

**MINUTES  
OF THE  
REGULAR MEETING  
CLAYTON CITY COUNCIL**

**TUESDAY, February 6, 2018**

1. **CALL TO ORDER & ROLL CALL** – The meeting was called to order at 7:00 p.m. by Mayor Haydon in Hoyer Hall, Clayton Community Library, 6125 Clayton Road, Clayton, CA. Councilmembers present: Mayor Haydon, and Councilmembers Catalano, Diaz and Pierce. Councilmembers absent: Vice Mayor Shuey. Staff present: City Manager Gary Napper, City Attorney Mala Subramanian, Assistant to the City Manager Laura Hoffmeister, and City Clerk/HR Manager Janet Brown.

2. **PLEDGE OF ALLEGIANCE** – led by Mayor Haydon.

3. **CONSENT CALENDAR**

**Councilmember Catalano requested Item 3(a) be pulled from the Consent Calendar for separate discussion.**

**It was moved by Councilmember Catalano, seconded by Councilmember Pierce, to approve the Consent Calendar Items 3(b) – (d). (Passed; 4-0 vote).**

- (b) Approved the Financial Demands and Obligations of the City.
- (c) Accepted with regret the resignation of Joyce Atkinson as Clayton’s representative on the Contra Costa County Library Commission
- (d) Accepted City Investment Portfolio Report for the 2<sup>nd</sup> Quarter of FY 2017-18 ending December 31, 2017.

**Consent Calendar Item 3(a) - Pulled**

- (a) Approve the minutes of the City Council’s regular meeting of January 16, 2018 and special meeting of January 30, 2018.

Councilmember Catalano noted at the last regular meeting of the City Council under Item 9 she requested an item be placed on a future agenda for discussion of new state law AB 1505 and below market rate (BMR) housing units.

**It was moved by Councilmember Catalano, seconded by Councilmember Pierce, to approve Consent Calendar Item 3(a), the minutes as amended. (Passed; 4-0 vote).**

4. **RECOGNITIONS AND PRESENTATIONS**

- (a) Recognition to outgoing Contra Costa County Library Commissioner Joyce Atkinson in appreciation for her valued civic service to the Clayton community.

Mayor Haydon presented Contra Costa County Library Commissioner Joyce Atkinson a plaque in appreciation for her valued civic service to the Clayton community. Mayor Haydon also presented Certificates of Recognition from State Senator Steve Glazer and Assemblymember Tim Grayson offices.

- (b) Certificates of Recognition to public school students for exemplifying the “Do the Right Thing” character trait of “Kindness” during the months of November and December 2017.

Mayor Haydon, Mt. Diablo Elementary School Vice Principal Joe Bruno and kindergarten teachers Joanna Shelley and Shanna Pilon presented Certificates to students Alexa Fung and Sloane Smith.

Mayor Haydon and Diablo View Middle School Principal Patti Bannister presented Certificates to students Garrett Alton and Kasey Montgomery.

Mayor Haydon also presented each student with certificates of recognition from State Senator Steve Glazer and Assemblymember Tim Grayson offices.

As no student was present to receive Certificates of Recognition selected by Clayton Valley Charter High School, Mayor Haydon requested City staff to contact the school and try to reschedule the recognition to a subsequent City Council meeting.

- (c) Presentation on the Contra Costa Senior Policy Platform 2020 (4 years) by Debbie Toth, President and CEO of Choice in Aging (Pleasant Hill).

Debbie Toth, President and CEO of Choice in Aging provided information on the aging policy platform for Contra Costa County and requested two (2) members of the Clayton City Council participate further in developing a program friendly to children and the aging community. Ms. Toth presented a Power Point noting the growth in the aging of communities in California as 7,000 Californians turn 65 every week, 30,000 per month; and 365,000 people per year. Ms. Toth noted 20% of Californians will be 65 or older in 2030; the fastest growing segment is age 85 and older. In Contra Costa County the aging population will increase up to 299% in forty (40) years.

