




Approved: 

Gary A. Napper
City Manager

STAFF REPORT

TO: HONORABLE MAYOR AND COUNCILMEMBERS

FROM: KEVIN MIZUNO, FINANCE MANAGER

DATE: May 2, 2017

SUBJECT: INVESTMENT PORTFOLIO REPORT – THIRD QUARTER FY 2016-17

RECOMMENDATION

It is recommended the City Council accept the City Investment Portfolio Report for the third quarter of fiscal year 2016-17 ending March 31, 2017.

BACKGROUND

Pursuant to the section XIII of the City of Clayton Investment Policy, last revised on April 21, 2015, the Finance Manager is required to submit a quarterly investment report to the City Council. This quarterly report is also designed to meet the local agency reporting requirements outlined in *California Government Code* section 53646. The third quarter 2016-17 fiscal year report is provided herein.

DISCUSSION

With the second quarter of the fiscal year completed, interest earnings for the General Fund is \$63,404 to-date, or 105.67% of forecasted General Fund interest revenues per the 2016-17 fiscal year adopted budget of \$60,000. City-wide investment earnings solely attributable to pooled investments (i.e. not related to cash with fiscal agents such as bond proceeds) through the second quarter of fiscal year 2016-17 totaled \$137,197. Approximately 3.88% of the current City Investment Pool (the Pool) is invested in Local Agency Investment Funds (LAIF). The LAIF quarterly apportionment rate was 0.78%, which is an increase (0.10%) from a rate of 0.68% in the preceding quarter. This is also a modest improvement compared to the LAIF apportionment rate of 0.46% one year ago on March 31, 2016. Investments in certificates of deposit comprised approximately 85.55% of the City investment portfolio as of the quarter ended March 31, 2017 and were the highest yielding investment type with a collective weighted average interest rate of 1.58%. Approximately 5.15% of the pool is made up of cash deposits and low (0.01%) interest bearing money market mutual funds, available for normal operating cash flow purposes. Federal Agency Notes, authorized by the revised April 21, 2015

investment policy, were the second highest yielding investment type making up approximately 5.42% of the portfolio with a weighted average interest rate of 1.50%. This relatively small proportion of government agency notes is due to government agency note investments being called earlier this fiscal year following prior Fed announcements that “long-postponed interest rate growth will be addressed cautiously with any increases to come slowly, if at all”. The pool’s proportional share of federal agency notes is expected to increase assuming federal interest rates continue to climb.

The market value of the total investment portfolio was approximately \$12,899,881, which is \$6,361 (or 0.05%) higher than total carrying value as of March 31, 2017. This consistent marginal difference demonstrates how the conservative nature of the City’s investment strategy mitigates the risk of the City incurring large unrealized losses in market declines. Simultaneously, given less risk being incurred, more predictable and modest investment returns will be realized following this same strategy.

In accordance with Section XVI of the City Investment Policy, the policy shall be reviewed at least annually by the City Treasurer and the City Council to ensure its consistency with the overall objectives of preservation of principal, liquidity, and return on investments, along with its relevance to current law, financial and economic trends, and meets the needs of the City. Upon the City Treasurer’s review and authorization of the third quarter investment portfolio on April 26, 2017, the current status of the investment policy was also considered. At this time the City Treasurer is not recommending any change to the current Investment Policy.

In conclusion, for the third quarter ending March 31, 2017, the City of Clayton Investment Portfolio is being managed in accordance with the City’s investment policy. In addition, the City’s cash management program provides sufficient liquidity to meet the next six month’s expenditures. The attached City of Clayton Investment Holdings Summary – Third Quarter of Fiscal Year 2016-17 (Attachment 1) provides additional analysis and the specific investment reporting criteria required by *California Government Code* section 53646.

FISCAL IMPACT

The acceptance of this report has no direct fiscal impact to the City of Clayton.

