$0.00</u>		<u>\$27.70</u>
California Department of Tax and Fee Administration								
California Department of Tax and Fee A	10/16/2018	10/16/2018	Q1FY19	Use tax for Q1 FY 19	\$2,014.00	\$0.00		\$2,014.00
<i>Totals for California Department of Tax and Fee Administration:</i>					<u>\$2,014.00</u>	<u>\$0.00</u>		<u>\$2,014.00</u>
CalPERS Retirement								
CalPERS Retirement	10/16/2018	10/16/2018	CC102418	City Council retirement ending 10/24/18	\$151.24	\$0.00		\$151.24
CalPERS Retirement	10/16/2018	10/16/2018	100718	Retirement PPE 10/7/18	\$16,499.67	\$0.00		\$16,499.67
<i>Totals for CalPERS Retirement:</i>					<u>\$16,650.91</u>	<u>\$0.00</u>		<u>\$16,650.91</u>
CCWD								
CCWD	10/16/2018	10/16/2018	D Series	Water services 8/3/18-10/2/18	\$35,235.71	\$0.00		\$35,235.71
<i>Totals for CCWD:</i>					<u>\$35,235.71</u>	<u>\$0.00</u>		<u>\$35,235.71</u>
City of Concord								
City of Concord	10/16/2018	10/16/2018	69937	Dispatch services for September	\$20,089.50	\$0.00		\$20,089.50
<i>Totals for City of Concord:</i>					<u>\$20,089.50</u>	<u>\$0.00</u>		<u>\$20,089.50</u>
CME Lighting Supply, Inc								
CME Lighting Supply, Inc	10/16/2018	10/16/2018	228159	Flourescent bulbs for Library	\$149.86	\$0.00		\$149.86
<i>Totals for CME Lighting Supply, Inc:</i>					<u>\$149.86</u>	<u>\$0.00</u>		<u>\$149.86</u>
Comcast								
Comcast	10/16/2018	10/16/2018	10/05/18	Internet 10/10/18-11/9/18	\$386.08	\$0.00		\$386.08
<i>Totals for Comcast:</i>					<u>\$386.08</u>	<u>\$0.00</u>		<u>\$386.08</u>
Concord Uniforms								
Concord Uniforms	10/16/2018	10/16/2018	13968	Armor, PD	\$865.60	\$0.00		\$865.60
Concord Uniforms	10/16/2018	10/16/2018	14464	Uniform shirts, PD	\$208.37	\$0.00		\$208.37
<i>Totals for Concord Uniforms:</i>					<u>\$1,073.97</u>	<u>\$0.00</u>		<u>\$1,073.97</u>
Contra Costa County Animal Svcs Dept								
Contra Costa County Animal Svcs Dept	10/16/2018	10/16/2018	ASD M6060	Animal control svcs Q2 FY19	\$17,236.31	\$0.00		\$17,236.31
<i>Totals for Contra Costa County Animal Svcs Dept:</i>					<u>\$17,236.31</u>	<u>\$0.00</u>		<u>\$17,236.31</u>

