



6000 Heritage Trail, Clayton, CA 94517  
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[www.ci.clayton.ca.us](http://www.ci.clayton.ca.us)

# Community Development General Application Form

Below: Office Use Only

File No: \_\_\_\_\_ Fee(s)/Deposit(s): \_\_\_\_\_

Received By: \_\_\_\_\_

Date: \_\_\_\_\_ Receipt No: \_\_\_\_\_

Please clarify any questions with the Planning Staff prior to completing this form. Please print or type legibly. Attach additional sheets if necessary. Incomplete applications will not be accepted.

## 1. Type of Application(s) Requested:

- |   |  |   |
|---|--|---|
| <input type="checkbox"/> Annexation                   | <input type="checkbox"/> Lot-Line Adjustment/Merger  | <input type="checkbox"/> Tentative Map        |
| <input type="checkbox"/> Appeal - Administrative      | <input type="checkbox"/> Prezoning/Rezoning          | <input type="checkbox"/> Tentative Parcel Map |
| <input type="checkbox"/> Appeal - Planning Commission | <input type="checkbox"/> Second Dwelling Unit Permit | <input type="checkbox"/> Use Permit           |
| <input type="checkbox"/> Development Plan             | <input type="checkbox"/> Site Plan Review Permit     | <input type="checkbox"/> Use Permit- Fences   |
| <input type="checkbox"/> General Plan Amendment       | <input type="checkbox"/> Specific Plan Amendment     | <input type="checkbox"/> Variance             |
| <input type="checkbox"/> Large Family Day Care Permit | <input type="checkbox"/> Temporary Use Permit        | <input type="checkbox"/> Other: _____         |

## 2. Property/Site Information:

Assessors Parcel Number(s): \_\_\_\_\_  
 Address: \_\_\_\_\_  
 Zoning Classification: \_\_\_\_\_ General Plan Designation: \_\_\_\_\_  
 Total Square Feet: \_\_\_\_\_ Total Acres: \_\_\_\_\_

## 3. Requested Action: Mark if response is attached.

## 4. Property Owner:

In signing this application, I, as property owner, have full legal capacity to, and hereby do authorize the filing of this application. I understand that any conditions of approval for this application are binding. I agree to be bound by those conditions, subject only to the right to object at the hearings or during the appeal period.

Signature: \_\_\_\_\_  
 Name: \_\_\_\_\_  
 Company: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 \_\_\_\_\_  
 Home Phone No: \_\_\_\_\_  
 Cell Phone No: \_\_\_\_\_  
 Work Phone No: \_\_\_\_\_  
 Fax No: \_\_\_\_\_  
 Email: \_\_\_\_\_

## 5. Applicant/Agent:

In signing this application, I, as applicant/agent have obtained authorization of the property owner to file this application. I understand that any conditions of approval for this application are binding. I agree to be bound to conditions of approval, subject only to the right to object at the hearings or during the appeal period. If this application has not been signed by the property owner, I have attached a separate documentation of full legal capacity to file this application and agreement to conditions of approval subject to the right to object at the hearings or during the appeal period.

Signature: \_\_\_\_\_  
 Name: \_\_\_\_\_  
 Company: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 \_\_\_\_\_  
 Home Phone No: \_\_\_\_\_  
 Cell Phone No: \_\_\_\_\_  
 Work Phone No: \_\_\_\_\_  
 Fax No: \_\_\_\_\_  
 Email: \_\_\_\_\_

**6.Certification:**

As the Property Owner and/or Applicant/Agent in the request made by this filing, I hereby certify that I acknowledge, understand and concur with the following statements:

- This application might be subject to the California Environmental Quality Act (CEQA) of 1970. The City of Clayton (City) in granting this application may attach any condition(s) necessary to ensure that the proposal will not be injurious or detrimental to the welfare of persons residing or working in the neighborhood or city.
- Property Owner and/or Applicant/Agent agree to hold the City of Clayton (City) harmless for all costs and expenses, including attorney's fees, incurred by the City or held to be the liability of the City in connection with the City's defense of its actions in any proceeding brought in any state or federal court challenging the City's actions with respect to the applicant's project.
- There are no assurances at any time, implicitly or otherwise, regarding final staff recommendations to the decision making regarding this application.
- Changes to the proposed project may require a new application and payment of new fees.
- That to the best of my knowledge the information I have presented in this form and the accompanying materials is true and correct. I also understand that additional data and information may be required prior to final action on this application.

Applicant's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Property Owner's Signature: \_\_\_\_\_ Date: \_\_\_\_\_