Ms. Toth provided a brief history of how the aging policy platform was created with the development and referenced the Advocate section of the Policy Platform reading, *“Advocate for the Board of Supervisors and all city councils to implement an “aging friendly” policy that ensures that all new policies consider the impact on Contra Costa County seniors and utilize the aging-friendly components/domains defined by the World Health Organization.”*

Councilmember Pierce thanked Ms. Toth for the work she has done across Contra Costa County; not only does she run a non-profit that helps seniors daily, she also works extensively with the Council on Aging. Councilmember Pierce added this issue is incredibly important; with her experiences with her own parents she has seen close up what aging is like in this area and it is not easy to get around, even with the Mobility Matters and senior mobility programs to get people back and forth to their medical facility, County Connection and taxis are not enough. The more we do as policymakers to ensure we have aging friendly policies in place in every single thing we do, the better off all will be. For example, the Clayton Business and Community Association recently funded sixty (60) more large type print books for the Clayton Library last month. She agreed to assist as one of the two requested Clayton City Councilmembers.

Mayor Haydon added the whole population in America and worldwide is aging, and as families become more and more separated this concern becomes more of an issue. Mayor Haydon thanked Ms. Toth on recognizing this and trying to do something about it; he hopes she continues to gain support.

## 5. **REPORTS**

- (a) Planning Commission – No meeting held.
- (b) Trails and Landscaping Committee – No meeting held.
- (c) City Manager/Staff

City Manager Napper advised there is now an opening for Clayton's delegate to the Contra Costa County Library Commission. He added its meetings take place in the evening in Pleasant Hill. Interested parties should inquire with City Hall for details.

Mr. Napper also noted the City's Christmas tree in the downtown is scheduled to be replaced this week with a 16' - 18' white fir tree from Oregon.

- (d) City Council - Reports from Council liaisons to Regional Committees, Commissions and Boards.

Councilmember Catalano attended the Clayton Community Library Foundation meeting, the Clayton Business and Community Association general membership meeting, the Clayton Successor Agency Oversight Board meeting, the special meeting of the Clayton City Council, and the Clayton Business and Community Association Art & Wine Festival committee meeting.

Councilmember Diaz attended the special meeting of the Clayton City Council.

Councilmember Pierce attended two Contra Costa Transportation Authority Board meetings, the Association of Bay Area Governments Finance Committee and General Executive Board meetings, the preview of the new BART trains, the Metropolitan Transportation Commission's committee and Board meetings, the special meeting of the Clayton City Council, the Contra Costa County Mayors' Conference in San Pablo, the Clayton Museum "A Collection of Small Collections" exhibit preview event, the League of Woman Voters of Diablo Valley "Winds of Change" League Day; she also announced the upcoming the Clayton Museum 41<sup>st</sup> Annual Camellia Tea event on February 11th and the Clayton Museum Garden groundbreaking event taking place at 7:30 a.m. on February 7th

Mayor Haydon attended the East Contra Costa Habitat Conservancy meeting, the County Connection Board of Directors meeting, the preview of the new BART trains, the League of California Cities East Bay Division meeting, the special meeting of the Clayton City Council, the Contra Costa County Mayors' Conference hosted by the City of San Pablo, the Clayton Museum "A Collection of Small Collections" exhibit preview event, and the Clayton Museum Garden groundbreaking event.

- (e) Other – None.

## 6. **PUBLIC COMMENT ON NON - AGENDA ITEMS**

Ann Stanaway, 1553 Haviland Place, advised her remarks pertain to the prior item on the agenda in regards to seniors and being able to deliver services. If an earthquake were to come up we need to have our first responders have access to the homes in Clayton. Unfortunately, she has a grim update. Despite her previous pleas to the City Council, our streets and parklands remain a perilous, even deadly environment, for our first responders; increased emergency response times due to blocked fire lanes and hazardous green spaces endanger emergency crews and the public they serve. This situation is more than unacceptable, it is outrageous. Lives are at stake, when will

Clayton “Do the Right Thing”? Turning aside interests in matters effecting public safety is the first stage of urban blight. The infectious disease of an inner city ghetto has reached the ramparts of incorporated Clayton; without aggressive enforcement of our ordinances and control of our public spaces, Clayton will cease to attract law abiding citizens.

Joseph Zumbo, Central Sanitation District, informed the community of the Central Contra Costa Sanitary District’s upcoming Citizens’ Academy taking place every Tuesday beginning March 27 through May 1, 2018. He provided brochures for those interested.