City of Clayton Cash Requirements Report

Vendor Name	Due Date	Invoice Date	Invoice Number	Invoice Description	Invoice Balance	Potential Discount	Discount Expires On	Net Amount Due
Contra Costa County Department of Co	9/30/2018	9/30/2018	2019 Q1	CASp fees for Q1 2019	\$975.80	\$0.00		\$975.80
<i>Totals for Contra Costa County Department of Conservation & Development:</i>					<u>\$975.80</u>	<u>\$0.00</u>		<u>\$975.80</u>
Contra Costa County Employment & Human Services								
Contra Costa County Employment & Hu	10/16/2018	10/16/2018	CIC FY19	Children's Interview Center FY 19	\$500.00	\$0.00		\$500.00
<i>Totals for Contra Costa County Employment & Human Services:</i>					<u>\$500.00</u>	<u>\$0.00</u>		<u>\$500.00</u>
Contra Costa County Public Works Dept								
Contra Costa County Public Works Dept	10/16/2018	10/16/2018	701999	Traffic signal maintenance for August	\$881.23	\$0.00		\$881.23
<i>Totals for Contra Costa County Public Works Dept:</i>					<u>\$881.23</u>	<u>\$0.00</u>		<u>\$881.23</u>
Contra Costa County Tax Collector								
Contra Costa County Tax Collector	10/16/2018	10/16/2018	Tax FY19	Property Taxes FY 19	\$6,573.00	\$0.00		\$6,573.00
<i>Totals for Contra Costa County Tax Collector:</i>					<u>\$6,573.00</u>	<u>\$0.00</u>		<u>\$6,573.00</u>
Contra Costa Family Justice Alliance								
Contra Costa Family Justice Alliance	10/16/2018	10/16/2018	2018CPD-02	Family Justice Center FY 19	\$200.00	\$0.00		\$200.00
<i>Totals for Contra Costa Family Justice Alliance:</i>					<u>\$200.00</u>	<u>\$0.00</u>		<u>\$200.00</u>
Cropper Accountancy Corp								
Cropper Accountancy Corp	10/16/2018	10/16/2018	1549	Audit, Streets Rpt, GANN Limit FY 18	\$13,200.00	\$0.00		\$13,200.00
<i>Totals for Cropper Accountancy Corp:</i>					<u>\$13,200.00</u>	<u>\$0.00</u>		<u>\$13,200.00</u>
De Lage Landen Financial Services, Inc.								
De Lage Landen Financial Services, Inc.	10/16/2018	10/16/2018	60846406	Copier contract 10/15/18-11/14/18	\$304.59	\$0.00		\$304.59
<i>Totals for De Lage Landen Financial Services, Inc.:</i>					<u>\$304.59</u>	<u>\$0.00</u>		<u>\$304.59</u>
Dillon Electric Inc								
Dillon Electric Inc	10/16/2018	10/16/2018	3760	Install OKT flags	\$270.00	\$0.00		\$270.00
<i>Totals for Dillon Electric Inc:</i>					<u>\$270.00</u>	<u>\$0.00</u>		<u>\$270.00</u>
Division of the State Architect								
Division of the State Architect	9/30/2018	9/30/2018	2019 Q1	CASp fees for Q1 2019	\$114.80	\$0.00		\$114.80
<i>Totals for Division of the State Architect:</i>					<u>\$114.80</u>	<u>\$0.00</u>		<u>\$114.80</u>
Hammons Supply Company								
Hammons Supply Company	10/16/2018	10/16/2018	103766	Library janitorial supplies	\$235.05	\$0.00		\$235.05
<i>Totals for Hammons Supply Company:</i>					<u>\$235.05</u>	<u>\$0.00</u>		<u>\$235.05</u>
Health Care Dental Trust								
Health Care Dental Trust	10/16/2018	10/16/2018	249676	Dental for October	\$2,292.17	\$0.00		\$2,292.17
<i>Totals for Health Care Dental Trust:</i>					<u>\$2,292.17</u>	<u>\$0.00</u>		<u>\$2,292.17</u>
Renetta Hoobler								
Renetta Hoobler	10/16/2018	10/16/2018	100618	Deposit refund EH 10/6/18	\$500.00	\$0.00		\$500.00
<i>Totals for Renetta Hoobler:</i>					<u>\$500.00</u>	<u>\$0.00</u>		<u>\$500.00</u>