Respectively submitted,



T. Kevin Mizuno, CPA
Finance Manager

Attachment 1: City of Clayton Investment Holdings Summary – Third Quarter of Fiscal Year 2016-17
(January 1, 2017 – March 31, 2017)

City of /ton
Investment Holdings Summary
Quarter Ending: March 31, 2017

Investment Account	Investment Type	Institution	CUSIP	Carrying Value	Rate	Current Yield	Settlement Date	Maturity Date	Market Value
Local Agency Investment Fund (LAIF)	Local Agency Pool	LAIF	n/a	501,109.49	0.78%	0.78%	n/a	n/a	500,696.55
UBS Financial Services Inc.	Cash	BS Bank Sa Deposit Account	n/a	-	0.00%	0.00%	n/a	n/a	-
	Money Market Fund	RMA Government Portfolio	n/a	5,999.11	0.01%	0.01%	n/a	n/a	5,999.11
	Certificate of Deposit	BMW Bk Na Salt Lak, UT	05568PV95	198,000.00	1.75%	1.75%	4/13/12	4/13/17	198,065.34
	Certificate of Deposit	Comenity Cap Bk, UT	20033ABN5	245,000.00	1.20%	1.20%	7/5/13	7/5/17	245,286.65
	Certificate of Deposit	Midwest Bk, IL	59828PBT6	245,000.00	1.15%	1.15%	7/15/13	7/17/17	245,504.70
	Certificate of Deposit	Santander Bank NA, DE	80280JLP4	100,000.00	1.00%	1.00%	2/10/16	8/17/17	100,096.00
	Certificate of Deposit	First Bk Highland, IL	319141CC0	247,000.00	1.10%	1.10%	8/21/14	8/28/17	247,276.64
	Certificate of Deposit	Capital One Bank, VA	140420PF9	99,000.00	1.35%	1.35%	10/1/14	10/2/17	99,139.59
	Certificate of Deposit	Dollar Bk, PA	25665QAM7	198,000.00	1.20%	1.20%	11/17/14	11/17/17	198,409.86
	Certificate of Deposit	Banco Santander, PR	059646RZ4	245,000.00	1.20%	1.20%	1/23/15	1/23/18	245,994.70
	Certificate of Deposit	Oriental B&T, PR	686184WU2	200,000.00	1.15%	1.15%	2/10/16	2/20/18	200,306.00
	Certificate of Deposit	First Bus Bk, WI	31938QK78	200,000.00	1.15%	1.15%	3/31/15	4/2/18	200,012.00
	Certificate of Deposit	American Exp Cent, UT	02587DPT9	100,000.00	1.70%	1.70%	7/5/13	7/5/18	100,171.00
	Certificate of Deposit	Compass Bank, AL	20451PAU0	150,000.00	1.55%	1.54%	7/10/13	7/10/18	150,552.00
	Certificate of Deposit	Goldman Sachs Bank, NY	38147JHW5	100,000.00	1.75%	1.74%	7/10/13	7/10/18	100,619.00
	Certificate of Deposit	Cit Bank, UT	17284CHW7	146,000.00	1.80%	1.79%	7/17/13	7/17/18	146,995.72
	Certificate of Deposit	First Financial NW, WA	32022MAC3	100,000.00	1.14%	1.15%	1/28/16	8/20/18	99,789.00
	Certificate of Deposit	Bank Baroda New York, NY	060624SQ2	247,000.00	2.05%	2.03%	10/18/13	10/18/18	249,168.66
	Certificate of Deposit	Sallie Mae Bank, UT	795450Q67	147,000.00	2.05%	2.03%	10/23/13	10/23/18	148,402.38
	Certificate of Deposit	American Express C, UT	02587DWJ3	100,000.00	2.00%	1.98%	11/28/14	11/28/18	100,880.00
	Certificate of Deposit	Sallie Mae Bank, UT	795450RT4	100,000.00	2.00%	1.98%	12/11/13	12/11/18	100,943.00