Pete Marshall, Contra Costa County Fire Protection Services, noted the additional fire stations in downtown Walnut Creek and Lafayette will be re-opening soon which will relieve pressure at other stations. He also advised local Station 11 has a new piece of equipment similar to a dune buggy in that it is small, all-wheel drive, and can seat up to four (4) people. It will be used to access areas that smaller fire engines are unable and accommodates necessary medical equipment. Mr. Marshall also reminded the City County of the upcoming Fire Academy Graduation and looks forward to seeing them there.

7. **PUBLIC HEARINGS** – None.

8. **ACTION ITEMS**

- (a) Consider the approval of a Resolution affirming and clarifying Committee Guidelines regarding the role of the Trails and Landscaping Committee in Landscape District maintenance, operations, and capital improvement projects.  
(Assistant to the City Manager)

Assistant to the City Manager Laura Hoffmeister advised this item is a follow-up from the previous regular meeting of the City Council whereat current Trails and Landscaping Committee (TLC) members asked to review and discuss the roles and responsibility of the oversight committee. At that meeting the City Council reviewed the prior resolutions that outlined the responsibilities and duties of the TLC; following discussion the City Council directed staff to prepare a Resolution to re-affirm and clarify the role and expectations of the Trails and Landscaping Committee.

The proposed document may be a little more robust than first contemplated but it is a comprehensive document that will lay out the background of the Committee, as well as the Landscape District, and its standards and responsibilities for the Committee itself. Ms. Hoffmeister advised the proposed Resolution does not delete anything from the previous resolutions and takes that information and incorporates it into this one document.

Councilmember Catalano remarked she found this document very informative and noted some the responsibilities of the Committee such as preparation of the annual report, and recommendations of funding priorities or policy recommendations to the City Council. Ms. Catalano inquired on the preferred mechanism on how the Committee would perform those functions. Ms. Hoffmeister responded that would occur as a part of the budget process or the mid-year budget process. There is an opportunity to review the proposed draft budget for Committee input and also review the proposed landscape district annual assessment with any adjustment by the CPI, which involvement is part of the ballot measure where the Committee makes its recommendations to the City Council for budget considerations.

City Manager Napper added at every City Council meeting there is an opportunity available, following a Trails and Landscaping Committee meeting, to have a TLC member provide a report to the City Council. Mr. Napper advised priorities and recommendations of the TLC need not coincide nor wait for the District budget review. Ms. Hoffmeister added she tries to plan TLC meetings around the committee members' personal schedules for mid-year budget review and when the material is available for its review.

Councilmember Pierce thanked staff for the comprehensive Resolution regarding the policies and practice of the TLC; perhaps the public will have a better understanding of the oversight role of the TLC and expectations of its membership. Mayor Haydon added staff also clarified the Landscape District roles of the city manager and staff noting they take input from the TLC members regarding agenda items and review of the program.

Mayor Haydon opened the item for Public Comment.

Howard Kaplan Chair of the Trails and Landscaping Committee, requested to see the document's language. City Clerk Janet Brown provided Mr. Kaplan with a copy of the staff report plus attachments for this item.

Mr. Kaplan had no further comment.

Councilmember Pierce commented at the last meeting of the City Council there was a thorough discussion of this item; the direction of the Council as a whole asked staff to come back with this report and an updated Resolution. She is satisfied with the process and result to update the former Resolution with an attachment that affirms and clarifies the duties and responsibilities of the TLC citizens' oversight committee for the Landscape District.

**It was moved by Councilmember Pierce, seconded by Councilmember Diaz, to adopt Resolution No. 2-2018 affirming and clarifying the duties and responsibilities of the "Trails and Landscape Committee" which serves as the Citizens Oversight Committee for the citywide Landscape Maintenance District CFD 1997-1. (Passed; 4-0 vote).**

9. **COUNCIL ITEMS** – None.

10. **CLOSED SESSION** – None.

11. **ADJOURNMENT**– on call by Mayor Haydon, the City Council adjourned its meeting at 7:54 p.m.

The next regularly scheduled meeting of the City Council will be February 20, 2018.

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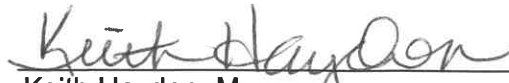
Respectfully submitted,



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Janet Brown, City Clerk

APPROVED BY THE CLAYTON CITY COUNCIL



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Keith Haydon, Mayor

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