City of Clayton Cash Requirements Report

Vendor Name	Due Date	Invoice Date	Invoice Number	Invoice Description	Invoice Balance	Potential Discount	Discount Expires On	Net Amount Due
HUB Inter of CA Ins Svc								
HUB Inter of CA Ins Svc	10/16/2018	10/16/2018	09/18	Event Insurance for September	\$149.19	\$0.00		\$149.19
				<i>Totals for HUB Inter of CA Ins Svc:</i>	<i>\$149.19</i>	<i>\$0.00</i>		<i>\$149.19</i>
ICMA Retirement Corporation								
ICMA Retirement Corporation	10/16/2018	10/16/2018	41976	ICMA annual plan fee Q2 FY 19	\$125.00	\$0.00		\$125.00
				<i>Totals for ICMA Retirement Corporation:</i>	<i>\$125.00</i>	<i>\$0.00</i>		<i>\$125.00</i>
iPayment								
iPayment	10/16/2018	10/16/2018	09/18	Credit card fee for September	\$96.27	\$0.00		\$96.27
iPayment	10/16/2018	10/16/2018	09/18	Online credit card fee for September	\$133.11	\$0.00		\$133.11
				<i>Totals for iPayment:</i>	<i>\$229.38</i>	<i>\$0.00</i>		<i>\$229.38</i>
LarryLogic Productions								
LarryLogic Productions	10/16/2018	10/16/2018	1764	Streaming video & Equip upgrade consults	\$450.00	\$0.00		\$450.00
LarryLogic Productions	10/16/2018	10/16/2018	1765	City council meeting production 10/2/18	\$360.00	\$0.00		\$360.00
LarryLogic Productions	10/16/2018	10/16/2018	1756	City council meeting production 9/18/18	\$360.00	\$0.00		\$360.00
				<i>Totals for LarryLogic Productions:</i>	<i>\$1,170.00</i>	<i>\$0.00</i>		<i>\$1,170.00</i>
Matrix Association Management								
Matrix Association Management	10/16/2018	10/16/2018	7520	Diablo Estates management for September	\$4,532.50	\$0.00		\$4,532.50
				<i>Totals for Matrix Association Management:</i>	<i>\$4,532.50</i>	<i>\$0.00</i>		<i>\$4,532.50</i>
Midstate Barrier								
Midstate Barrier	10/16/2018	10/16/2018	CLAQQ1801	Replace Pine Hollow Rd Barricade	\$5,525.00	\$0.00		\$5,525.00
				<i>Totals for Midstate Barrier:</i>	<i>\$5,525.00</i>	<i>\$0.00</i>		<i>\$5,525.00</i>
MPA								
MPA	10/16/2018	10/16/2018	M1903	Insurance FY 19	\$53,952.00	\$0.00		\$53,952.00
				<i>Totals for MPA:</i>	<i>\$53,952.00</i>	<i>\$0.00</i>		<i>\$53,952.00</i>
Pacific Telemanagement Svc								
Pacific Telemanagement Svc	10/16/2018	10/16/2018	2002127	Courtyard payphone for October	\$73.00	\$0.00		\$73.00
				<i>Totals for Pacific Telemanagement Svc:</i>	<i>\$73.00</i>	<i>\$0.00</i>		<i>\$73.00</i>
Paychex								
Paychex	10/16/2018	10/16/2018	2018100801	Payroll fees PPE 10/7/18	\$220.11	\$0.00		\$220.11
				<i>Totals for Paychex:</i>	<i>\$220.11</i>	<i>\$0.00</i>		<i>\$220.11</i>
Reliable Automotive, LLC								
Reliable Automotive, LLC	10/16/2018	10/16/2018	26427	Service for 99 F-450	\$290.99	\$0.00		\$290.99
				<i>Totals for Reliable Automotive, LLC:</i>	<i>\$290.99</i>	<i>\$0.00</i>		<i>\$290.99</i>
Riso Products of Sacramento								
Riso Products of Sacramento	10/16/2018	10/16/2018	188290	Copier lease pmt 19 of 60	\$106.09	\$0.00		\$106.09
				<i>Totals for Riso Products of Sacramento:</i>	<i>\$106.09</i>	<i>\$0.00</i>		<i>\$106.09</i>