	Certificate of Deposit	Keybank NA, IN	49306SVY9	100,000.00	1.53%	1.54%	1/20/16	1/22/19	100,728.00
	Certificate of Deposit	Discover Bank, DE	254672CC6	150,000.00	1.60%	1.60%	1/28/15	1/28/19	150,300.00
	Certificate of Deposit	Preferred Bank, CA	740367ER4	197,000.00	1.20%	1.20%	3/9/16	3/29/19	196,550.84
	Certificate of Deposit	First Savings Bank, IN	33621LBV4	99,000.00	1.15%	1.16%	5/4/16	5/24/19	98,172.36
	Certificate of Deposit	UBS Bank, UT	90348JAS9	200,000.00	1.20%	1.21%	6/9/16	6/17/19	198,224.00
	Certificate of Deposit	Discover Bank, DE	2546712E9	100,000.00	2.00%	1.98%	7/9/14	7/9/19	100,838.00
	Certificate of Deposit	Synchrony Bank, UT	87164XBQ8	100,000.00	2.05%	2.03%	7/11/14	7/11/19	100,837.00
	Certificate of Deposit	First Financial NW, WA	32022MAJ7	147,000.00	1.45%	1.46%	2/10/16	8/19/19	146,372.31
	Certificate of Deposit	Third Fed S&L Assn, OH	88413QAY4	200,000.00	1.50%	1.48%	2/19/15	8/19/19	202,096.00
	Certificate of Deposit	Park Natl Bk Newar, OH	700654AT3	240,000.00	2.15%	2.13%	9/12/14	9/12/19	242,025.60
	Certificate of Deposit	Gulf Coast B&T, LA	402194FB5	99,000.00	1.25%	1.27%	10/14/16	10/15/19	97,595.19
	Certificate of Deposit	CE Capital Bank UT	36162YF24	145,000.00	1.80%	1.78%	1/16/15	1/16/20	146,847.30
	Certificate of Deposit	Wells Fargo Bk Na Sd Us	94986TTT4	197,000.00	1.25%	1.25%	4/30/15	4/30/20	197,130.02
	Certificate of Deposit	Washington Trust, RI	940637HX2	99,000.00	1.45%	1.46%	11/18/16	5/18/20	98,019.90
	Certificate of Deposit	Comenity Bank, DE	981996XS5	100,000.00	2.30%	2.31%	6/30/15	7/1/20	99,631.00
	Certificate of Deposit	World's Foremost B, NE	9159919E5	200,000.00	2.30%	2.32%	8/6/15	8/6/20	198,612.00
	Certificate of Deposit	Merrick Bk, UT	59013JHE2	149,000.00	1.90%	1.90%	8/20/15	8/20/20	149,365.05
	Certificate of Deposit	JP Morgan Chase, OH	48125YZB3	200,000.00	1.25%	1.25%	1/26/16	2/10/21	199,958.00
	Certificate of Deposit	Synchrony Bank, UT	87164XLH7	94,000.00	1.70%	1.70%	2/25/16	3/4/21	93,867.46
	Certificate of Deposit	UBS Bank, UT	90348JAU4	50,000.00	1.50%	1.54%	7/20/16	7/20/21	48,792.00
	Certificate of Deposit	Synchrony Bank, UT	87164XNA0	50,000.00	1.45%	1.49%	7/22/16	7/22/21	48,769.00
	Certificate of Deposit	Medallion Bank, UT	58403BSQ5	198,000.00	2.05%	2.06%	12/20/16	12/16/21	196,948.62
	Certificate of Deposit	Mercantile Comm Bank	58733ADT3	150,000.00	2.10%	2.11%	1/27/17	1/27/22	149,275.50
	Certificate of Deposit	Texas Exchange Bank, TX	88241TBD1	150,000.00	2.25%	2.25%	3/28/17	3/28/22	149,943.00
	Government Agency	FHLMC	3134C8VZ9	250,000.00	1.25%	1.27%	3/29/16	4/28/21	246,055.00
	Total UBS Financial Services Inc.			6,836,999.11					6,840,564.50