City of Clayton Cash Requirements Report

Vendor Name	Due Date	Invoice Date	Invoice Number	Invoice Description	Invoice Balance	Potential Discount	Discount Expires On	Net Amount Due
Sierra Nevada Construction, Inc.								
Sierra Nevada Construction, Inc.	10/16/2018	10/16/2018	56694	Neighborhood Streets repaving	\$650,477.47	\$0.00		\$650,477.47
<i>Totals for Sierra Nevada Construction, Inc.:</i>					<u>\$650,477.47</u>	<u>\$0.00</u>		<u>\$650,477.47</u>
Sprint Comm (PD)								
Sprint Comm (PD)	10/16/2018	10/16/2018	703335311-202	Cell phones 8/26/18-9/25/18	\$643.12	\$0.00		\$643.12
<i>Totals for Sprint Comm (PD):</i>					<u>\$643.12</u>	<u>\$0.00</u>		<u>\$643.12</u>
Staples Business Credit								
Staples Business Credit	10/16/2018	10/16/2018	1621234113	Office supplies for August	\$138.05	\$0.00		\$138.05
<i>Totals for Staples Business Credit:</i>					<u>\$138.05</u>	<u>\$0.00</u>		<u>\$138.05</u>
Swenson's Mobile Fleet Repair								
Swenson's Mobile Fleet Repair	10/16/2018	10/16/2018	1001060	Service to 99 F-450	\$765.44	\$0.00		\$765.44
Swenson's Mobile Fleet Repair	10/16/2018	10/16/2018	1001061	Service to 2000 F-350	\$854.23	\$0.00		\$854.23
Swenson's Mobile Fleet Repair	10/16/2018	10/16/2018	1001064	Service to 99 F-450	\$518.86	\$0.00		\$518.86
Swenson's Mobile Fleet Repair	10/16/2018	10/16/2018	1001063	Service to 2007 F-450	\$624.71	\$0.00		\$624.71
<i>Totals for Swenson's Mobile Fleet Repair:</i>					<u>\$2,763.24</u>	<u>\$0.00</u>		<u>\$2,763.24</u>
US Bank - Corp Pmt System CalCard								
US Bank - Corp Pmt System CalCard	10/16/2018	10/16/2018	Stmt end 9/24/18	Storage unit rent	\$152.00	\$0.00		\$152.00
US Bank - Corp Pmt System CalCard	10/16/2018	10/16/2018	Stmt end 9/24/18	Alpine Awards, Plaque for Russ Eddy	\$58.40	\$0.00		\$58.40
US Bank - Corp Pmt System CalCard	10/16/2018	10/16/2018	Stmt end 9/24/18	Alpine Awards, Mayor Photo Plate, TLC Plaq	\$53.23	\$0.00		\$53.23
US Bank - Corp Pmt System CalCard	10/16/2018	10/16/2018	Stmt end 9/24/18	Postage	\$7.25	\$0.00		\$7.25
US Bank - Corp Pmt System CalCard	10/16/2018	10/16/2018	Stmt end 9/24/18	Glassdoor.com, Officer Empl Ad	\$149.00	\$0.00		\$149.00
US Bank - Corp Pmt System CalCard	10/16/2018	10/16/2018	Stmt end 9/24/18	Fuel	\$170.00	\$0.00		\$170.00
US Bank - Corp Pmt System CalCard	10/16/2018	10/16/2018	Stmt end 9/24/18	Fuel	\$624.85	\$0.00		\$624.85
US Bank - Corp Pmt System CalCard	10/16/2018	10/16/2018	Stmt end 9/24/18	Fuel	\$631.62	\$0.00		\$631.62
US Bank - Corp Pmt System CalCard	10/16/2018	10/16/2018	Stmt end 9/24/18	Fuel	\$40.37	\$0.00		\$40.37
US Bank - Corp Pmt System CalCard	10/16/2018	10/16/2018	Stmt end 9/24/18	Fuel	\$223.34	\$0.00		\$223.34
US Bank - Corp Pmt System CalCard	10/16/2018	10/16/2018	Stmt end 9/24/18	Glue, Prime Membership, Otter Box	\$70.74	\$0.00		\$70.74
US Bank - Corp Pmt System CalCard	10/16/2018	10/16/2018	Stmt end 9/24/18	Safety glasses, ear plugs, pitch forks, phone c	\$169.11	\$0.00		\$169.11
US Bank - Corp Pmt System CalCard	10/16/2018	10/16/2018	Stmt end 9/24/18	Yellow jacket traps, main line parts, lights	\$258.72	\$0.00		\$258.72
US Bank - Corp Pmt System CalCard	10/16/2018	10/16/2018	Stmt end 9/24/18	Vehicle batteries	\$417.57	\$0.00		\$417.57
US Bank - Corp Pmt System CalCard	10/16/2018	10/16/2018	Stmt end 9/24/18	Caster wheels	\$171.04	\$0.00		\$171.04
US Bank - Corp Pmt System CalCard	10/16/2018	10/16/2018	Stmt end 9/24/18	Flowers, EH	\$72.16	\$0.00		\$72.16
US Bank - Corp Pmt System CalCard	10/16/2018	10/16/2018	Stmt end 9/24/18	Equip repair, edger belts	\$733.71	\$0.00		\$733.71
US Bank - Corp Pmt System CalCard	10/16/2018	10/16/2018	Stmt end 9/24/18	Lamps for CCP	\$1,399.17	\$0.00		\$1,399.17
US Bank - Corp Pmt System CalCard	10/16/2018	10/16/2018	Stmt end 9/24/18	Shovels, chain	\$239.55	\$0.00		\$239.55
US Bank - Corp Pmt System CalCard	10/16/2018	10/16/2018	Stmt end 9/24/18	Fuel	\$583.00	\$0.00		\$583.00
US Bank - Corp Pmt System CalCard	10/16/2018	10/16/2018	Stmt end 9/24/18	Vehicle Gas	\$417.09	\$0.00		\$417.09
US Bank - Corp Pmt System CalCard	10/16/2018	10/16/2018	Stmt end 9/24/18	Vehicle Gas	\$11.21	\$0.00		\$11.21
US Bank - Corp Pmt System CalCard	10/16/2018	10/16/2018	Stmt end 9/24/18	Vehicle Gas	\$175.47	\$0.00		\$175.47
US Bank - Corp Pmt System CalCard	10/16/2018	10/16/2018	Stmt end 9/24/18	Vehicle Gas	\$483.45	\$0.00		\$483.45
US Bank - Cor System CalCard	10/16/2018	10/16/2018	Stmt end 9/24/18	Vehicle Gas	\$376.35	\$0.00		\$376.35

City of Clayton Cash Requirements Report

Vendor Name	Due Date	Invoice Date	Invoice Number	Invoice Description	Invoice Balance	Potential Discount	Discount Expires On	Net Amount Due
US Bank - Corp Pmt System CalCard	10/16/2018	10/16/2018	Stmt end 9/24/18	TLO, Search engine	\$41.20	\$0.00		\$41.20
US Bank - Corp Pmt System CalCard	10/16/2018	10/16/2018	Stmt end 9/24/18	Rex lock, Keys	\$10.33	\$0.00		\$10.33
US Bank - Corp Pmt System CalCard	10/16/2018	10/16/2018	Stmt end 9/24/18	Headlights	\$23.91	\$0.00		\$23.91
US Bank - Corp Pmt System CalCard	10/16/2018	10/16/2018	Stmt end 9/24/18	Vehicle Gas	\$479.53	\$0.00		\$479.53
US Bank - Corp Pmt System CalCard	10/16/2018	10/16/2018	Stmt end 9/24/18	Vehicle Gas	\$209.87	\$0.00		\$209.87
US Bank - Corp Pmt System CalCard	10/16/2018	10/16/2018	Stmt end 9/24/18	Officer supplies	\$148.56	\$0.00		\$148.56
US Bank - Corp Pmt System CalCard	10/16/2018	10/16/2018	Stmt end 9/24/18	Training travel, meals	\$595.11	\$0.00		\$595.11
US Bank - Corp Pmt System CalCard	10/16/2018	10/16/2018	Stmt end 9/24/18	Vehicle Gas	\$445.96	\$0.00		\$445.96
US Bank - Corp Pmt System CalCard	10/16/2018	10/16/2018	Stmt end 9/24/18	Vehicle Gas	\$510.23	\$0.00		\$510.23
US Bank - Corp Pmt System CalCard	10/16/2018	10/16/2018	Stmt end 9/24/18	Office supplies	\$206.84	\$0.00		\$206.84
US Bank - Corp Pmt System CalCard	10/16/2018	10/16/2018	Stmt end 9/24/18	Training class, Sandy, Stacy	\$390.00	\$0.00		\$390.00
US Bank - Corp Pmt System CalCard	10/16/2018	10/16/2018	Stmt end 9/24/18	PD Patches	\$293.62	\$0.00		\$293.62
US Bank - Corp Pmt System CalCard	10/16/2018	10/16/2018	Stmt end 9/24/18	Vehicle Gas	\$352.59	\$0.00		\$352.59
US Bank - Corp Pmt System CalCard	10/16/2018	10/16/2018	Stmt end 9/24/18	Taser batteries, padlocks, holster	\$321.13	\$0.00		\$321.13
US Bank - Corp Pmt System CalCard	10/16/2018	10/16/2018	Stmt end 9/24/18	Training travel, meals	\$539.04	\$0.00		\$539.04
US Bank - Corp Pmt System CalCard	10/16/2018	10/16/2018	Stmt end 9/24/18	Vehicle Gas	\$247.35	\$0.00		\$247.35
US Bank - Corp Pmt System CalCard	10/16/2018	10/16/2018	Stmt end 9/24/18	Car washes	\$77.94	\$0.00		\$77.94
US Bank - Corp Pmt System CalCard	10/16/2018	10/16/2018	Stmt end 9/24/18	Training Meals	\$92.63	\$0.00		\$92.63
US Bank - Corp Pmt System CalCard	10/16/2018	10/16/2018	Stmt end 9/24/18	Training travel, meals	\$234.97	\$0.00		\$234.97
US Bank - Corp Pmt System CalCard	10/16/2018	10/16/2018	Stmt end 9/24/18	Vehicle Gas	\$26.00	\$0.00		\$26.00
US Bank - Corp Pmt System CalCard	10/16/2018	10/16/2018	Stmt end 9/24/18	Oakhurst Country Club - Mayors' Conference	\$1,685.97	\$0.00		\$1,685.97
US Bank - Corp Pmt System CalCard	10/16/2018	10/16/2018	Stmt end 9/24/18	Promotional items for PD	\$439.14	\$0.00		\$439.14
US Bank - Corp Pmt System CalCard	10/16/2018	10/16/2018	Stmt end 9/24/18	Land's End, shirt	\$44.48	\$0.00		\$44.48
<i>Totals for US Bank - Corp Pmt System CalCard:</i>					<i>\$15,104.80</i>	<i>\$0.00</i>		<i>\$15,104.80</i>
VSS International, Inc.								
VSS International, Inc.	10/16/2018	10/16/2018	20017455	Collector Street Rehab labor #2	\$89,256.85	\$0.00		\$89,256.85
VSS International, Inc.	10/16/2018	10/16/2018	20017398	Collector Street Rehab labor #1	\$668,843.15	\$0.00		\$668,843.15
<i>Totals for VSS International, Inc.:</i>					<i>\$758,100.00</i>	<i>\$0.00</i>		<i>\$758,100.00</i>
Walnut Creek Ford								
Walnut Creek Ford	10/16/2018	10/16/2018	10052018	Ford F-150 for PD	\$41,865.00	\$0.00		\$41,865.00
<i>Totals for Walnut Creek Ford:</i>					<i>\$41,865.00</i>	<i>\$0.00</i>		<i>\$41,865.00</i>
Warner Brothers Tree Service								
Warner Brothers Tree Service	10/16/2018	10/16/2018	14438	Tree work Eagle Peak/Yolanda Cir	\$3,640.00	\$0.00		\$3,640.00
Warner Brothers Tree Service	10/16/2018	10/16/2018	14437	Tree work Oakhurst Dr	\$315.00	\$0.00		\$315.00
Warner Brothers Tree Service	10/16/2018	10/16/2018	14436	Tree work Oakhurst Dr	\$630.00	\$0.00		\$630.00
Warner Brothers Tree Service	10/16/2018	10/16/2018	14435	Tree work Peacock Creek Dr	\$1,140.00	\$0.00		\$1,140.00
Warner Brothers Tree Service	10/16/2018	10/16/2018	14434	Tree work Pine St	\$840.00	\$0.00		\$840.00
Warner Brothers Tree Service	10/16/2018	10/16/2018	14433	Tree work Oakhurst Dr	\$840.00	\$0.00		\$840.00
<i>Totals for Warner Brothers Tree Service:</i>					<i>\$7,405.00</i>	<i>\$0.00</i>		<i>\$7,405.00</i>
Workers.com								
Workers.com	10/16/2018	10/16/2018	123062	Seasonal workers week end 9/23/18	\$4,532.36	\$0.00		\$4,532.36
Workers.com	10/16/2018	10/16/2018	123114	Seasonal workers week end 9-30-18	\$4,301.64	\$0.00		\$4,301.64