City of Clayton
Investment Holdings Summary
Quarter Ending: March 31, 2017

ATTACHMENT 1

Investment Account	Investment Type	Institution	CUSIP	Carrying Value	Rate	Current Yield	Settlement Date	Maturity Date	Market Value
Morgan Stanley	Money Market Fund	Morgan Stanley	n/a	55,758.25	0.01%	0.01%	n/a	n/a	55,758.25
	Certificate of Deposit	CIT Salt Lake City, UT	17284CBL7	48,000.00	0.90%	0.44%	4/10/13	4/10/17	48,002.40
	Certificate of Deposit	Citizens National, Putnam, CT	176252AQ7	100,000.00	1.20%	0.29%	7/13/13	7/13/17	100,197.00
	Certificate of Deposit	Whitney Bank, MS	966594AM5	157,000.00	1.20%	0.59%	8/12/15	8/14/17	157,194.68
	Certificate of Deposit	Investors Savings Bank, NJ	46176FDY8	100,000.00	1.20%	1.19%	3/26/15	3/26/18	100,068.00
	Certificate of Deposit	Bank of North Carolina, NC	06414QUC1	200,000.00	1.50%	1.49%	1/16/15	4/16/18	200,700.00
	Certificate of Deposit	Bank Leumi, NY	063248FQ6	100,000.00	1.05%	1.05%	6/23/16	6/15/18	99,763.00
	Certificate of Deposit	BMO Harris, IL	05581WHF5	197,000.00	1.05%	1.05%	6/23/16	6/22/18	196,503.56
	Certificate of Deposit	Compass Bank, AL	20451PMD5	100,000.00	1.50%	1.49%	6/30/15	7/2/18	100,311.00
	Certificate of Deposit	Mercantile Bank of Grand Rapids, MI	58740XYT1	147,000.00	1.65%	1.63%	8/14/13	8/14/18	148,300.95
	Certificate of Deposit	First Bank PR Santurce, PR	33767AUJ8	50,000.00	1.45%	1.45%	1/20/16	1/22/19	49,972.00
	Certificate of Deposit	Webster Bank, CT	94768NKJ2	100,000.00	1.35%	1.34%	1/20/16	1/28/19	100,525.00
	Certificate of Deposit	Homebank, NA	43738AFU5	200,000.00	1.50%	1.49%	3/30/15	3/29/19	201,034.00
	Certificate of Deposit	Ally Bank, UT	02006LZR7	100,000.00	1.20%	1.20%	4/14/16	4/15/19	99,626.00
	Certificate of Deposit	State Bank of India, ILL	856283YN0	198,000.00	1.65%	1.64%	5/28/15	5/28/19	198,207.90
	Certificate of Deposit	First Business Bank, WI	31938QL85	50,000.00	1.50%	1.50%	6/11/15	6/11/19	49,895.50
	Certificate of Deposit	Ally Bank, UT	02006LE66	148,000.00	1.25%	1.26%	6/23/16	6/24/19	146,632.48
	Certificate of Deposit	Barclays Bank, DE	06740KHK6	149,000.00	2.10%	2.08%	7/23/14	7/23/19	150,242.66
	Certificate of Deposit	American Express Bank FSB, UT	02587CAJ9	247,000.00	2.00%	1.98%	7/24/14	7/24/19	249,119.26
	Certificate of Deposit	BMW, UT	05580afa7	50,000.00	1.20%	1.21%	8/26/16	8/26/19	49,347.00
	Certificate of Deposit	Comenity Bank, DE	20099A7A9	100,000.00	2.10%	2.06%	8/27/14	8/27/19	101,473.00
	Certificate of Deposit	JPM, OH	48126XC88	48,000.00	1.25%	1.26%	8/31/16	8/31/19	47,389.92
	Certificate of Deposit	Capital One Bank, VA	140420QF0	130,000.00	2.15%	2.12%	10/16/14	10/16/19	131,367.60
	Certificate of Deposit	State Bk India, NY	8562842P8	50,000.00	2.25%	2.21%	8/27/14	10/17/19	50,724.50
	Certificate of Deposit	The Privatebank & Trust Co., IL	74267GUU9	100,000.00	1.90%	1.87%	1/23/15	1/23/20	101,215.00
	Certificate of Deposit	American Express Centurion Bank, UT	02587DXE3	47,000.00	1.95%	1.93%	1/30/15	1/30/20	47,322.42
	Certificate of Deposit	Peoples United Bank, CT	71270QML7	151,000.00	1.75%	1.73%	3/4/15	3/4/20	152,303.13
	Certificate of Deposit	Everbank, FL	29976DWW7	200,000.00	1.75%	1.75%	3/30/15	3/30/20	199,992.00
	Certificate of Deposit	HSBC Bank, VA	40434ASZ3	247,000.00	1.24%	1.24%	3/30/15	3/30/20	247,148.20
	Certificate of Deposit	CIT Bank, UT	17284DBM3	50,000.00	1.98%	1.98%	6/3/15	6/3/20	50,329.50
	Certificate of Deposit	Capital One NA USA, VA (4297)	14042E4Y3	245,000.00	2.22%	1.98%	7/22/15	7/22/20	248,042.90
	Certificate of Deposit	Beneficial Mut, PA	08173QBT2	200,000.00	1.37%	1.37%	10/7/16	10/7/20	196,080.00
	Certificate of Deposit	Wells Fargo, SD	9497485W3	50,000.00	1.77%	1.77%	6/17/16	6/17/21	49,178.00
	Certificate of Deposit	Enerbank USA, UT	29266N3H8	50,000.00	1.48%	1.48%	8/26/16	8/26/21	48,696.50
	Certificate of Deposit	Privatebank, IL	74267CVM6	147,000.00	1.53%	1.53%	8/30/16	8/30/21	143,208.87
	Certificate of Deposit	Franklin Syn Bank, TN	35471TCV2	204,000.00	2.00%	2.01%	1/12/17	1/31/22	202,047.72
	Government Agency	Federal Farm Credit Bank	3133EGEX9	200,000.00	1.67%	1.71%	6/9/16	6/14/21	194,970.00
	Government Agency	Federal Home Loan Bank	3130A8HH9	250,000.00	1.62%	1.66%	6/16/16	6/23/21	243,355.00
	Total Morgan Stanley			4,965,758.25					4,956,244.90
Bank of America (book balance)	Cash (checking account)	Bank of America		602,375.11	0.00%	0.00%	n/a	n/a	602,375.11