City of Clayton Cash Requirements Report

<i>Totals for Workers.com:</i>	<u>\$8,834.00</u>	<u>\$0.00</u>	<u>\$8,834.00</u>
GRAND TOTALS:	\$1,671,324.22	\$0.00	\$1,671,324.22

CASH REQUIREMENTS

CASH REQUIRED FOR NEGOTIABLE CHECKS &/OR ELECTRONIC FUNDS TRANSFERS (EFT) FOR CHECK DATE 10/10/18: \$87,468.98

TRANSACTION SUMMARY

SUMMARY BY TRANSACTION TYPE -		
	TOTAL ELECTRONIC FUNDS TRANSFER (EFT)	87,468.98
	CASH REQUIRED FOR NEGOTIABLE CHECKS &/OR EFT	87,468.98
	TOTAL MANUAL CHECKS/UPDATES	1,399.94
	CASH REQUIRED BEFORE REMAINING D / W / L	88,868.92
	TOTAL REMAINING DEDUCTIONS / WITHHOLDINGS / LIABILITIES	12,590.30
	CASH REQUIRED FOR CHECK DATE 10/10/18	101,459.22

TRANSACTION DETAIL

ELECTRONIC FUNDS TRANSFER - *Your financial institution will initiate transfer to Paychex at or after 12:01 A.M. on transaction date.*

TRANS. DATE	BANK NAME	ACCOUNT NUMBER	PRODUCT	DESCRIPTION		BANK DRAFT AMOUNTS & OTHER TOTALS
10/09/18	BANK OF AMERICA, NA	xxxxxx4799	Direct Deposit	Net Pay Allocations	68,517.81	
10/09/18	BANK OF AMERICA, NA	xxxxxx4799	Direct Deposit	Deductions with Direct Deposit	603.50	69,121.31
10/09/18	BANK OF AMERICA, NA	xxxxxx4799	Readychex®	Check Amounts	692.61	692.61
10/09/18	BANK OF AMERICA, NA	xxxxxx4799	Garnishment	Employee Deductions	36.40	36.40
				EFT FOR 10/09/18		69,850.32
10/10/18	BANK OF AMERICA, NA	xxxxxx4799	Taxpay®	Employee Withholdings		
				Social Security	159.81	
				Medicare	1,391.02	
				Fed Income Tax	10,106.66	
				CA Income Tax	4,008.16	
				Total Withholdings	15,665.65	
				Employer Liabilities		
				Social Security	159.81	
				Medicare	1,391.09	
				Fed Unemploy	44.68	
				CA Unemploy	349.98	
				CA Emp Train	7.45	
				Total Liabilities	1,953.01	17,618.66
				EFT FOR 10/10/18		17,618.66
				TOTAL EFT		87,468.98

CASH REQUIREMENTS

CASH REQUIRED FOR NEGOTIABLE CHECKS &/OR ELECTRONIC FUNDS TRANSFERS (EFT) FOR CHECK DATE 10/10/18: \$87,468.98

MANUAL CHECKS/UPDATES - These amounts are for previously calculated checks that were issued by you. You may have already deducted these funds from your account.

<u>TRANS. DATE</u>	<u>BANK NAME</u>	<u>ACCOUNT NUMBER</u>	<u>PRODUCT</u>	<u>DESCRIPTION</u>		<u>TOTAL</u>
10/10/18	Refer to your records for account	Information	Payroll	Check Amounts	1,399.94	
TOTAL MANUAL CHECKS/UPDATES						1,399.94

REMAINING DEDUCTIONS / WITHHOLDINGS / LIABILITIES - Paychex does not remit these funds. You must ensure accurate and timely payment of applicable items.

<u>TRANS. DATE</u>	<u>BANK NAME</u>	<u>ACCOUNT NUMBER</u>	<u>PRODUCT</u>	<u>DESCRIPTION</u>		<u>TOTAL</u>
10/10/18	Refer to your records for account	Information	Payroll	Employee Deductions		
				1959 Surv. Ben.	11.16	
				414h2 EE PD ER Cont.	70.31	
				414h2 Pretax	6,098.13	
				457b EE Pretax	103.85	
				DC ICMA Pretax	2,029.80	
				FSA Dep Care Pretax	411.14	
				Health Prem Pretax	2,949.83	
				Nationwide Pretax	720.00	
				Supp Ins Post Tax	89.57	
				Supplemental Ins	106.51	
				Total Deductions	12,590.30	
TOTAL REMAINING DEDUCTIONS / WITHHOLDINGS / LIABILITIES						12,590.30

PAYCHEX WILL MAKE THESE TAX DEPOSIT(S) ON YOUR BEHALF - This information serves as a record of payment.

<u>DUE DATE</u>	<u>PRODUCT</u>	<u>DESCRIPTION</u>	
10/17/18	Taxpay@	FED IT PMT Group	13,208.39
10/17/18	Taxpay@	CA IT PMT Group	4,008.16



Agenda Date: 10-16-2018

Agenda Item: 3c

Approved:

Gary A. Napper
City Manager

AGENDA REPORT

TO: HONORABLE MAYOR AND COUNCILMEMBERS

FROM: JANET CALDERON, CITY CLERK

DATE: October 16, 2018

SUBJECT: Adopt a Resolution delegating authority to the City Manager to make and certify determinations of City employee disability to the California Public Employees' Retirement System.

RECOMMENDATION

Adopt a Resolution delegating authority to the City Manager (under Government Code Section 21152(C), 21156, and 21173) to make and certify determinations of City employee disability to the California Public Employees Retirement System.

BACKGROUND

The City of Clayton, as a contract member of CalPERS, has available to its employees the provision for a disability retirement. If an employee has a disabling injury or illness that prevents the employee from performing his/her usual job duties, the employee may be eligible for a disability retirement (non-work-related), or an industrial (work-related) disability retirement.

To qualify for a disability retirement (non-work-related), the employee must have at least five years of service credit, and be mentally or physically incapacitated from performing his/her usual job duties. There is no minimum age requirement for a disability retirement and the injury or disease causing the incapacity need not to be job-related. An application for disability retirement may be made by the City or by the employee. Following filing of a disability application, CalPERS requests the City to determine whether or not the employee is incapacitated to perform his or her duties.

For an industrial disability retirement, there is no minimum service credit or age requirement; however the disabling injury or illness must be due to the employee's job. The City's contract with CalPERS allows only public safety members ("local safety members") be eligible for an industrial disability retirement.

Subject: Adopt a Resolution delegating authority to the City Manager to make and certify determinations of City employee disability to the California Public Employees' Retirement System.

Date: October 16, 2018

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In all cases where an employee is applying for disability or industrial disability retirement, the employee is required to submit all medical information provided by the employee, employer and/or workers' compensation carrier. Due to the confidential nature of such medical information (ref: HIPAA law; individual privacy rights), it is impossible for a City Council to make such a determination in open session without breaching such medical confidentialities (note: the Brown Act has no provision for taking this action in closed session). Consequently, most public agencies in the CalPERS pension system are delegating this determination authority to its City Manager or Chief Executive Officer, as advised by legal counsel.