Broker / Institution	Carrying Value	Percentage of Portfolio	Weighted Average Yield to Maturity	W.A.M. (yrs)	Market Value
Local Agency Investment Fund (LAIF)	501,109	3.88%	0.78%	0.64	500,697
UBS Financial Services Inc.	6,836,999	52.97%	1.56%	2.08	6,840,565
Morgan Stanley	4,965,758	38.48%	1.59%	2.52	4,956,245
Bank of America (book balance)	602,375	4.67%	0.00%	0.00	602,375
Total investment Portfolio	12,906,242	100.00%			12,899,881
2016-17 Budgeted Interest - General Fund	\$		60,000		
2016-17 Actual Interest Revenue to date (7/1/16 - 3/31/17)			63,404		
Percent of General Fund Budget Realized			105.67%		
Quarterly Weighted Average Annual Yield*			1.47%		
2016-17 Total Pooled Investment Income To Date (7/1/16 - 3/31/17)	\$		137,197		

*This calculation excludes the City's non-interest bearing pooled checking account with Bank of America

I verify that this investment portfolio is in conformity with State laws and the City of Clayton's investment policy. The City's cash management program provides sufficient liquidity to meet the next six month's expenditures.

 4/24/17
Kevin Mizuno, Finance Manager Date

 4/26/17
Merle Hufford, City Treasurer Date