The determination on a disability or industrial disability retirement for public safety members is made by the local agency – not CalPERS. As a contracting agency of CalPERS, the City has the authority to make disability or industrial disability decisions for its local safety employees only. The decision is then submitted by Resolution to CalPERS in order to process the application for the local safety member.

PROCESS

Should the Council adopt the recommended Resolution of Delegation of Authority, the Mayor would then sign the Resolution and a certified copy will be sent to CalPERS to be filed. If the Resolution is not adopted, the City is virtually unable to make a determination on disability retirement applications for City employees who are unable to work due to disability.

Attachments: Proposed Resolution for Delegation of Authority (2 pages)

RESOLUTION NO. - 2018

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CLAYTON DELEGATING AUTHORITY TO ITS CITY MANAGER UNDER GOVERNMENT CODE SECTION 21152(C), 21156, AND 21173 TO MAKE AND CERTIFY DETERMINATIONS OF CITY EMPLOYEE DISABILITY TO THE CALIFORNIA PUBLIC EMPLOYEES' RETIREMENT SYSTEM.

**THE CITY COUNCIL
City of Clayton, California**

WHEREAS, the City of Clayton (herein referred to as Agency) is a contracting agency of the California Public Employees Retirement System; and

WHEREAS, the Public Employees' Retirement Law requires a contracting agency to determine whether an employee of such agency in employment in which he/she is classified as a local safety member is disabled for purposes of the Public Employees Retirement Law and whether such disability is "industrial" within the meaning of such law; and

WHEREAS, the City Council of the City of Clayton has determined upon legal advice that it may delegate authority under Government Code Section 21173 to make such determinations to the incumbent in the position of the City Manager of the City of Clayton;

NOW, THEREFORE, BE IT RESOLVED the City Council of the City of Clayton, California does hereby delegate to the incumbent in the position of the City Manager of the City of Clayton, the authority to make applications on behalf of this Agency pursuant to Government Code Section 21152 (c) for disability retirement of all employees and to initiate requests for reinstatement of such employees who are retired for disability;

BE IT FURTHER RESOLVED the City Council of the City of Clayton does hereby delegate to the incumbent in the position of City Manager of the City of Clayton the authority to make determinations of disability on behalf of the Agency under Government Code Section 21156 and whether such disability is industrial and to certify such determinations and all other necessary information to the California Public Employees' Retirement System.

PASSED, APPROVED and ADOPTED by the City Council of Clayton, California at a regular public meeting thereof held on the 16th day of October 2018 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

THE CITY COUNCIL OF CLAYTON, CA

Keith Haydon, Mayor

ATTEST:

Janet Calderon, City Clerk



Agenda Date: 10-16-2018

Agenda Item: 3d

Approved



Gary A. Napper
City Manager

AGENDA REPORT

TO: HONORABLE MAYOR AND COUNCILMEMBERS

FROM: CITY MANAGER

DATE: 16 OCTOBER 2018

**SUBJECT: APPROVE PROPOSED SCHEDULE FOR CALENDAR YEAR 2019
SATURDAY "CONCERTS IN THE GROVE" SERIES**

RECOMMENDATION

As requested by Mr. Howard Geller (concerts organizer), by minute motion it is recommended the City Council authorize the use of The Grove Park for ten (10) Saturday "Concerts in The Grove" on the following proposed dates in calendar year 2019:

<u>Saturday</u>	<u>Calendar Comment</u>
May 11, 2019	Mother's Day weekend [usual start date]
May 25, 2019	Memorial Day weekend
June 8, 2019	
June 22, 2019	
July 6, 2019	Post-Independence Day weekend
July 20, 2019	
August 3, 2019	
August 17, 2019	
August 31, 2019	Labor Day weekend/Labor Day Derby
September 14, 2019	

BACKGROUND

The popular "Concerts in The Grove" series on select Saturdays requires the City Council's official approval for use of the public park for this purpose. In addition, the City Council's approval accompanies the allowance of alcohol consumption in The Grove Park only during the times of this community event since the *Clayton Municipal Code* prohibits alcohol consumption in any municipal park unless otherwise expressly permitted by the City (ref. CMC Section 11.04.190, which by definition includes public open spaces, recreation areas, and City trails).

The Concerts account, including donation and sponsor revenues, underwrites City expenses incurred in supporting the Saturday events (e.g. police officers, maintenance, ASCAP and BMI licenses, portable restrooms and paper supplies).